Charleston School District No. 9

Franklin County, Arkansas

Regulatory Basis Financial Statements and Other Reports

June 30, 2013



LEGISLATIVE JOINT AUDITING COMMITTEE

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Sen. Bryan B. King Senate Chair Rep. Kim Hammer House Chair Sen. Linda Chesterfield Senate Vice Chair Rep. John W. Walker House Vice Chair





Roger A. Norman, JD, CPA, CFE Legislative Auditor

LEGISLATIVE JOINT AUDITING COMMITTEE

DIVISION OF LEGISLATIVE AUDIT

INDEPENDENT AUDITOR'S REPORT

Charleston School District No. 9 and School Board Members Legislative Joint Auditing Committee

Report on the Financial Statements

We have audited the accompanying financial statements of each major governmental fund and the aggregate remaining fund information of the Charleston School District No. 9 (the "District"), as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the District's regulatory basis financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Ark. Code Ann. § 10-4-413(c) as provided in Act 2201 of 2005, as described in Note1, to meet the reporting requirements of the State of Arkansas. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosure in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1 to the financial statements, to meet the financial reporting requirements of the State of Arkansas, the financial statements are prepared by the District on the basis of the financial reporting provisions of Ark. Code Ann. § 10-4-413(c) as provided in Act 2201 of 2005, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraphs, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the District as of June 30, 2013, or the changes in financial position for the year then ended.

Opinion on Regulatory Basis of Accounting

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective regulatory basis financial position of each major governmental fund and the aggregate remaining fund information of the District as of June 30, 2013, and the respective regulatory basis changes in financial position thereof and the respective regulatory basis budgetary comparison for the general and special revenue funds for the year then ended in accordance with the financial reporting provisions of Ark. Code Ann. § 10-4-413(c) as provided in Act 2201 of 2005 described in Note 1.

Other Matters

Supplementary and Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's regulatory basis financial statements. The Schedule of Expenditures of Federal Awards, as required by Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, the Schedule of Capital Assets and the Schedule of Selected Information for the Last Five Years - Regulatory Basis are presented for the purposes of additional analysis and are not a required part of the regulatory basis financial statements.

The Schedule of Expenditures of Federal Awards is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the regulatory basis financial statements. Such information has been subjected to the auditing procedures applied in the audit of the regulatory basis financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the regulatory basis financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the regulatory basis financial statements or to the regulatory basis financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedule of Expenditures of Federal Awards is fairly stated, in all material respects, in relation to the regulatory basis financial statements as a whole.

The Schedule of Capital Assets and the Schedule of Selected Information for the Last Five Years - Regulatory Basis have not been subjected to the auditing procedures applied in the audit of the regulatory basis financial statements, and accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated February 13, 2014 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

DIVISION OF LEGISLATIVE AUDIT

Roger A. Norman, JD, CPA, CFE Legislative Auditor

Little Rock, Arkansas February 13, 2014 EDSD12413 Sen. Bryan B. King Senate Chair Rep. Kim Hammer House Chair Sen. Linda Chesterfield Senate Vice Chair Rep. John W. Walker House Vice Chair



Roger A. Norman, JD, CPA, CFE Legislative Auditor

LEGISLATIVE JOINT AUDITING COMMITTEE

DIVISION OF LEGISLATIVE AUDIT

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

INDEPENDENT AUDITOR'S REPORT

Charleston School District No. 9 and School Board Members Legislative Joint Auditing Committee

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of each major governmental fund and the aggregate remaining fund information of the Charleston School District No. 9 (the "District"), as of and for the year ended June 30, 2013, and the related notes to financial statements, which collectively comprise the District's regulatory basis financial statements, and have issued our report thereon dated February 13, 2014. We issued an adverse opinion because the District prepared the financial statements on the basis of the financial reporting provisions of Arkansas Code, which is a basis of accounting other than accounting principles generally accepted in the United States of America. The effects on the financial statements of the variances between the regulatory basis of accounting and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material. However, the financial statements present fairly, in all material respects, the respective regulatory basis financial position of each major governmental fund and the aggregate remaining fund information of the District as of June 30, 2013, and the respective regulatory basis changes in financial position thereof and the respective regulatory basis budgetary comparison for the general and special revenue funds for the year then ended, on the basis of accounting described in Note 1.

Internal Control Over Financial Reporting

In planning and performing our audit of the regulatory basis financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the regulatory basis financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying Schedule of Findings and Questioned Costs, we identified a certain deficiency in internal control that we consider to be a material weakness.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the District's regulatory basis financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiency described in the accompanying Schedule of Findings and Questioned Costs as item 2013-001 to be a material weakness.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's regulatory basis financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of the state constitution, state and federal laws and regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

District's Response to Findings

The District's response to the finding identified in our audit is described in the accompanying Schedule of Findings and Questioned Costs. The District's response was not subjected to the auditing procedures applied in the audit of the regulatory basis financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

DIVISION OF LEGISLATIVE AUDIT

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Larry W. Hunter, CPA, CFE Deputy Legislative Auditor

Little Rock, Arkansas February 13, 2014 Sen. Bryan B. King Senate Chair Rep. Kim Hammer House Chair Sen. Linda Chesterfield Senate Vice Chair Rep. John W. Walker House Vice Chair





Roger A. Norman, JD, CPA, CFE Legislative Auditor

LEGISLATIVE JOINT AUDITING COMMITTEE

DIVISION OF LEGISLATIVE AUDIT

REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY OMB CIRCULAR A-133

INDEPENDENT AUDITOR'S REPORT

Charleston School District No. 9 and School Board Members Legislative Joint Auditing Committee

Report on Compliance for Each Major Program Federal Program

We have audited the Charleston School District No. 9 (the "District") compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of the District's major federal programs for the year ended June 30, 2013. The District's major federal programs are identified in the summary of auditor's results section of the accompanying Schedule of Findings and Questioned Costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the District's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the District's compliance.

Opinion on Each Major Federal Program

In our opinion, the District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2013.

Report on Internal Control Over Compliance

Management of the District is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the District's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

DIVISION OF LEGISLATIVE AUDIT

Larry W. Hunter, CPA, CFE Deputy Legislative Auditor

Little Rock, Arkansas February 13, 2014

Exhibit A

CHARLESTON SCHOOL DISTRICT NO. 9 FRANKLIN COUNTY, ARKANSAS BALANCE SHEET - REGULATORY BASIS JUNE 30, 2013

		Ma	ajor					
				Special	Other		Fiduciary	
	General			Revenue		Aggregate		nd Types
ASSETS								
Cash	\$	1,563,001	\$	100,025	\$	589,702	\$	34,795
Accounts receivable		64,920		50,784		211		
Due from other funds						4,099		
TOTAL ASSETS	\$	1,627,921	\$	150,809	\$	594,012	\$	34,795
LIABILITIES AND FUND BALANCES								
Liabilities:								
Accounts payable and accrued liabilities	\$	90,760	\$	1,665				
Due student groups							\$	34,795
Due to other funds		4,099						
Total Liabilities		94,859		1,665				34,795
Fund Balances:								
Restricted		48,976		149,144	\$	138,501		
Assigned		41,214				455,511		
Unassigned	_	1,442,872						
Total Fund Balances		1,533,062		149,144		594,012		
TOTAL LIABILITIES AND								
FUND BALANCES	\$	1,627,921	\$	150,809	\$	594,012	\$	34,795

The accompanying notes are an integral part of these financial statements.

CHARLESTON SCHOOL DISTRICT NO. 9 FRANKLIN COUNTY, ARKANSAS STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES -GOVERNMENTAL FUNDS - REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2013

	Ma				
			Special		Other
	 General		Revenue		Aggregate
REVENUES					
Property taxes (including property tax relief trust distribution)	\$ 1,771,587				
State assistance	4,649,768	\$	2,830	\$	256,890
Federal assistance	18,750		624,418		
Activity revenues	63,732				
Meal sales			92,689		
Investment income	8,191				
Other revenues	 37,358				31,302
TOTAL REVENUES	 6,549,386		719,937		288,192
EXPENDITURES					
Regular programs	3,225,671		71,307		
Special education	166,481		108,480		
Career education programs	285,665		,		
Compensatory education programs	5,401		128,282		
Other instructional programs	99,591		-, -		
Student support services	335,390		39,731		
Instructional staff support services	308,234		31,448		
General administration support services	183,890		18,154		
School administration support services	384,458		10,101		
Central services support services	102,215				
Operation and maintenance of plant services	652,076				750
Student transportation services	181,491				100
Other support services	12,495				
Food services operations	12,400		312,326		
Community services operations	500		012,020		
Facilities acquisition and construction services	55,658		161		665,536
Activity expenditures	66,859		101		000,000
Debt Service:	00,000				
Principal retirement	17,500				270,000
Interest and fiscal charges	525				226,049
interest and instal charges	 020				220,043
TOTAL EXPENDITURES	 6,084,100		709,889		1,162,335
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	 465,286		10,048		(874,143)
OTHER FINANCING SOURCES (USES)					
Transfers in	10,378				413,952
Transfers out	(413,952)				(10,378)
	 (413,332)				(10,570)
TOTAL OTHER FINANCING SOURCES (USES)	 (403,574)				403,574
EXCESS OF REVENUES AND OTHER					
SOURCES OVER (UNDER) EXPENDITURES					
AND OTHER USES	61,712		10,048		(470,569)
FUND BALANCES - JULY 1	 1,471,350		139,096		1,064,581
FUND BALANCES - JUNE 30	\$ 1,533,062	\$	149,144	\$	594,012
	 .,	7	,	*	

The accompanying notes are an integral part of these financial statements.

CHARLESTON SCHOOL DISTRICT NO. 9 FRANKLIN COUNTY, ARKANSAS STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES -BUDGET AND ACTUAL - GENERAL AND SPECIAL REVENUE FUNDS - REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2013

	General						Special Revenue					
	Budget	Actual		Variance Favorable (Unfavorable)		Budget		Actual		Variance Favorable (Unfavorable)		
REVENUES												
Property taxes (including property tax relief trust distribution)	\$ 1,914,870	\$	1,771,587	\$	(143,283)							
State assistance	4,475,609		4,649,768		174,159			\$	2,830	\$	2,830	
Federal assistance	15,000		18,750		3,750	\$	384,097		624,418		240,321	
Activity revenues	143,810		63,732		(80,078)							
Meal sales							318,500		92,689		(225,811)	
Investment income	10,000		8,191		(1,809)							
Other revenues	4,400		37,358		32,958							
TOTAL REVENUES	6,563,689		6,549,386		(14,303)		702,597		719,937		17,340	
EXPENDITURES												
Regular programs	3,260,409		3,225,671		34,738		28,161		71,307		(43,146)	
Special education	179,131		166,481		12,650		157,828		108,480		49,348	
Career education programs	244,008		285,665		(41,657)		,				,	
Compensatory education programs	4,400		5,401		(1,001)		131,477		128,282		3,195	
Other instructional programs	103,181		99,591		3,590		,				,	
Student support services	343,223		335,390		7,833		101,219		39,731		61,488	
Instructional staff support services	319,813		308,234		11,579		41,486		31,448		10,038	
General administration support services	188,398		183,890		4,508		18,123		18,154		(31)	
School administration support services	389,440		384,458		4,982						· · · ·	
Central services support services	97,651		102,215		(4,564)							
Operation and maintenance of plant services	661,334		652,076		9,258							
Student transportation services	259,519		181,491		78,028							
Other support services	17,106		12,495		4,611							
Food services operations							333,656		312,326		21,330	
Community services operations			500		(500)		1,500				1,500	
Facilities acquisition and construction services	14,370		55,658		(41,288)				161		(161)	
Activity expenditures	151,038		66,859		84,179						. ,	
Debt Service:												
Principal retirement	525		17,500		(16,975)							
Interest and fiscal charges	17,500		525		16,975							
TOTAL EXPENDITURES	6,251,046		6,084,100		166,946		813,450		709,889		103,561	

Exhibit C

CHARLESTON SCHOOL DISTRICT NO. 9 FRANKLIN COUNTY, ARKANSAS STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES -BUDGET AND ACTUAL - GENERAL AND SPECIAL REVENUE FUNDS - REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2013

	General						Special Revenue					
	Budget		Variance Favorable Actual (Unfavorable)					Budget	Actual		F	Variance ⁻ avorable nfavorable)
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	\$	312,643	\$	465,286	\$	152,643	\$	(110,853)	\$	10,048	\$	120,901
OTHER FINANCING SOURCES (USES) Transfers in Transfers out		8,765,986 (9,192,045)		10,378 (413,952)		(8,755,608) 8,778,093						
TOTAL OTHER FINANCING SOURCES (USES) EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES		(426,059)		(403,574)		22,485						
AND OTHER USES		(113,416)		61,712		175,128		(110,853)		10,048		120,901
FUND BALANCES - JULY 1		1,586,877		1,471,350		(115,527)		139,654		139,096		(558)
FUND BALANCES - JUNE 30	\$	1,473,461	\$	1,533,062	\$	59,601	\$	28,801	\$	149,144	\$	120,343

The accompanying notes are an integral part of these financial statements.

Exhibit C

1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

The Board of Education, a five member group, is the level of government, which has responsibilities over all activities related to public elementary and secondary school education within the jurisdiction of the Charleston School District (District). There are no component units.

B. Description of Funds

Major governmental funds (per the regulatory basis of accounting) are defined as General and Special Revenue.

<u>General Fund</u> – The General Fund is used to account for and report all financial resources not accounted for and reported in another fund.

<u>Special Revenue Fund</u> – The Special Revenue Fund is used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. The Special Revenue Fund includes federal revenues and related expenditures, restricted for specific educational programs or projects, including the District's food services operations. The Special Revenue Fund also includes required matching for those federal programs, program income required to be used to further the objectives of those programs, and transfers from the general fund to supplement such programs.

Other governmental funds, presented in the aggregate, consist of the following:

<u>Capital Projects Fund</u> – The Capital Projects Fund is used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays including the acquisition or construction of capital facilities and other capital assets. The Capital Projects Fund excludes those types of capital-related outflows financed by proprietary funds or for assets that will be held in trust for individuals, private organizations, or other governments.

<u>Debt Service Fund</u> – The Debt Service Fund is used to account for and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest.

Fiduciary Fund types include the following:

<u>Agency Funds</u> – Agency Funds are used to report resources held by the reporting government in a purely custodial capacity (assets equal liabilities).

C. Measurement Focus and Basis of Accounting

The financial statements are prepared in accordance with a regulatory basis of accounting (RBA). This basis of accounting is prescribed by Ark. Code Ann. § 10-4-413(c), as provided in Act 2201 of 2005, and requires that financial statements be presented on a fund basis with, as a minimum, the general fund and special revenue fund presented separately and all other funds included in the audit presented in the aggregate. The law also stipulates that the financial statements consist of a balance sheet; a statement of revenues, expenditures, and changes in fund balances; a comparison of the final adopted budget to the actual expenditures for the general fund and special revenue funds of the entity; notes to financial statements; and a supplemental schedule of capital assets, including land, buildings, and equipment. The law further stipulates that the State Board of Education shall promulgate the rules necessary to administer the regulatory basis of presentation.

The RBA is not in accordance with generally accepted accounting principles (GAAP). GAAP require that basic financial statements present government-wide financial statements. Additionally, GAAP require the following major concepts: Management's Discussion and Analysis, accrual basis of accounting for government-wide financial statements, including depreciation expense, modified accrual basis of accounting for fund financial statements, separate financial statements for fiduciary fund types, separate identification of special and extraordinary items, inclusion of capital assets and debt in the financial statements, specific procedures for the identification of major governmental funds, and applicable note disclosures. The RBA does not require government-wide financial statements or the previously identified concepts.

1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

C. Measurement Focus and Basis of Accounting (Continued)

The accompanying financial statements are presented on a fund basis. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts, which are segregated for purposes of recording specific activities or attaining certain objectives. Revenues are reported by major sources and expenditures are reported by major function. Other transactions, which are not reported as revenues or expenditures, are reported as other financing sources and uses. Transactions related to the recording of installment contracts and capital leases are reported as other financing sources. Changes in private-purpose trust funds will be reflected in the notes to the financial statements.

D. Revenue Recognition Policies

Revenues are recognized when they become susceptible to accrual in accordance with the RBA, except for property taxes (see Note 1 F below).

E. Capital Assets

Information on capital assets and related depreciation is reported at Schedule 1. Capital assets are capitalized at historical cost or estimated historical cost, if actual data is not available. Capital assets purchased are recorded as expenditures in the applicable fund at the time of purchase. Donated capital assets are reported at fair value when received. The District maintains a threshold level of \$1,000 for capitalizing equipment. Library holdings are not capitalized.

No salvage value is taken into consideration for depreciation purposes. All capital assets, other than land and construction in progress, are depreciated using the straight-line method over the following useful lives:

Asset Class	Estimated Useful Life in Years						
Improvements/infrastructure	20						
Buildings	50						
Equipment	5-20						

F. Property Taxes

Property taxes are levied (tax rates are established) in November of each year based on property assessment (real and personal) that occurred within a specific period of time beginning January 1 of the same year. Property taxes are collectible beginning the first business day of March of the year following the levy date and are considered delinquent after October 15 of the same calendar year.

Ark. Code Ann. § 6-20-401 allows, but does not mandate, the District to accrue the difference between the amount of 2012 calendar year taxes collected by June 30, 2013 and 32 percent of the proceeds of the local taxes that are not pledged to secure bonded indebtedness. The District elected not to accrue property taxes or the option to accrue property taxes was not applicable because the amount of property taxes collected by June 30, 2013 equaled or exceeded the 32 percent calculation.

Amendment no. 74 to the Arkansas Constitution established a uniform minimum property tax millage rate of 25 mills for maintenance and operation of public schools. Ark. Code Ann. § 26-80-101 provides the uniform rate of tax (URT) shall be assessed and collected in the same manner as other school property taxes, but the net revenues from the URT shall be remitted to the State Treasurer and distributed by the State to the county treasurer of each county for distribution to the school districts in that county. For reporting purposes, URT revenues are considered property taxes.

G. Interfund Receivables and Payables

Interfund receivables and payables result from services rendered from one fund to another or from interfund loans.

1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

- H. Fund Balance Classifications
 - Restricted fund balance represents amounts that are restricted to specific purposes when constraints placed on the use of resources are either (a) externally imposed by creditors (such as through bond covenants), grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.
 - 2. Assigned fund balance represents amounts that are constrained by the District's *intent* to be used for specific purposes, but are neither restricted nor committed.
 - 3. Unassigned fund balance represents amounts that have not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the general fund. This classification can also include negative amounts in other governmental funds, if expenditures incurred for specific purposes exceeded the amounts restricted, committed, or assigned to those purposes.
- I. Budget and Budgetary Accounting

The District is required by state law to prepare an annual budget. The annual budget is prepared on a fiscal year basis. The District does not prepare and submit amended budgets during the fiscal year. The State Department of Education's regulations allow for the cash basis or the modified accrual basis. However, the majority of the school districts employ the cash basis method.

The District budgets intra-fund transfers. Significant variances may result in the comparison of transfers at the Statement of Revenues, Expenditures, and Changes in Fund Balances – Budget and Actual – General and Special Revenue Funds – Regulatory Basis because only interfund transfers are reported at the Statement of Revenues, Expenditures, and Changes in Fund Balances – Governmental Funds – Regulatory Basis. Additionally, the District routinely budgets restricted federal programs as part of the special revenue fund. Significant variances may result in the budgetary comparison of the revenues and expenditures of the special revenue fund because of the reclassification of those federal programs primarily utilized for capital projects to the other aggregate funds for reporting purposes.

Budgetary perspective differences are not considered to be significant, because the structure of the information utilized in preparing the budget and the applicable fund financial statements is essentially the same.

J. Stabilization Arrangements

The District's Board of Education has not formally set aside amounts for use in emergency situations or when revenue shortages or budgetary imbalances arise.

K. Minimum Fund Balance Policies

The District's Board of Education has not formally adopted a minimum fund balance policy.

L. Fund Balance Classification Policies and Procedures

The Superintendent, in conjunction with other management and accounting personnel, is authorized to assign amounts to a specific purpose. The District's Board of Education has not adopted a formal policy addressing this authorization.

1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

L. Fund Balance Classification Policies and Procedures (Continued)

The District's revenues, expenditures, and fund balances are tracked in the accounting system by numerous sources of funds. The fund balances of these sources of funds are combined to derive the District's total fund balances by fund. It is uncommon for an individual source of funds to contain restricted and unrestricted (committed, assigned, or unassigned) funds. The District does not have a policy addressing whether it considers restricted or unrestricted amounts to have been spent when an expenditure is incurred for purposes for which both restricted and unrestricted amounts are available. District personnel decide which resources (source of funds) to use at the time expenditures are incurred. For classification of fund balance amounts, restricted resources are considered spent before unrestricted. The District does not have a policy addressing which resources to use within the unrestricted fund balance when committed, assigned, or unassigned fund balances are available. When expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used, committed amounts are reduced first, followed by assigned amounts, and then unassigned amounts.

M. Encumbrances

The District does not utilize encumbrance accounting.

2: CASH DEPOSITS WITH FINANCIAL INSTITUTIONS

Cash deposits are carried at cost (carrying value). A comparison of the bank balance and carrying value is as follows:

	Carrying Amount	Bank Balance		
Insured (FDIC)	\$ 500,000	\$	500,000	
Collateralized:				
Collateral held by the District's agent, pledging				
bank or pledging bank's trust department or				
agent in the District's name	1,560,453		1,718,030	
Uninsured and uncollateralized	 222,191		222,191	
Total Deposits	\$ 2,282,644	\$	2,440,221	

The above total deposits do not include cash of \$4,879 which was held in the Sebastian County Treasury.

Custodial Credit Risk - Deposits

Custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. The District does not have a formal deposit policy for custodial credit risk. At June 30, 2013, \$222,191 of the District's bank balance of \$2,440,221 was exposed to custodial credit risk as follows:

Uninsured and uncollateralized

\$222,191

3: ACCOUNTS RECEIVABLE

The accounts receivable balance of \$115,915 at June 30, 2013 was comprised of the following:

		Go							
		Ma	jor						
		Special			C	Other			
Description	General Rev			evenue	Agg	regate	Total		
State assistance Federal assistance Other	\$	64,425 495	\$	50,784	\$	211	\$	64,425 50,784 706	
Totals	\$	64,920	\$	50,784	\$	211	\$	115,915	

4: COMMITMENTS

The District was contractually obligated for the following at June 30, 2013:

Long-term Debt Issued and Outstanding

The District is presently paying on the following long-term debt:

Date of Issue	Date of Final Maturity	Rate of Interest	-	Amount Authorized nd Issued	Debt utstanding ne 30, 2013	Maturities To June 30, 2013		
10/1/09 10/1/10	6/1/33 6/1/33	1.625 - 4.35% 1 - 3.75%	\$	995,000 6,645,000	\$ 865,000 6,280,000	\$	130,000 365,000	
Totals			\$	7,640,000	\$ 7,145,000	\$	495,000	

Changes in Long-term Debt

	Balance July 1, 2012	Issued		F	Retired	Ju	Balance ne 30, 2013
Bonds payable Installment contracts	\$ 7,415,000 17,500		_	\$	270,000 17,500	\$	7,145,000
Totals	\$ 7,432,500	\$ ()	\$	287,500	\$	7,145,000

4: COMMITMENTS (Continued)

Long-term Debt Issued and Outstanding (Continued)

Total long-term debt principal and interest payments are as follows:

Year Ended			
June 30,	 Principal	 Interest	 Total
2014	\$ 280,000	\$ 221,869	\$ 501,869
2015	280,000	216,081	496,081
2016	285,000	210,294	495,294
2017	280,000	204,406	484,406
2018	300,000	198,369	498,369
2019-2023	1,595,000	872,631	2,467,631
2024-2028	1,900,000	609,587	2,509,587
2029-2033	 2,225,000	 258,624	 2,483,624
Totals	\$ 7,145,000	\$ 2,791,861	\$ 9,936,861

5: ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

The accounts payable and accrued liabilities balance of \$92,425 at June 30, 2013 was comprised of the following:

	Governmental Funds					
	Major					
	Special					
Description	General		Revenue		Total	
Vendor payables Due to grantors	\$	10,386 80,374	\$	1,665	\$	12,051 80,374
Totals	\$	90,760	\$	1,665	\$	92,425

6: INTERFUND TRANSFERS

The District transferred \$413,952 from the general fund to other aggregate funds for debt related payments of \$409,853 and debt refunding savings of \$4,099 required to be utilized for capital expenditures. Additionally, the District transferred \$10,378 from the other aggregate funds to the general fund for reimbursement of capital expenditures.

7: RETIREMENT PLAN

Arkansas Teacher Retirement System

Plan Description. The District contributes to the Arkansas Teacher Retirement System (ATRS), a costsharing multiple-employer defined benefit pension plan that covers all Arkansas public school employees, except certain nonteachers hired before July 1, 1989. ATRS, administered by a Board of Trustees, provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by State law and can be amended only by the Arkansas General Assembly. The Arkansas Teacher Retirement System issues a publicly available financial report that includes financial statements and required supplementary information for ATRS. That report may be obtained by writing to Arkansas Teacher Retirement System, 1400 West Third Street, Little Rock, Arkansas 72201 or by calling 1-800-666-2877.

7: RETIREMENT PLAN (Continued)

Arkansas Teacher Retirement System (Continued)

Funding Policy. ATRS has contributory and noncontributory plans. Contributory members are required by State law to contribute 6% of their salaries. Each participating employer is required by State law to contribute at a rate determined by the Board of Trustees, based on the annual actuarial valuation. The current employer rate is 14% of covered salaries, the maximum allowed by State law. The District's contributions to ATRS for the years ended June 30, 2013, 2012, and 2011 were \$604,157, \$586,393, and \$617,243, respectively, equal to the required contributions for each year.

8: PLEDGED REVENUES

The District has pledged a portion of its property taxes to retire bonds of \$7,640,000 issued from October 1, 2009 through October 1, 2010. The bonds were issued for various capital projects. Total principal and interest remaining on the bonds is \$9,936,861, payable through June 1, 2033. Principal and interest paid for the current year and total property taxes pledged for debt service were \$495,056 and \$590,529, respectively. The percentage of property taxes pledged for the current year for principal and interest payments was 83.83 percent.

9: RISK MANAGEMENT

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

The District carries commercial insurance for board liability and student accidents. Settled claims have not exceeded this commercial coverage in any of the past three fiscal years. There were no significant reductions in insurance coverage from the prior year in the major categories of risk.

The District participates in the Arkansas School Boards Association - Workers' Compensation Trust (the Trust), a self-insurance trust voluntarily established on July 1, 1994 pursuant to state law. The Trust is responsible for obtaining and administering workers' compensation insurance coverage for its members, as well as obtaining reinsurance coverage for those claims that exceed the standard policy limits. In its administrative capacity, the Trust is responsible for monitoring, negotiating, and settling claims that have been filed on behalf of and against member districts. The District contributes annually to this program.

Additionally, the District participates in the Arkansas School Boards Association - Risk Management Program (the Association), a self-insurance program voluntarily established on February 1, 1984 pursuant to state law. The Association is responsible for obtaining and administering insurance coverage for property and vehicles for its members, as well as obtaining reinsurance coverage for those claims that exceed the standard policy limits. In its administrative capacity, the Association is responsible for monitoring, negotiating, and settling claims that have been filed against member districts. The District pays an annual premium for its coverage of buildings, contents, and vehicles.

The District participates in the Arkansas Fidelity Bond Trust Fund administered by the Governmental Bonding Board. This program provides coverage for actual losses sustained by its members through fraudulent or dishonest acts committed by officials or employees. Each loss is limited to \$250,000 with a \$2,500 deductible. Premiums for coverage are paid by the Chief Fiscal Officer of the State of Arkansas from funds withheld from the Public School Fund.

10: ON-BEHALF PAYMENTS

The allocation of the health insurance premiums paid by the Arkansas Department of Education to the Employee Benefits Division, on-behalf of the District's employees, totaled \$60,418 for the year ended June 30, 2013.

11: DETAILS OF GOVERNMENTAL FUND BALANCE CLASSIFICATIONS DISPLAYED IN THE AGGREGATE

	Go Ma			
	Major Special		Other	
Description	General	Revenue	Aggregate	Total
Fund Balances:				
Restricted for:				
Educational programs -				
national school lunch state				
categorical funding	\$ 14,304			\$ 14,304
English-language learners	780			780
Professional development	3,082			3,082
Capital projects			\$ 138,501	138,501
Child nutrition programs		\$ 58,290		58,290
Medical services		83,516		83,516
Special education programs		5,332		5,332
Other purposes	30,810	2,006		32,816
Total Restricted	48,976	149,144	138,501	336,621
Assigned to:				
Capital projects			455,511	455,511
Student activities	41,214			41,214
Total Assigned	41,214		455,511	496,725
Unassigned	1,442,872			1,442,872
Totals	\$1,533,062	\$ 149,144	\$ 594,012	\$2,276,218

CHARLESTON SCHOOL DISTRICT NO. 9 FRANKLIN COUNTY, ARKANSAS SCHEDULE OF CAPITAL ASSETS FOR THE YEAR ENDED JUNE 30, 2013 (Unaudited)

	Balance June 30, 2013
Nondepreciable capital assets:	_
Land	\$ 68,361
Construction in progress	2,250
Total nondepreciable capital assets	70,611
Depreciable capital assets:	
Buildings	14,005,172
Improvements/infrastructure	1,824,206
Equipment	1,582,559
Total depreciable capital assets	17,411,937
Less accumulated depreciation for:	
Buildings	3,103,294
Improvements/infrastructure	562,763
Equipment	982,187
Total accumulated depreciation	4,648,244
Total depreciable capital assets, net	12,763,693
Capital assets, net	\$ 12,834,304

CHARLESTON SCHOOL DISTRICT NO. 9 FRANKLIN COUNTY, ARKANSAS SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 2013

Federal Grantor/Pass-Through	Federal CFDA	Pass-Through Entity Identifying	Federal
Grantor/Program or Cluster Title	Number	Number	Expenditures
CHILD NUTRITION CLUSTER			
U. S. Department of Agriculture			
Direct Program:			
National School Lunch Program - Non-Cash Assistance			
(Food Distribution) (Note 3)	10.555		\$ 2,469
Passed Through State Department of Education:			
School Breakfast Program - Cash Assistance	10.553	24-02-000	52,393
National School Lunch Program - Cash Assistance	10.555	24-02-000	161,229
Total State Department of Education			213,622
Passed Through State Department of Human Services:			
National School Lunch Program - Non-Cash Assistance			
(Food Distribution) (Note 4)	10.555	2402000	20,437
TOTAL CHILD NUTRITION CLUSTER			236,528
OTHER PROGRAMS			
U. S. Department of Education			
Passed Through State Department of Education:			
Title I Grants to Local Educational Agencies	84.010	24-02	155,735
Special Education - Grants to States	84.027	2402	131,375
Improving Teacher Quality State Grants	84.367	2402	27,822
Total U.S. Department of Education			314,932
U. S. Department of Health and Human Services			
Passed Through Paris School District:			
Temporary Assistance for Needy Families	93.558	Unavailable	8.228
remporary Assistance for Needy Families	30.000	Ullavallable	0,220
TOTAL OTHER PROGRAMS			323,160
TOTAL EXPENDITURES OF FEDERAL AWARDS			\$ 559,688

The accompanying notes are an integral part of this schedule.

CHARLESTON SCHOOL DISTRICT NO. 9 FRANKLIN COUNTY, ARKANSAS SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 2013

NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

- Note 1: Basis of Presentation The accompanying Schedule of Expenditures of Federal Awards (the "Schedule") includes the federal grant activity of Charleston School District No. 9 (District) under programs of the federal government for the year ended June 30, 2013. The information in this schedule is presented in accordance with the requirements of the Office of Management and Budget (OMB) Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Because the schedule presents only a selected portion of the operations of the District, it is not intended to and does not present the financial position or changes in financial position of the District.
- Note 2: Summary of Significant Accounting Policies Expenditures reported on the Schedule are reported on the regulatory basis of accounting. Such expenditures are recognized following the cost principles contained in OMB Circular A-87, *Cost Principles for State, Local, and Indian Tribal Governments*, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Pass-through entity identifying numbers are presented where available.
- Note 3: Nonmonetary assistance is reported at the approximate value as provided by the U. S. Department of Defense through an agreement with the U. S. Department of Agriculture.
- Note 4: Nonmonetary assistance is reported at the approximate value as provided by the State Department of Human Services.
- Note 5: During the year ended June 30, 2013, the District received Medicaid funding of \$7,365 from the State Department of Human Services. Such payments are not considered Federal awards expended, and therefore, are not included in the above schedule.

CHARLESTON SCHOOL DISTRICT NO. 9 FRANKLIN COUNTY, ARKANSAS SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED JUNE 30, 2013

SECTION I - SUMMARY OF AUDITOR'S RESULTS

FINANCIAL STATEMENTS

Types of auditor's reports issued:	GAAP basis of repor Regulatory basis opi	ting - adverse nion units - unmodifie	d			
Internal control over financial reporting:						
Material weakness(es) identified?			✓ yes	no no		
Significant deficiency(ies) ide	Significant deficiency(ies) identified?			none reported		
Noncompliance material to financial statements noted?			🗖 yes	✓ no		
FEDERAL AWARDS						
Internal control over major programs:						
Material weakness(es) identil	fied?		🗆 yes	✓ no		
Significant deficiency(ies) identified?			🗖 yes	none reported		
Type of auditor's report issued on compliance for major programs: unmodified						
Any audit findings disclosed that are required to be reported in accordance with Section 510(a) of OMB Circular A-133?			🗖 yes	🗹 no		
Identification of major programs:						
CFDA Number(s) 10.553 and 10.555 84.027		Name of Federal Program or Cluster Child Nutrition Cluster Special Education - Grants to States				
Dollar threshold used to distinguish betwee programs:	een type A and type B		\$ 300	0,000		
Auditee qualified as low-risk auditee?			🗖 yes	🔽 no		

CHARLESTON SCHOOL DISTRICT NO. 9 FRANKLIN COUNTY, ARKANSAS SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED JUNE 30, 2013

SECTION II - FINANCIAL STATEMENT FINDINGS

MATERIAL WEAKNESS

2013-001. Internal Control

Criteria or specific requirement: Internal control is a process consisting of fixe interrelated components - *control environment, risk assessment, information and communication, control activities, and monitoring*. Management is responsible for adopting sound accounting policies and for establishing and maintaining internal control that will, among other things, initiate, authorize, record, process, and report transactions (as well as events and conditions) consistent with management's assertions embodied in the financial statements.

Condition: Deficiencies in the internal control component of control activities adversely affected the District's ability to initiate, authorize, record, process, and report financial data in accordance with the regulatory basis of accounting such that there was a reasonable possibility that a material misstatement of the District's financial statements would not be prevented, or detected and corrected on a timely basis. Financial accounting duties were not adequately segregated among employees. Specifically, certain key weaknesses included the following: the District Treasurer prepared bank reconciliations, deposited operating monies collected, and maintained accounting records. The District Treasurer also prepared payroll checks and was responsible for changes to the payroll amounts, without compensating controls.

Context: An understanding of the five components of internal control sufficient to assess the risk of material misstatement of the financial statements whether due to error or fraud, and to design the nature, timing, and extent of further audit procedures were obtained.

Effect: The District's ability to initiate, authorize, record, process, and report transactions consistent with management's assertions embodied in the financial statements, as well as the ability to safeguard District assets, was adversely affected by the identified weaknesses in the above internal control component.

Cause: District management, due to cost/benefit implications, which hindered the District's ability to adequately segregate financial accounting duties among employees, did not effectively address the deficiencies in internal control.

Recommendation: District management should adopt sound accounting policies and establish and maintain internal control that will initiate, authorize, record, process, and report transactions consistent with management's assertions embodied in the financial statements and that will safeguard District assets.

Views of responsible officials and planned corrective actions: The District segregates duties to the extent possible.

SECTION III - FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

No matters were reported.

CHARLESTON SCHOOL DISTRICT NO. 9 FRANKLIN COUNTY, ARKANSAS FEDERAL AWARD PROGRAMS -SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS FOR THE YEAR ENDED JUNE 30, 2013

There were no findings in the prior audit.

Schedule 5

CHARLESTON SCHOOL DISTRICT NO. 9 FRANKLIN COUNTY, ARKANSAS SCHEDULE OF SELECTED INFORMATION FOR THE LAST FIVE YEARS - REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2013 (Unaudited)

	Year Ended June 30,				
General Fund	2013	2012	2011	2010	2009
Total Assets	\$ 1,627,921	\$ 1,478,835	\$ 1,626,377	\$ 1,162,659	\$ 1,552,688
Total Liabilities	94,859	7,485	85,179	101,249	59,166
Total Fund Balances	1,533,062	1,471,350	1,541,198	1,561,410	1,493,522
Total Revenues	6,549,386	6,445,647	6,409,700	6,431,169	6,448,572
Total Expenditures	6,084,100	5,887,093	6,211,076	5,922,665	6,020,558
Total Other Financing Sources (Uses)	(403,574)	(628,402)	(218,836)	(440,616)	(402,504)
Special Revenue Fund					
Total Assets	150,809	139,654	131,840	126,960	62,789
Total Liabilities	1,665	558	659	56,367	333
Total Fund Balances	149,144	139,096	131,181	70,593	62,456
Total Revenues	719,937	754,870	968,264	1,245,387	709,295
Total Expenditures	709,889	746,955	907,676	1,238,230	738,916
Total Other Financing Sources (Uses)				980	16,726
Other Aggregate Funds					
Total Assets	594,012	1,064,581	941,521	1,243,027	612,086
Total Liabilities				400,832	
Total Fund Balances	594,012	1,064,581	941,521	842,195	612,086
Total Revenues	288,192	243,914	542,289	1,411,412	119,672
Total Expenditures	1,162,335	749,256	855,012	2,542,998	445,823
Total Other Financing Sources (Uses)	403,574	628,402	412,049	1,361,695	338,237