

**CHARLESTON BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
125 WEST MAIN STREET  
CHARLESTON, ARKANSAS  
JULY 21, 2025  
5:30 P.M.**

- I. Call to order and Establish Quorum
- II. Consent Agenda
- III. Contract Addendums
- IV. 2025-26 Student Handbooks
- V. Sections 1, 6, and 7 Revised Policies
- VI. Sections 4 and 5 Revised Policies
- VII. Sections 3 and 8 Revised Policies
- VIII. 2025-26 Meal Prices
- IX. 2025-2026 School Choice and Home School Reporting
- X. Data Presentation
- XI. Superintendent's Report
- XII. Executive Session
- XIII. Other Communication
- XIV. Adjournment

Notes:

- I. Call to order and Establish Quorum
- II. Consent Agenda
  - A. Approval of the June 23, 2025 Regular Minutes
  - B. Approval of the July 10, 2025 Special Minutes
  - C. Approval of the Period Twelve 2025 Financial Statements
- III. Contract Addendums  
 The administration recommends approval of 2025-26 First Semester Contract Addendums as presented for teachers for teachers assigned to work during their preparation period:
  - A. Judy Hicks
  - B. Ricky May
  - C. Milinda Wisdom
- IV. 2025-26 Student Handbooks  
 Principals will present 2025-26 Handbook changes with approval requested.
- V. Sections 1, 6, and 7 Revised Policies  
 The administration recommends approval of policies as presented. An outline is enclosed.
- VI. Sections 4 and 5 Revised Policies  
 The administration recommends approval of policies as presented (4.7, 4.47, 4.66, 5.21). An outline is enclosed.
- VII. Sections 3 and 8 Revised Policies  
 The administration recommends approval of policies as presented in response to the requirements of the newly enacted legislation. An outline is enclosed.
- VIII. 2025-26 Meal Prices  
 The administration recommends approval to increase meal prices as listed:
  - A. Students Lunch: 2.50
  - B. Adult Lunch: 4.00
- IX. 2025-2026 School Choice and Home School Reporting
  - A. Home School: 36 Applications as of July 16, 2025
- X. Data Presentation  
 Mrs. Angie Haney will present the data report.

XI. Superintendent's Report

- A. Elementary School, Middle School, and High School Open House, August 7
- B. First Day of School, August 13
- C. Transfer: Isaac Ruloph from Charleston to County Line

XII. Executive Session

- A. Approval to compensate Rita Gramlich \$34.10 per hour to assist the business office as approved by the superintendent, retro active to July 1, 2025

XIII. Other Communication

XIV. Adjournment

**CHARLESTON BOARD OF EDUCATION  
REGULAR MEETING  
June 23, 2025**

The Charleston Board of Education met in regular session on Monday, June 23, 2025 at 6:00 p.m. Members present were: Mr. Jeff Hayes, Mr. Chad Keener, Mrs. Michele Schmitz, and Mr. Brian Verkamp. Mrs. Lauren Robinson was not present. Also present were Mrs. Melissa Moore, Superintendent; Mr. Josh Underwood, Middle School Principal, Mrs. Angie Haney, Federal Coordinator; Mrs. Pam Rankin, and Mrs. Kelsey Noble.

Mr. Brian Verkamp established a quorum and called the meeting to order at 6:00 p.m..

A motion was made by Mr. Jeff Hayes and seconded by Mr. Chad Keener to approve board organization. Motion carried 4-0.

- A. Board meetings will be held at 5:30 p.m. on the 4<sup>th</sup> Monday of each month
- B. Mr. Jeff Hayes, Legislative Liaison
- C. Officers:
  - a. Brian Verkamp, President
  - b. Chad Keener, Vice-President
  - c. Michele Schmitz, Secretary
- D. Resolution and Primary Disbursing Officer, Michele Schmitz

A motion was made by Mrs. Michele Schmitz and seconded by Mr. Chad Keener to approve the consent agenda as listed. Motion carried 4-0.

Consent Agenda

- A. Approval of the May 19, 2025 Regular Minutes
- B. Approval of the June 2, 2025 Special Minutes
- C. Approval of the Period 11 2025 Financial Statements

A motion was made by Mr. Chad Keener and seconded by Mr. Jeff Hayes to approve revised Sections 4 and 5 policies as presented. Motion carried 4-0.

A motion was made by Mrs. Michele Schmitz and seconded by Mr. Jeff Hayes to approve the Cybersecurity Policy as presented. Motion carried 4-0.

The administration requested the board president's signature for the Licensed and Non-Licensed Personnel Policy Signature pages. Policies were previously approved by the board.

A motion was made by Mrs. Michele Schmitz and seconded by Mr. Chad Keener to approve the SAVVAS quote as presented for the sum of \$61,939.76. Motion carried 4-0. This purchase is from a Sole Source provider.



A motion was made by Mr. Jeff Hayes and seconded by Mrs. Michele Schmitz to pay students' food service bad debt as listed for a total amount of \$5,124.60. Motion carried 4-0. A copy of listed bad debt is attached to the original board minutes.

Mrs. Melissa Moore reported the district may not end the fiscal year with a negative fund balance. The exact amount will not be known until final bills are paid through June 30. A motion was made by Mr. Chad Keener and seconded by Mrs. Michele Schmitz to approve documenting the 2025 food service negative balance and further authorize the district treasure to journal entry the exact negative amount from Operating Fund 2001 to Food Service Fund 8000. Motion carried 4-0.

A motion was made by Mr. Jeff Hayes and seconded by Mr. Chad Keener to approve the 2025-26 Assurances and GEPA Statement as presented. Motion carried 4-0. A copy is attached to the original board minutes.

Mrs. Angie Haney reported data regarding the Annual Student Discipline Report.

#### Superintendent's Report

- A. Public Meeting Comment Period Update
- B. Certificate of Deposit Update
- C. Merit Pay
- D. Cafeteria Floor Update
- E. July Board Meeting, July 21, 5:30 p.m.
- F. Invoices:
  - a. ERT Emergency Response, \$10,900 (Operating Fund)
  - b. Hug Chevrolet, \$31,850 (Operating Fund)
  - c. Imagine Learning, \$16,401.56 (Title I and ESA Funds)
  - d. Westark Sound Company, \$31,452.33 (Security Grant Fund)
  - e. Play with a Purpose, \$11,192.40 (ABC Fund)
  - f. Heritage Portraits, \$12,843.11 (Yearbook Activity Fund)
- G. Transfers:
  - a. Carson Hall and Fayelynn Bidwell, Booneville to Charleston
  - b. Lakelyn Linville, Charleston to Fort Smith
  - c. Jacie Hartsfield, Lavaca to Charleston
  - d. Tabe Spiers, Charleston to Boonville
  - e. Santiago Montano, Charleston to Booneville

A motion was made by Mr. Jeff Hayes and seconded by Mrs. Michele Schmitz to approve a one-time payment of \$1,000 to Lacey Keener for after-school athletic duties performed during the 2024-2025 school year. Motion carried 3-0. Mr. Chad Keener abstained.

A motion was made by Mr. Chad Keener and seconded by Mrs. Michele Schmitz to adjourn at 7:28 p.m.. Motion carried 4-0.

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President

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Secretary

**CHARLESTON BOARD OF EDUCATION  
SPECIAL MEETING  
July 10, 2025**

The Charleston Board of Education met in special session on Thursday, July 10, 2025 at 5:30 p.m. Members present were: Mr. Chad Keener, Mrs. Lauren Robinson, Mrs. Michele Schmitz, and Mr. Brian Verkamp. Mr. Jeff Hayes was not present. Also present were Mrs. Melissa Moore, Superintendent; Mrs. Kelsey Noble, Elementary Principal, and Mrs. Angie Haney, Federal Coordinator.

Mr. Brian Verkamp established a quorum and called the meeting to order at 5:34 p.m..

A motion was made by Mrs. Michele Schmitz and seconded by Mr. Chad Keener to accept the resignation of Laura Cloyd, Certified Teacher, effective at the end of the 2024-25 school year. Motion carried 4-0.

A motion was made by Mrs. Lauren Robinson and seconded by Mrs. Michele Schmitz to employ Susie Teague, Certified Teacher, for the 2025-26 school year. Motion carried 4-0.

A motion was Mr. Chad Keener and seconded by Mrs. Lauren Robinson to adjourn at 5:36 p.m. Motion carried 4-0.

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President

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Secretary

ARKANSAS PUBLIC SCHOOL COMPUTER NETWORK  
DATE: 07/01/2025  
TIME: 15:34:33

CHARLESTON PUBLIC SCHOOLS #9  
DETAILED STATEMENT OF CHANGES IN FUND BALANCES  
FOR PERIOD 12 OF 25

PAGE NUMBER: 1  
MODULE NUM: STATMN9EAR

SELECTION CRITERIA: ALL

FUND/SF	FUND TITLE	BEG BALANCE	REVENUE	NON-REVENUE	NON-EXPEND	EXPENDITURES	END BALANCE
0001	DISBURSEMENT FUND	.00	.00	.00	.00	.00	.00
TOTAL NO	FUND GROUP TITLE	.00	.00	.00	.00	.00	.00
1000	TEACHER SALARY FUND	.00	.00	635,290.04	.00	635,290.04	.00
1214	MERIT TEACHER	.00	.00	23,500.00	.00	23,500.00	.00
1217	GROWTH	.00	.00	7,025.87	.00	7,025.87	.00
1218	DECLINE ENROLL	.00	.00	.00	.00	.00	.00
1220	NBC	.00	.00	.00	.00	.00	.00
1223	PROF DEV SUB	.00	.00	.00	.00	.00	.00
1246	PATHWISE	.00	.00	.00	.00	.00	.00
1275	ALE	.00	.00	.00	.00	.00	.00
1281	ENHANCED STUDENT ACH	.00	.00	4,615.23	.00	4,615.23	.00
1282	NSL MATCH GRANT	.00	.00	11,204.10	.00	11,204.10	.00
1365	ABC PRE-SCHOOL	.00	.00	.00	.00	.00	.00
1941	COMP SCIENCE	.00	.00	.00	.00	.00	.00
TOTAL	TEACHER SALARY FUND	.00	.00	681,635.24	.00	681,635.24	.00
2000	OPERATING FUND	562,854.44	.00	.00	635,290.04	703,177.14	-775,612.74
2001	OTHER GEN OP FUND	1,764,641.59	767,516.06	.00	139,031.63	.00	2,393,126.02
2005	ABC TUITION	11,430.19	.00	.00	.00	.00	11,430.19
2092	SEALANT GRANT	27.80	.00	.00	.00	.00	27.80
2214	MERIT TEACHER	.00	28,822.75	.00	23,500.00	5,269.87	52.88
2215	ED COMP REF 2	34,425.00	.00	.00	.00	.00	34,425.00
2217	STUDENT GROWTH	156,181.52	.00	.00	7,025.87	5,164.02	143,991.63
2218	DECLINE ENROLLMENT	.00	.00	.00	.00	.00	.00
2220	NBC	14.16	.00	.00	.00	.00	14.16
2223	PROFESSIONAL DEVELOP	22,737.16	.00	.00	.00	.00	22,737.16
2232	SCHOOL RECOG	.00	.00	.00	.00	.00	.00
2240	LEA SP ED SUPV	.00	.00	.00	.00	.00	.00
2246	MENTORING	.03	.00	.00	.00	.00	.03
2247	PROF LRNG GRANT	.00	.00	.00	.00	.00	.00
2260	ECH/SPED	-3,266.82	3,266.82	.00	.00	.00	.00
2262	EIDT ECH/SPED	-1,160.30	1,160.30	.00	.00	.00	.00
2271	G/T ADV PLACEMENT	1,920.20	.00	.00	.00	.00	1,920.20
2275	ALTERNATIVE LEARNING	-9,182.54	8,935.00	.00	4,615.23	-6,828.60	1,965.83
2276	ENGLISH LANGUAGE LEA	9,246.74	.00	.00	.00	.00	9,246.74
2281	EHANCED STUDENT ACH	45,890.88	20,838.00	.00	11,204.10	40,802.62	14,722.16
2282	NSL MATCH	3,024.21	.00	.00	.00	.00	3,024.21
2340	CAREER GRANT	.00	.00	.00	.00	.00	.00
2365	ABC PRE-SCHOOL	42,349.37	.00	.00	.00	38,763.94	3,585.43
2393	GROWTH FACILITY FUND	.00	.00	.00	.00	.00	.00
2397	SAFETY GRANT	-7,687.99	39,287.93	.00	.00	43,102.74	-11,502.80
2941	COMP SCIENCE	.00	.00	.00	.00	.00	.00
TOTAL	OPERATING FUND	2,633,445.64	869,826.86	.00	820,666.87	829,451.73	1,853,153.90
3000	BUILDING FUND	21,040.74	.00	.00	.00	.00	21,040.74
3001	BLDG FUND	242,303.92	.00	.00	.00	.00	242,303.92
3002	BF-BOND MONEY	22,189.76	.00	.00	.00	.00	22,189.76
3003	BF-SAVINGS	1,036,606.50	.00	.00	.00	.00	1,036,606.50
3200	BLDG LEGAL 20%	830,843.72	.00	.00	.00	.00	830,843.72

ARKANSAS PUBLIC SCHOOL COMPUTER NETWORK  
DATE: 07/01/2025  
TIME: 15:34:33

CHARLESTON PUBLIC SCHOOLS #9  
DETAILED STATEMENT OF CHANGES IN FUND BALANCES  
FOR PERIOD 12 OF 25

PAGE NUMBER: 2  
MODULE NUM: STATMN9EAR

SELECTION CRITERIA: ALL

FUND/SF	FUND TITLE	BEG BALANCE	REVENUE	NON-REVENUE	NON-EXPEND	EXPENDITURES	END BALANCE
3300	RF BONDS	.00	.00	.00	.00	.00	.00
3404	PARTNERSHIP PROG	6,114.37	.00	.00	.00	.00	6,114.37
	TOTAL BUILDING FUND	2,159,099.01	.00	.00	.00	.00	2,159,099.01
4000	DEBT SERVICE FUND	.00	.00	.00	.00	.00	.00
	TOTAL DEBT SERVICE FUND	.00	.00	.00	.00	.00	.00
6499	TASTE-SCHOOL GARDEN	.00	.00	.00	.00	.00	.00
6501	TITLE I	-15,568.81	35,994.22	.00	.00	53,207.09	-32,781.68
6552	DHS ARPA GRANT	16,024.06	.00	.00	.00	.00	16,024.06
6562	DHS EARLY CHILD	161,609.35	.00	.00	.00	328.21	161,281.14
6595	TITLE IID	.00	.00	.00	.00	.00	.00
6702	VI-B SP ED	-14,066.26	28,377.13	.00	.00	28,609.19	-14,298.32
6703	ARP SCH/AGE SPED	.00	.00	.00	.00	.00	.00
6704	ARP E/CH SPED	.00	.00	.00	.00	.00	.00
6710	IDEA ECH/SPED	.00	.00	.00	.00	.00	.00
6750	MEDICARE CAT COV ACT	-10,745.11	4,757.60	.00	.00	-6,070.26	82.75
6752	ARMAC	10,919.05	9,420.70	.00	.00	3,555.64	16,784.11
6756	TITLE II	.00	.00	.00	.00	.00	.00
6778	AWARE MINI GRANT	.00	.00	.00	.00	.00	.00
6781	ESSER II	.00	.00	.00	.00	.00	.00
6784	TITLE V	.00	.00	.00	.00	.00	.00
6786	TITLE IV	.00	.00	.00	.00	.00	.00
6788	PK IMPROVE GRANT	4,000.00	.00	.00	.00	.00	4,000.00
6791	SOAR GRANT	.00	.00	.00	.00	.00	.00
6795	ESSER III	.00	.00	.00	.00	.00	.00
6804	ELC GRANT	.00	.00	.00	.00	.00	.00
6811	AR THRIVE	.00	.00	.00	.00	.00	.00
6815	GO RED GRANT	.00	.00	.00	.00	.00	.00
6819	HEALTH PROFILES	.00	.00	.00	.00	.00	.00
6830	HIGH IMPACT TUTORING	.00	.00	.00	.00	.00	.00
	TOTAL FEDERAL GRANTS FUND	152,172.28	78,549.65	.00	.00	79,629.87	151,092.06
7601	ELEM ACTIVITY	5,010.74	.00	.00	.00	80.56	4,930.18
7602	ARCHERY	7,501.64	.00	.00	.00	.00	7,501.64
7603	ARCHERY TRAVEL	3,872.51	400.00	.00	.00	.00	4,272.51
7604	ELEM STUDENT COUNCIL	118.84	.00	.00	.00	.00	118.84
7606	OUTDOOR CLASSROOM	558.39	.00	.00	.00	.00	558.39
7607	CCGATE	.00	.00	.00	.00	.00	.00
7613	ES TECH INS	4,380.00	.00	.00	.00	.00	4,380.00
7621	AFTER SCHOOL	8,826.84	.00	.00	.00	.00	8,826.84
7622	UNITED WAY	780.00	.00	.00	.00	.00	780.00
7701	FOOTBALL	6,931.45	.00	.00	.00	5,069.67	1,861.78
7702	BASKETBALL	14,798.19	.00	.00	.00	.00	14,798.19
7703	BASEBALL	5,362.28	.00	.00	.00	.00	5,362.28
7704	SOFTBALL	5,140.87	.00	.00	.00	.00	5,140.87
7707	CHEER/JR	3,189.08	260.00	.00	.00	1,623.05	1,826.03
7708	CHEER/SR	5,195.30	.00	.00	.00	3,318.98	1,876.32
7709	DANCE/JR	1,413.78	.00	.00	.00	.00	1,413.78
7710	DANCE/SR	1,544.34	.00	.00	.00	.00	1,544.34

ARKANSAS PUBLIC SCHOOL COMPUTER NETWORK  
DATE: 07/01/2025  
TIME: 15:34:33

CHARLESTON PUBLIC SCHOOLS #9  
DETAILED STATEMENT OF CHANGES IN FUND BALANCES  
FOR PERIOD 12 OF 25

PAGE NUMBER: 3  
MODULE NUM: STATMN9EAR

SELECTION CRITERIA: ALL

FUND/SF	FUND TITLE	BEG BALANCE	REVENUE	NON-REVENUE	NON-EXPEND	EXPENDITURES	END BALANCE
7711	ANNUAL	3,148.63	.00	.00	.00	.00	3,148.63
7712	ART CLUB	49.14	.00	.00	.00	.00	49.14
7713	BAND	11,528.35	30.00	.00	.00	2,392.12	9,166.23
7714	CONCESSION	751.71	.00	.00	.00	.00	751.71
7715	BETA CLUB	48.94	400.00	.00	.00	.00	448.94
7716	BLEACHER CREATURES	222.26	.00	.00	.00	.00	222.26
7717	BOOKSTORE	70.56	.00	.00	.00	.00	70.56
7718	CHESS CLUB	-18.14	18.14	.00	.00	.00	.00
7720	CLASS OF 2020	181.21	.00	.00	.00	.00	181.21
7721	CLASS OF 2021	840.53	.00	.00	.00	.00	840.53
7722	CLASS OF 2022	.00	.00	.00	.00	.00	.00
7723	CLASS OF 2023	214.00	.00	.00	.00	.00	214.00
7724	CLASS OF 2024	958.50	.00	.00	.00	.00	958.50
7725	CLASS OF 2025	2,227.01	.00	.00	.00	1,471.28	755.73
7726	EDUC FOUNDATION	726.43	.00	.00	.00	.00	726.43
7727	FBLA/JR	234.72	.00	.00	.00	.00	234.72
7728	FBLA/SR	613.45	.00	.00	.00	344.00	269.45
7729	FCA	449.42	.00	.00	.00	.00	449.42
7730	FCCLA	101.77	.00	.00	.00	.00	101.77
7731	LIBRARY FUND	12.96	.00	.00	.00	.00	12.96
7732	MATH CAMP	.00	.00	.00	.00	.00	.00
7734	MISC FUND	6,536.79	.00	.00	.00	.00	6,536.79
7735	QUIZ BOWL	.90	.00	.00	.00	.00	.90
7736	SPIRIT BLDG FUND	.00	.00	.00	.00	.00	.00
7737	STUDENT COUNCIL	516.11	.00	.00	.00	.00	516.11
7738	SPANISH CLUB	1,016.53	.00	.00	.00	484.98	531.55
7739	TEACHERS MISC	345.14	.00	.00	.00	.00	345.14
7740	TINY TIGERS	83.97	.00	.00	.00	.00	83.97
7741	AP ENGLISH	21.20	.00	.00	.00	.00	21.20
7742	DRAMA/MUSIC	349.11	.00	.00	.00	.00	349.11
7743	GOLF-ATHLETICS	750.00	.00	.00	.00	.00	750.00
7744	PAWSITIVE IMPACT	187.93	.00	.00	.00	.00	187.93
7745	CLASS OF 2015	963.29	.00	.00	.00	.00	963.29
7746	CLASS OF 2016	179.27	.00	.00	.00	.00	179.27
7747	CLASS OF 2017	.00	.00	.00	.00	.00	.00
7748	CLASS OF 2018	324.64	.00	.00	.00	.00	324.64
7749	CLASS OF 2019	2,730.64	.00	.00	.00	.00	2,730.64
7750	CLASS OF 2010	530.69	.00	.00	.00	.00	530.69
7751	CLASS OF 2011	277.62	.00	.00	.00	.00	277.62
7752	CLASS OF 2012	2,033.38	.00	.00	.00	.00	2,033.38
7754	CLASS OF 2014	.00	.00	.00	.00	.00	.00
7755	BOOKCLUB	.00	.00	.00	.00	.00	.00
7760	SKILLS USA	.00	.00	.00	.00	.00	.00
7770	TROPHY CASE	550.00	.00	.00	.00	.00	550.00
7771	BB BANNERS	1,065.80	.00	.00	.00	.00	1,065.80
7780	VIA	97.22	.00	.00	.00	.00	97.22
7788	YOUTH COALITION	282.81	.00	.00	.00	.00	282.81
7801	MS BOOKSTORE	.00	.00	.00	.00	.00	.00
7802	MS RECYCLE FUND	266.12	.00	.00	.00	.00	266.12
7803	MS BOOK FAIR	1,329.62	.00	.00	.00	.00	1,329.62

ARKANSAS PUBLIC SCHOOL COMPUTER NETWORK  
 DATE: 07/01/2025  
 TIME: 15:34:33

CHARLESTON PUBLIC SCHOOLS #9  
 DETAILED STATEMENT OF CHANGES IN FUND BALANCES  
 FOR PERIOD 12 OF 25

PAGE NUMBER: 4  
 MODULE NUM: STATMN9EAR

SELECTION CRITERIA: ALL

FUND/SF	FUND TITLE	BEG BALANCE	REVENUE	NON-REVENUE	NON-EXPEND	EXPENDITURES	END BALANCE
7804	MS STUDENT COUNCIL	284.91	.00	.00	.00	.00	284.91
7805	MS ACTIVITY 4H	2,711.33	.00	.00	.00	1,774.00	937.33
7806	SEA PROJECT	298.23	.00	.00	.00	.00	298.23
7807	SCIENCE CAMP	2,953.48	.00	.00	.00	.00	2,953.48
7808	MS ACTIVITY	256.61	.00	.00	.00	.00	256.61
7809	SPED SELF-CONT	765.69	.00	.00	.00	.00	765.69
7810	100 MILE CLUB	.00	.00	.00	.00	.00	.00
7811	VOLLEYBALL	9,787.27	.00	.00	.00	969.63	8,817.64
7812	STEM	1,255.05	.00	.00	.00	.00	1,255.05
7813	MS CARE CLOSET	100.00	.00	.00	.00	.00	100.00
7901	PRESSBOX	157.32	.00	.00	.00	.00	157.32
7911	SOS	19,655.58	573.00	.00	.00	14.50	20,214.08
7912	TERRY'S TIRE SS	645.55	.00	.00	.00	.00	645.55
7913	TECH-INSURANCE	8,427.72	.00	.00	.00	1,384.75	7,042.97
7914	STATE BB TOURN	33.85	.00	.00	.00	.00	33.85
7915	FOB INS	600.00	.00	.00	.00	.00	600.00
7916	FERGUSON DONATION	5,100.00	.00	.00	.00	.00	5,100.00
7925	FFA	2,317.61	.00	.00	.00	-125.95	2,443.56
7926	CLASS OF 2026	5,515.87	.00	.00	.00	.00	5,515.87
7927	CLASS OF 2027	2,341.04	.00	.00	.00	.00	2,341.04
7928	CLASS OF 2028	460.00	.00	.00	.00	.00	460.00
7929	CLASS OF 2029	.00	.00	.00	.00	.00	.00
7930	CLASS OF 2030	.00	.00	.00	.00	.00	.00
TOTAL NO	FUND GROUP TITLE	181,091.59	1,681.14	.00	.00	18,801.57	163,971.16
8000	FOOD SERVICE FUND	-136,609.29	77,488.82	133,907.03	.00	74,786.56	.00
8056	CNU EMERGENCY	.00	.00	.00	.00	.00	.00
8058	SCA FUNDS	.00	.00	.00	.00	.00	.00
8059	USDA SCA 2	.00	.00	.00	.00	.00	.00
8060	USDA SCA 3	.00	.00	.00	.00	.00	.00
8061	FS SCA 4	.00	.00	.00	.00	.00	.00
TOTAL	FOOD SERVICE FUND	-136,609.29	77,488.82	133,907.03	.00	74,786.56	.00
TOTAL		4,989,199.23	1,027,546.47	815,542.27	820,666.87	1,684,304.97	4,327,316.13

ARKANSAS PUBLIC SCHOOL COMPUTER NETWORK  
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CHARLESTON PUBLIC SCHOOLS #9  
SUMMARY EXPENDITURE STATUS REPORT (BOARD FORMAT)

PAGE NUMBER: 1  
EXPSTA11

SELECTION CRITERIA: ALL  
ACCOUNTING PERIOD: 12/25

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE ENC + EXP	AVAILABLE BALANCE	YTD/ BUD
61100	REG EMPLOYEES	.00	.00	.00	.00	.00	.00
61110	SALARY-CERTIFIED	4,173,918.78	591,804.81	.00	4,085,568.60	88,350.18	97.88
61120	SALARY-CLS	1,344,868.07	189,392.88	.00	1,380,986.09	-36,118.02	102.69
61210	TEMP-CERTIFIED	.00	.00	.00	.00	.00	.00
61220	TEMP-CLASSIFIED	.00	.00	.00	.00	.00	.00
61320	CLS OVERTIME	.00	.00	.00	.00	.00	.00
61510	BONUS-CERT	39,000.00	83,500.00	.00	.00	.00	.00
61520	BONUS-CLASS	22,500.00	44,000.00	.00	122,500.00	-83,500.00	314.10
61710	SUBSTITUTES-CERTIFIED	87,809.00	4,678.28	.00	68,500.00	-46,000.00	304.44
61720	SUB/CLASS	30,209.00	3,068.32	.00	69,860.50	17,948.50	79.56
61810	UNUSED SICK-CERTIFIED	17,064.00	26,852.00	.00	35,680.48	-5,471.48	118.11
61819	CRT UNUSED SL LEAVING	.00	.00	.00	26,852.00	-9,788.00	157.36
61820	UNUSED SICK-CLASSIFIED	9,612.00	22,933.10	.00	.00	.00	.00
61829	CLS UNUSED SL LEAVING	14,940.00	.00	.00	22,933.10	-13,321.10	238.59
62110	GRP INS-CERTIFIED	5,887.91	864.00	.00	.00	14,940.00	.00
62120	GRP INS-CLS	2,500.00	306.00	.00	5,914.00	-26.09	100.44
62210	FICA-CERT	267,903.88	42,227.23	.00	2,286.00	214.00	91.44
62220	SOC SEC-CLS	82,448.22	14,999.38	.00	256,799.63	11,104.25	95.86
62260	MED-CERT.	62,645.20	9,875.83	.00	84,363.74	-1,915.52	102.32
62270	MEDCARE-CLS	19,399.27	3,507.97	.00	60,058.32	2,586.88	95.87
62310	TCH RET CONT-CERTIFIED	649,974.48	107,223.18	.00	19,730.28	-331.01	101.71
62320	TCH RET CONT-CLS	200,242.59	37,711.33	.00	656,400.57	-6,426.09	100.99
62321	TR RET S/C CLS	.00	34.00	.00	215,533.06	-15,290.47	107.64
62410	TUITION REIM-CERTIFIED	.00	.00	.00	460.80	-460.80	.00
62510	UNEMPL COMP-CERT	.00	.00	.00	.00	.00	.00
62520	UNEMPL COMP-CLS	1,700.00	.00	.00	.00	.00	.00
62610	WK'S COMP-CERTIFIED	5,135.00	.00	.00	.00	1,700.00	.00
62620	WK'S COMP-CLS	2,515.00	.00	.00	6,549.00	-1,414.00	127.54
62710	HLTH BENEF.CERTIFIED	155,600.97	23,261.24	.00	5,487.00	-2,972.00	218.17
62711	CRT PREMIUM ASSISTNCE EBD	6,835.25	1,001.19	.00	157,128.24	-1,527.27	100.98
62720	HLTH BENE.CLS	83,362.43	11,605.26	.00	6,944.44	-109.19	101.60
62721	CLS PREM ASSISTANCE EBD	3,206.43	444.84	.00	83,119.76	242.67	99.71
63130	BOARD OF ED SERVICES	600.00	.00	.00	3,049.05	157.38	95.09
63210	INSTRUCTIONAL	207,101.00	.00	.00	300.00	300.00	50.00
63220	WORKSHOP	.00	.00	.00	218,659.85	-11,558.85	105.58
63230	CONSULTING	750.00	.00	.00	.00	.00	.00
63240	STU ASSESSMENT	14,000.00	.00	.00	750.00	.00	100.00
63310	CERT PROF DEVELOPMENT	54,884.91	1,264.20	.00	15,992.00	-1,992.00	114.23
63320	CLS PROF DEVELOPMENT	530.00	.00	.00	47,499.11	7,385.80	86.54
63420	STATISTICAL SERVICES	7,500.00	.00	.00	881.00	-351.00	166.23
63445	LEGAL	359.00	.00	.00	6,892.52	607.48	91.90
63450	MEDICAL	58,228.00	3,799.15	.00	.00	359.00	.00
63470	ARCHITECTURAL	.00	.00	.00	45,398.00	12,830.00	77.97
63480	SECURITY	8,000.00	10,919.98	.00	.00	.00	.00
63490	OTHER PROF SERVICE	.00	.00	.00	11,019.88	-3,019.88	137.75
63510	DATA PROCESS	.00	.00	.00	.00	.00	.00
63530	SOFTWARE MAINT	3,100.00	.00	.00	.00	.00	.00
63550	SOFTWARE LICENSE	11,362.40	.00	.00	3,412.86	-312.86	110.09
63560	INF TECH	1,600.00	336.00	.00	20,338.84	-8,976.44	179.00
63590	OTHER TECH SERVICES	300.00	.00	.00	1,044.00	556.00	65.25
63900	OTHER PURC PROF/TECH SVS	2,820.00	.00	.00	36.16	263.84	12.05
63910	TECHNOLOGY	4,500.00	333.04	.00	794.83	2,025.17	28.19
63911	MUSICAL INST REPAIRS	1,300.00	.00	.00	6,134.54	-1,634.54	136.32
63912	PURC SVS	38,015.00	.00	.00	1,010.00	290.00	77.69
					37,171.84	843.16	97.78



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CHARLESTON PUBLIC SCHOOLS #9  
SUMMARY EXPENDITURE STATUS REPORT (BOARD FORMAT)

PAGE NUMBER: 2  
EXPSTA11

SELECTION CRITERIA: ALL  
ACCOUNTING PERIOD: 12/25

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE ENC + EXP	AVAILABLE BALANCE	YTD/ BUD
64110	WATER/SEWER	40,000.00	2,578.92	.00	27,776.48	12,223.52	69.44
64210	DISPOSAL/SANATATION	16,500.00	2,961.24	.00	15,180.22	1,319.78	92.00
64230	CUSTODIAL	1,500.00	.00	.00	.00	1,500.00	.00
64240	LAWN CARE	20,000.00	1,562.25	.00	17,182.25	2,817.75	85.91
64310	NON-TECH REPAIRS	69,000.00	14,347.39	.00	124,043.46	-55,043.46	179.77
64320	TECH REPAIRS	4,000.00	69.18	.00	7,550.64	-3,550.64	188.77
64410	LAND & BLDGS	.00	.00	.00	.00	.00	.00
64420	RENTAL/EQ-VEH	6,500.00	.00	.00	5,776.65	723.35	88.87
64500	CONSTRUCTION SERVICES	35,426.47	30,932.20	.00	416,121.47	-380,695.00	1174.61
65110	ANOTHER LEA IN STATE	16,000.00	.00	.00	3,924.96	12,075.04	24.53
65190	FROM OTHER SOURCES	500.00	.00	.00	.00	500.00	.00
65210	PROPERTY INSURANCE	109,184.00	.00	.00	109,183.90	.10	100.00
65220	LIABILITY INSURANCE	7,938.00	.00	.00	7,938.00	.00	100.00
65240	FLEET INSURANCE	5,304.00	.00	.00	5,304.00	.00	100.00
65250	ACCIDENT INS FOR STUDENTS	5,666.00	.00	.00	5,665.00	1.00	99.98
65260	NON STUDENT VEH INS	3,528.00	.00	.00	3,528.40	-.40	100.01
65290	OTHER INSURANCE	300.00	.00	.00	.00	300.00	.00
65310	TEL	28,393.14	2,195.09	.00	27,246.99	1,146.15	95.96
65320	POST	5,700.00	.00	.00	2,988.33	2,711.67	52.43
65330	INTERNET	450.00	86.95	.00	1,043.40	-593.40	231.87
65331	BROADBAND	.00	.00	.00	.00	.00	.00
65340	SUBS/INTERNET	44,363.65	.00	.00	30,868.23	13,495.42	69.58
65400	ADVERTISING	100.00	.00	.00	165.00	-65.00	165.00
65500	PRINTING & BINDING	.00	.00	.00	.00	.00	.00
65610	TO LEA'S WITHIN STATE	.00	.00	.00	.00	.00	.00
65640	INTERM AGENCY-IN STATE	.00	.00	.00	.00	.00	.00
65650	INTERM AGENCY-OUT OF STATE	.00	.00	.00	.00	.00	.00
65690	OTHER TUITION	17,500.00	-204.02	.00	19,147.42	-1,647.42	109.41
65810	TRVL-CERT-IN DISTRICT	3,572.00	167.64	.00	1,370.20	2,201.80	38.36
65820	TRVL-CLS IN DISTRICT	320.00	.00	.00	162.54	157.46	50.79
65880	MEALS	11,413.00	784.39	.00	7,806.92	3,606.08	68.40
65890	LODGING	18,967.68	1,224.72	.00	18,104.72	862.96	95.45
65900	MISC PURC SVS	.00	.00	.00	.00	.00	.00
65910	SVS PURCHASED LOCALLY	95,363.87	.00	.00	96,741.00	-1,377.13	101.44
65911	PURCHASE MEDICAID MATCH	23,000.00	.00	.00	17,636.93	5,363.07	76.68
65912	PURCHASE APSRC	.00	.00	.00	.00	.00	.00
66100	SUPPLIES	656,639.68	209,784.09	.00	732,449.56	-75,809.88	111.55
66107	LOW VALUE EQUIP	.00	.00	.00	.00	.00	.00
66210	NAT.GAS	65,000.00	742.54	.00	51,309.01	13,690.99	78.94
66220	ELECTRICITY	202,882.22	15,346.16	.00	177,805.25	25,076.97	87.64
66230	BOTTLED GAS	.00	.00	.00	.00	.00	.00
66260	GASOLINE/DIESEL	7,500.00	44.00	.00	5,377.45	2,122.55	71.70
66265	DIESEL	36,000.00	.00	.00	20,884.59	15,115.41	58.01
66300	FOOD	272,579.07	27,389.07	.00	285,271.15	-12,692.08	104.66
66400	BOOKS & PERIODICALS	.00	.00	.00	.00	.00	.00
66410	TEXTBOOKS	7,900.00	.00	.00	9,169.21	-1,269.21	116.07
66411	E-TEXTBOOKS	1,350.00	.00	.00	199.00	1,151.00	14.74
66420	LIBRARY BOOKS	10,686.00	1,133.97	.00	12,297.11	-1,611.11	115.08
66421	ELIBRARY BOOKS	7,700.00	.00	.00	6,222.80	1,477.20	80.82
66430	PERIODICALS	1,500.00	.00	.00	3,593.07	-2,093.07	239.54
66431	EPUBLICATIONS	.00	.00	.00	.00	.00	.00
66440	AV MATERIALS	100.00	.00	.00	.00	100.00	.00
66500	TECHNOLOGY SUPPLIES	36,492.41	2,269.16	.00	18,326.67	18,165.74	50.22
66510	SOFTWARE	23,249.54	2,400.00	.00	15,339.81	7,909.73	65.98

ARKANSAS PUBLIC SCHOOL COMPUTER NETWORK  
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CHARLESTON PUBLIC SCHOOLS #9  
SUMMARY EXPENDITURE STATUS REPORT (BOARD FORMAT)

PAGE NUMBER: 3  
EXPSTAIL

SELECTION CRITERIA: ALL  
ACCOUNTING PERIOD: 12/25

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE ENC + EXP	AVAILABLE BALANCE	YTD/ BUD
66511	TECH APP	.00	.00	.00	41.99	-41.99	.00
66520	OTHER	13,890.00	.00	.00	12,643.42	1,246.58	91.03
66521	TED SUPPLIES	66,819.75	92,479.00	.00	117,591.60	-50,771.85	175.98
66523	TLC NON INST	800.00	.00	.00	1,355.05	-555.05	169.38
66527	LOW VALUE EQUIP.	300.00	.00	.00	723.00	-423.00	241.00
66528	BROADBAND	.00	.00	.00	.00	.00	.00
66900	OTHER SUPPLIES & MATERIAL	.00	.00	.00	.00	.00	.00
67100	LAND & IMPROVEMENTS	.00	.00	.00	.00	.00	.00
67200	BUILDINGS	.00	.00	.00	.00	.00	.00
67300	EQUIPMENT	.00	.00	.00	.00	.00	.00
67310	MACHINERY	23,896.84	.00	.00	50,625.65	-26,728.81	211.85
67320	VEHICLES	86,500.00	31,850.00	.00	129,005.44	-42,505.44	149.14
67330	FURNITURE & FIXTURES	.00	.00	.00	.00	.00	.00
67340	TECH EQUIP	2,119.22	3,624.86	.00	8,732.13	-6,612.91	412.04
67341	TECH ED DEVICE TED	1,300.00	.00	.00	5,322.75	-4,022.75	409.44
67343	FINANCIAL ACCOUNTING	1,404.26	1,404.26	.00	1,404.26	.00	100.00
67361	MUSIC EQUIP	5,460.00	.00	.00	.00	5,460.00	.00
67362	CUST EQUIPMENT	.00	.00	.00	.00	.00	.00
67390	OTHER EQUIPMENT	.00	.00	.00	.00	.00	.00
67900	DEPRECIATION	.00	.00	.00	.00	.00	.00
68100	DUES/FEES	45,859.00	3,188.70	.00	51,139.62	-5,280.62	111.51
68101	LICENSE RENEWAL FEE	800.00	.00	.00	675.00	125.00	84.38
68112	ADMISSION FEES	5,000.00	.00	.00	.00	5,000.00	.00
68300	INTEREST	155,927.50	.00	.00	155,927.50	.00	100.00
68830	PROPERTY TAX	.00	.00	.00	.00	.00	.00
68900	MISCELLANEOUS EXPENDITURE	.00	.00	.00	1,800.00	-1,800.00	.00
68910	MISC ERRORS	.00	.00	.00	.00	.00	.00
69100	RED/PRINCIPAL	375,000.00	.00	.00	375,000.00	.00	100.00
69310	TO SALARY FUND	3,817,687.02	681,635.24	.00	4,125,472.45	-307,785.43	108.06
69314	TO SALARY NBC	.00	.00	.00	.00	.00	.00
69315	TO SALARY LEARNS	316,636.00	.00	.00	.00	316,636.00	.00
69320	TO OPERATING FUND	20,000.00	.00	.00	.00	20,000.00	.00
69321	TSF TO 2000	6,823,015.71	.00	.00	6,823,015.71	.00	100.00
69322	TSF NEG TO 2000	307,785.72	.00	.00	.00	307,785.72	.00
69324	TSF TO 2000 NBC	.00	.00	.00	.00	.00	.00
69330	TO BUILDING FUND	.00	.00	.00	.00	.00	.00
69340	TO DEBT SERVICE FUND	480,126.50	.00	.00	484,405.50	-4,279.00	100.89
69350	TO CAPITAL OUTLAY FUND	.00	.00	.00	.00	.00	.00
69360	TO FEDERAL GRANTS FUND	44,608.05	.00	.00	44,608.05	.00	100.00
69370	TO STUDENT ACTIVITY FUND	1,268.06	.00	.00	1,268.06	.00	100.00
69380	TO FOOD SERVICE FUND	87,498.19	133,907.03	.00	134,403.03	-46,904.84	153.61
69400	PROG FUNDING RETURN	.00	.00	.00	.00	.00	.00
69610	STUDENT MEALS	4,614.25	.00	.00	4,614.25	.00	100.00
69650	MEALS PD BY DIST/ACT	.00	.00	.00	.00	.00	.00
69680	BAD DEBT	.00	5,124.60	.00	5,124.60	-5,124.60	.00
TOTAL REPORT		22,312,612.59	2,504,971.84	.00	22,639,640.94	-327,028.35	101.47

ARKANSAS PUBLIC SCHOOL COMPUTER NETWORK  
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CHARLESTON PUBLIC SCHOOLS #9  
SUMMARY REVENUE STATUS REPORT (BOARD FORMAT)

PAGE NUMBER: 1  
REVSTAIL

SELECTION CRITERIA: ALL  
ACCOUNTING PERIOD: 12/25

ACCOUNT	TITLE	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE REVENUE	AVAILABLE BALANCE	YTD/ BUD
11110	PROPERTY TAXES-CURRENT	1,448,550.00	.00	.00	1,413,373.84	35,176.16	97.57
11115	TAX RELIEF-CURRENT	.00	.00	.00	10,713.43	-10,713.43	.00
11120	PROPERTY TAX-40% BY 6/30	765,000.00	192,214.27	.00	854,627.40	-89,627.40	111.72
11125	RELIEF SALES TAX 40% 6-30	400,000.00	.00	.00	401,917.38	-1,917.38	100.48
11140	PROPERTY TAX-DELINQUENT	155,000.00	10,186.36	.00	171,048.81	-16,048.81	110.35
11150	EXCESS COMMISSION	50,000.00	.00	.00	56,189.01	-6,189.01	112.38
11160	LAND REDEMP-IN STATE SALE	20,000.00	1,503.65	.00	25,401.86	-5,401.86	127.01
11400	PENALTIES/INTEREST ON TAX	400.00	28.18	.00	162.70	237.30	40.68
11500	INT ON UNAPP TAXES	500.00	.00	.00	979.98	-479.98	196.00
13100	FROM INDIVIDUALS	.00	.00	.00	.00	.00	.00
13160	TUITION PRE-K	.00	.00	.00	.00	.00	.00
13290	OTHER PROGRAMS	.00	.00	.00	.00	.00	.00
13400	TUITION-OTHER	8,843.00	27,779.00	.00	36,622.00	-27,779.00	414.14
14900	TRANS FEES-OTHER SOURCES	.00	.00	.00	.00	.00	.00
15100	INTEREST ON INVESTMENTS	65,000.00	4,040.99	.00	130,001.14	-65,001.14	200.00
15310	INVEST GAINS	.00	.00	.00	.00	.00	.00
16210	STUDENT	87,000.00	1,358.30	.00	78,763.10	8,236.90	90.53
16211	PRE-K	4,000.00	.00	.00	4,614.25	-614.25	115.36
16214	FS BAD DEBT	.00	5,124.60	.00	5,124.60	-5,124.60	.00
16218	MEAL REIMB 2001 7XXX	.00	.00	.00	.00	.00	.00
16220	ADULT	3,000.00	45.30	.00	1,498.85	1,501.15	49.96
16400	PER BASED REIMB	.00	.00	.00	.00	.00	.00
16900	OTHER FOOD SVS REVENUE	5,000.00	51.00	.00	3,550.45	1,449.55	71.01
17110	ATHLETICS	38,500.00	.00	.00	49,820.54	-11,320.54	129.40
17130	STONT ORG-EVENTS & ACTIV	.00	.00	.00	5,463.00	-5,463.00	.00
17210	SCH SPNSRD-PICTURES,ETC	8,000.00	.00	.00	8,602.71	-602.71	107.53
17220	STONT SPON SALES-IE CANDY	99,300.00	290.00	.00	148,195.45	-48,895.45	149.24
17310	STONT ORG MEMBERSHIP DUES	7,000.00	.00	.00	12,713.00	-5,713.00	181.61
17400	PUPIL FEES-LOCKERS/FINES	23,350.00	.00	.00	27,134.39	-3,784.39	116.21
17520	CONTRACTED SERVICES	.00	.00	.00	.00	.00	.00
17900	OTHER STONT ACTIVITY REV	.00	18.14	.00	318.14	-318.14	.00
19100	RENTALS	.00	.00	.00	.00	.00	.00
19130	LEA BUILDGS & FACILITIES	4,572.00	380.00	.00	4,560.00	12.00	99.74
19200	PRIVATE CONTRIBUTIONS	95,380.45	1,373.00	.00	99,385.46	-4,005.01	104.20
19300	SALES OF SUPPLIES & MATER	.00	.00	.00	.00	.00	.00
19400	TEXTBOOK SALES & RENTALS	.00	.00	.00	.00	.00	.00
19510	OTHER LEA WITHIN STATE	.00	.00	.00	.00	.00	.00
19550	TRANSITS-FLOW THRU MONEY	.00	.00	.00	.00	.00	.00
19800	REFUNDS OF PRIOR YR EXPEN	1,000.00	360.00	.00	5,163.32	-4,163.32	516.33
19900	MISC REV FR LOCAL SOURCES	500.00	.00	.00	356.00	144.00	71.20
21200	SEVERANCE TAX	300.00	.00	.00	189.06	110.94	63.02
31101	FOUNDATION FUNDING	4,884,810.00	398,934.00	.00	4,801,323.00	83,487.00	98.29
31103	98% TAX COLLECTION	.00	130,587.00	.00	130,587.00	-130,587.00	.00
31450	STUDENT GROWTH FUNDING	30,618.00	.00	.00	30,618.00	.00	100.00
31460	DECLINING ENROLLMENT	.00	.00	.00	.00	.00	.00
31900	OTHER	.00	.00	.00	.00	.00	.00
32205	LEARNS ACT	316,636.00	.00	.00	316,636.00	.00	100.00
32214	COMPUTER BASED ED PGM	.00	28,822.75	.00	28,822.75	-28,822.75	.00
32215	ALTERNATIVE ED GRANT	34,425.00	.00	.00	34,425.00	.00	100.00
32220	NBC/ADE	6,133.00	.00	.00	6,132.50	.50	99.99
32221	WRITING ASSESSMENT-ACT846	.00	.00	.00	.00	.00	.00
32232	SCHOOL RECOG PROG	.00	.00	.00	.00	.00	.00
32250	PATHWISE MENTORING	.00	.00	.00	.00	.00	.00
32251	CWIP	30,624.91	.00	.00	30,624.91	.00	100.00

ARKANSAS PUBLIC SCHOOL COMPUTER NETWORK  
DATE: 07/01/2025  
TIME: 15:35:53

CHARLESTON PUBLIC SCHOOLS #9  
SUMMARY REVENUE STATUS REPORT (BOARD FORMAT)

PAGE NUMBER: 2  
REVSTALL

SELECTION CRITERIA: ALL  
ACCOUNTING PERIOD: 12/25

ACCOUNT	TITLE	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE REVENUE	AVAILABLE BALANCE	YTD/ BUD
32256	PROFESSIONAL DEVELOPMENT	32,925.00	.00	.00	32,925.00	.00	100.00
32260	GAME & FISH	.00	.00	.00	.00	.00	.00
32310	HAND CHILD-SUPV/EXTEND YR	.00	.00	.00	.00	.00	.00
32350	EARLY CHLD/MEDICAID MATCH	32,767.44	3,266.82	.00	32,767.44	.00	100.00
32352	EIDT ECH/SPED	11,638.31	1,160.30	.00	11,638.31	.00	100.00
32361	G/T ADV PLACEMENT	200.00	.00	.00	200.00	.00	100.00
32370	ALE	44,675.00	8,935.00	.00	44,675.00	.00	100.00
32371	LIMITED ENGLISH PROF	.00	.00	.00	.00	.00	.00
32381	ENHANCED STUDENT	229,188.00	20,838.00	.00	229,188.00	-3,660.00	100.00
32382	NSL MATCH	.00	.00	.00	.00	.00	.00
32480	VOC NEW PGM START-UP	62,905.27	.00	.00	62,905.27	.00	100.00
32520	MATCHING (STATE)	3,000.00	.00	.00	3,048.70	-48.70	101.62
32530	STATE COPAY	4,500.00	795.80	.00	8,906.00	-4,406.00	197.91
32710	AR BETTER CHANCE(ABC)GRNT	204,200.00	.00	.00	202,770.60	1,429.40	99.30
32907	SAFETY GRANT	.00	39,287.93	.00	55,122.20	-55,122.20	.00
32913	GROWTH FACILITY FUNDS	.00	.00	.00	.00	.00	.00
32915	DEBT SERVICE FUNDING	47,916.00	.00	.00	47,916.00	.00	100.00
32920	G&F ARCHERY	.00	.00	.00	.00	.00	.00
32924	ACAD FAC PARTNERSHIP	.00	.00	.00	.00	.00	.00
32950	STATE PROP. INSURANCE	.00	.00	.00	.00	.00	.00
32990	OTHER GRANTS & AID	1,000.00	.00	.00	.00	1,000.00	.00
42100	FOREST RESERVE	.00	.00	.00	.00	.00	.00
42300	MINERAL LEASES	7,000.00	1,502.61	.00	3,679.43	3,320.57	52.56
43974	COMMODITIES	.00	.00	.00	.00	.00	.00
43979	USDA LOCAL FOODS	.00	.00	.00	.00	.00	.00
45110	ESEA CH1 COMP(R) 100-297	234,234.49	35,994.22	.00	164,471.24	69,763.25	70.22
45152	DHS ARPA	.00	.00	.00	.00	.00	.00
45172	DHS EARLY CH ASSIST	.00	.00	.00	.00	.00	.00
45325	TITLE IID	.00	.00	.00	.00	.00	.00
45510	SL 4 FREE & REDUCED	262,000.00	53,563.54	.00	240,233.65	21,766.35	91.69
45512	SL-4 LUNCH PAID	8,000.00	1,676.25	.00	7,991.10	8.90	99.89
45519	PY LUNCH REIMB	.00	.00	.00	.00	.00	.00
45520	BREAKFAST	73,000.00	13,710.14	.00	61,166.17	11,833.83	83.79
45529	PY BREAKFAST REIMB	.00	.00	.00	.00	.00	.00
45530	BREAKFAST	.00	.00	.00	.00	.00	.00
45543	SUMMER DHS	15,000.00	1,163.89	.00	18,028.62	-3,028.62	120.19
45549	USDA SCA 3	.00	.00	.00	.00	.00	.00
45554	SCA 4	.00	.00	.00	.00	.00	.00
45556	CNP EMERG	.00	.00	.00	.00	.00	.00
45558	USDA SCA FUNDING	.00	.00	.00	.00	.00	.00
45559	USDA SCA 2	.00	.00	.00	.00	.00	.00
45561	REGULAR COMM	.00	.00	.00	.00	.00	.00
45562	COMM(FRESH FRUIT&VEG)	.00	.00	.00	.00	.00	.00
45563	SFS COMM DHS	.00	.00	.00	.00	.00	.00
45603	ARP SCH/AGE SPED	.00	.00	.00	.00	.00	.00
45604	ARP E/CH SPED	.00	.00	.00	.00	.00	.00
45613	IDEA VIB PASS THRU	210,450.67	28,377.13	.00	189,937.75	20,512.92	90.25
45630	EARLY CHILD-DISAD INDIVID	12,836.47	.00	.00	12,836.47	.00	100.00
45650	EARLY CHILD TEACH RESEARC	50,000.00	4,757.60	.00	36,138.22	13,861.78	72.28
45812	AR THRIVE	.00	.00	.00	.00	.00	.00
45814	ELC FUNDING	.00	.00	.00	.00	.00	.00
45815	GO RED GRANT	19,625.00	.00	.00	19,625.00	.00	100.00
45819	HEALTH PROFILES	.00	.00	.00	.00	.00	.00
45830	HIGHT IMPACT TUTORING	185,300.00	.00	.00	185,300.00	.00	100.00

ARKANSAS PUBLIC SCHOOL COMPUTER NETWORK  
DATE: 07/01/2025  
TIME: 15:35:53

CHARLESTON PUBLIC SCHOOLS #9  
SUMMARY REVENUE STATUS REPORT (BOARD FORMAT)

PAGE NUMBER: 3  
REVSTAIL

SELECTION CRITERIA: ALL  
ACCOUNTING PERIOD: 12/25

ACCOUNT	TITLE	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE REVENUE	AVAILABLE BALANCE	YTD/ BUD
45910	MEDICARE CATASTROPHIC COV	.00	.00	.00	.00	.00	.00
45913	ARMAC	55,000.00	9,420.70	.00	41,039.27	13,960.73	74.62
45925	TITLE IIA	30,372.71	.00	.00	30,372.71	.00	100.00
45938	AWARE ARKANSAS	.00	.00	.00	.00	.00	.00
45977	TITLE V RLIS	.00	.00	.00	.00	.00	.00
45981	ESSER II	.00	.00	.00	.00	.00	.00
45986	TITLE IV	14,235.34	.00	.00	14,235.34	.00	.00
45988	PK IMPROVE GRANT	4,000.00	.00	.00	4,000.00	.00	100.00
45991	SOAR GRANT	.00	.00	.00	.00	.00	.00
45995	ESSER III	44,552.51	.00	.00	44,552.51	.00	100.00
51100	BONDED INDEBTEDNESS	.00	.00	.00	.00	.00	.00
51800	REFUNDING SAVINGS	.00	.00	.00	.00	.00	.00
51900	MISC NONREVENUE	.00	.00	.00	.00	.00	.00
52200	TRANS FROM OPERATING FUND	4,409,094.71	815,542.27	.00	4,743,784.98	-334,690.27	107.59
52201	TSF FROM 2001	6,823,015.71	.00	.00	6,823,015.71	.00	100.00
52202	TSF FROM OP	307,785.72	.00	.00	.00	307,785.72	.00
52204	TSF FROM OP NBC	.00	.00	.00	.00	.00	.00
52205	TSF TO OP LEARNS	316,636.00	.00	.00	.00	316,636.00	.00
52208	TSF FROM OP BEN NBC	.00	.00	.00	.00	.00	.00
52300	TRANS FROM BUILDING FUND	.00	.00	.00	.00	.00	.00
52500	TRANS FROM CAPITAL OUTLAY	.00	.00	.00	.00	.00	.00
52600	TRANS FROM FEDERAL GRANTS	44,608.05	.00	.00	44,608.05	.00	100.00
52700	TRANS FROM STUDENT ACTVY	1,764.06	.00	.00	1,764.06	.00	100.00
53100	SALE OF EQUIPMENT	200.00	.00	.00	200.00	.00	100.00
53400	COMPEN-LOSS FIXED ASSETS	.00	.00	.00	.00	.00	.00
53500	COMP NON FIXED ASSETS	.00	.00	.00	.00	.00	.00
56400	EXTRAORDINARY ITEMS	.00	.00	.00	845.04	-845.04	.00
TOTAL REPORT		22,397,068.82	1,843,088.74	.00	22,359,206.87	37,861.95	99.83

### 3.54F—TEACHING INSTEAD OF PREPARATORY PERIOD AND/OR EXTRA DAILY STUDENTS CONTRACT ADDENDUM

The Charleston School District (District) and Judy Hicks (Teacher) enter into the following contract addendum:

1. Teacher has Teacher has agreed to teach a class on \_\_\_\_\_ instead of a preparatory period from August 13, 2025 through December 19, 2025,
2. District agrees to pay Teacher for the loss of Teacher's preparatory period in the amount of \$3861.98,
3. District agrees to pay Teacher for those students who enroll and attend Teacher's class that are in excess of the Standard's maximum daily number of students at the per student per day amount of \_\_\_\_\_,
4. District agrees to pay teacher \_\_\_\_\_,
5. This addendum between District and Teacher is in addition to and separate from any other contract between District and Teacher;
6. District and Teacher agree that this contract shall be effective for the current semester and that future semesters shall require District and Teacher to enter into a new contract.

Teacher's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Superintendent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Board President's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Legal References: A.C.A. § 6-17-114  
A.C.A. § 6-17-812  
ADE Rules Governing Class Size and Teaching Load

Date Adopted: April 25, 2016  
Last Revised: May 23, 2018  
Last Revised: June 26, 2023

$$59,708 \div 190 = 314.2526 \times 178 = 55,936.96 \times .1429 = 7993.39 - \text{year}$$

$$314.2526 \times 86 = 27,025.72 \times .1429 = 3861.98 \quad 1^{\text{st}} \text{ semester}$$

### 3.54F—TEACHING INSTEAD OF PREPARATORY PERIOD AND/OR EXTRA DAILY STUDENTS CONTRACT ADDENDUM

The Charleston School District (District) and Ricky May (Teacher) enter into the following contract addendum:

1. Teacher has Teacher has agreed to teach a class on \_\_\_\_\_ instead of a preparatory period from August 13, 2025 through December 19, 2025,
2. District agrees to pay Teacher for the loss of Teacher's preparatory period in the amount of 3820.71,
3. District agrees to pay Teacher for those students who enroll and attend Teacher's class that are in excess of the Standard's maximum daily number of students at the per student per day amount of \_\_\_\_\_,
4. District agrees to pay teacher \_\_\_\_\_,
5. This addendum between District and Teacher is in addition to and separate from any other contract between District and Teacher;
6. District and Teacher agree that this contract shall be effective for the current semester and that future semesters shall require District and Teacher to enter into a new contract.

Teacher's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Superintendent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Board President's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Legal References: A.C.A. § 6-17-114  
A.C.A. § 6-17-812  
ADE Rules Governing Class Size and Teaching Load

Date Adopted: April 25, 2016  
Last Revised: May 23, 2018  
Last Revised: June 26, 2023

$$59,070 \div 190 = 310.8947 \times 178 = 55,339.2566 \times .1429 = 7907.98 \text{ year}$$

$$310.8947 \times 86 = 26,736.94 = 3820.71 \text{ 1<sup>st</sup> Semester}$$

### 3.54F—TEACHING INSTEAD OF PREPARATORY PERIOD AND/OR EXTRA DAILY STUDENTS CONTRACT ADDENDUM

The Charleston School District (District) and Melinda Wisdom (Teacher) enter into the following contract addendum:

1. Teacher has Teacher has agreed to teach a class on \_\_\_\_\_ instead of a preparatory period from August 13, 2025 through December, 19 2025.
2. District agrees to pay Teacher for the loss of Teacher's preparatory period in the amount of 4068.44.
3. District agrees to pay Teacher for those students who enroll and attend Teacher's class that are in excess of the Standard's maximum daily number of students at the per student per day amount of \_\_\_\_\_.
4. District agrees to pay teacher \_\_\_\_\_.
5. This addendum between District and Teacher is in addition to and separate from any other contract between District and Teacher;
6. District and Teacher agree that this contract shall be effective for the current semester and that future semesters shall require District and Teacher to enter into a new contract.

Teacher's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Superintendent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Board President's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Legal References: A.C.A. § 6-17-114  
A.C.A. § 6-17-812  
ADE Rules Governing Class Size and Teaching Load

Date Adopted: April 25, 2016  
Last Revised: May 23, 2018  
Last Revised: June 26, 2023

$$2,900 \div 190 = 331.0526 \times 178 = 58,927.36 \times .1429 = 8420.72 \text{ year}$$

$$331.0526 \times 86 = 28,470.52 \times .1429 = 4068.44 \text{ 1st Semester}$$



# Elementary

## Student Creed

I am a responsible Charleston Elementary student with high expectations. I accept the challenge to do my best today and every day. I know that if my dreams are to be, it's up to me.

## Teacher Creed

I am a teacher. I accept the challenge to teach each of you. I believe you can learn. I pursue excellence for myself and for you. I expect great things from myself and you. I cherish and love each of you. I am a teacher. I change the world, one child at a time.

## Charleston Elementary Believes:

1. Every child can learn and wants to learn and deserves to learn.
2. Teacher knowledge and skills are the foundation of progress in the classroom.
3. Self-respect is basic to learning.
4. Teacher attitude and behavior define the classroom.
5. Mutual respect is essential for growth.
6. Participation is necessary for appreciation and recognition.
7. High achievement is expected of teachers and students.
8. Positive discipline brings recognized achievement.

## Lifskills TIGER PRIDE

**Trustworthy** - Able to be relied on as honest or truthful.

**Integrity** - The quality of being honest and having strong moral principles.

**Great Attitude** - Being optimistic about situations, interactions, and yourself; your attitude is your choice.

**Effort** - A serious attempt, working hard, trying to do your best.

**Respectful** - You act in a way that shows that you care how your actions or words may impact others.

**Passionate** - Having or showing strong emotions.

**Responsible** - Expected to take care of duties or jobs.

**Involved** - being a part of something or included in something, working together as a team.

**Determined** - wanting to do something very much and not allowing anyone or any difficulties to stop you.

**Encouraging** - Giving someone support or confidence.



Permanent grades will be issued on a yearly basis at the elementary level and on a semester basis at the secondary level. Grades assigned to students for performance in a course shall reflect only the extent to which a student has achieved the expressed academic objectives of the course. Grades that reflect other educational objectives may also be given.

Student progress is reported to parent/guardian 4 times each year. These reports are distributed a few days after the close of each 9-week period. Supplementary notes of commendation, suggestions for improvement, parental conferences, meetings and similar means of keeping in touch with a parent/guardian are emphasized.

### **GRIEVANCE PROCEDURE**

Students or parents who have a grievance should contact the school to make an appointment with the student's teacher. Each teacher has a daily conference period allotted. If the matter is not resolved with the teacher, the principal of the school should be contacted. If the principal cannot resolve the situation, an appointment may be made with the superintendent of schools. If his decision is not acceptable, it may be appealed to the school board.

### **HOMEWORK POLICY**

Homework is a flexible, individual responsibility of Charleston School District teachers. Purposeful homework varies from day to day with each student depending upon his/her capacity, potential and need. When homework is assigned, it should supplement, complement, and reinforce teaching and learning.

### **LUNCH AND BREAKFAST PROGRAMS**

Lunch and Breakfast will be available for students to purchase if they would like. Students that choose to bring their own lunch will eat in the cafeteria and can purchase a carton of milk if they choose. Breakfast will be served each morning from approximately 7:35 until 7:55 AM. At the beginning of each month, a copy of the menu is sent home with each student.

Visitors may purchase a lunch from the Cafeteria and may sit with a student at an assigned table. **Visitors must sign in for a Visitor's Pass in the Elementary office before entering the Cafeteria.**

### **MEDICATION POLICY**

#### **Guidelines**

1. The medication must be brought to school by a parent or legal guardian and in the original container with the child's name on the prescription. All medication must be given to the school nurse.
2. Medication to be given three (3) times daily or less WILL NOT be administered at school. The exception to this would be medications that would have an effect on the student's educational progress such as medication for ADD, epilepsy, and asthma.
3. Students with an individualized health plan (IHP) may be given over-the-counter medications to the extent giving such medications are included in the student's IHP.
4. The consent form (available in the office), must be signed before any medication will be given at school. **HANDWRITTEN NOTES ARE NOT ACCEPTABLE.**
5. Permission for long-term medications must be renewed at the beginning of each semester.
6. Please help to remind your child what time he/she is to take the medication.



event of misbehavior or failure to follow the guidelines of the Student Handbook and Discipline Policy, a student may expect one of the following forms of discipline as decided by the Principal:

- (a) Talk with the Principal
- (b) Time Out
- (c) Conference with parents
- (d) Corporal punishment
- (e) Suspension from school
- (f) Expulsion from school

All of the above forms of discipline will become a written record. This is for those students who will have discipline action because of their conduct.

### **REPORT CARDS**

Report cards will be sent home with every child at the end of each nine week period. Mid-term reports will also be sent.

Parents are encouraged to contact the school when the need arises. Teachers may be contacted by telephone, by note, or by e-mail. If you call during the day, the office personnel will leave the teacher a note to return your call. If you wish to have a conference with your child's teacher, please call ahead to make an appointment.

Parents are also encouraged to attend parent/teacher visitation days to confer with the teachers concerning their child's progress in school.

### **SMARTCORE AND STUDENT SUCCESS PLANS**

In compliance with the Standards of Accreditation 9.03, 1.1 – 1.4, The Charleston School District will inform parents, guardians, and students of the Smart Core Curriculum.

Notifications of the Smart core will begin in grade six and continue through grade 12 by the following methods but not limited to; student handbook, parent-teacher conferences, counselor meetings, newsletters, school website, and Student Success Plans. The notification will describe the involvement of parents, guardians, staff and students in the course of study for graduation. Documentation of the notification will be required for all students.

Act 930 of 2017 defines a Student Success Plan as "a personalized education plan intended to assist students with achieving readiness for college, career, and community engagement." Student Success Plans are developed by school personnel, in collaboration with parents and the student, and updated annually. The Student Success Plan is a working plan that is dynamic and visited periodically by the student and an advisor or mentor to support the overall success of the student to graduate ready for postsecondary opportunities.

Per A.C.A. § 6-15-2911, the four major components of the Student Success Plan are:

- Guide the student along pathways to graduation
- Address accelerated learning opportunities
- Address academic deficits and interventions
- Include college and career planning components

Additionally, each student's Student Success Plan shall be reviewed annually and revised as necessary to identify the courses to be taken each year until all required core



courses are completed. Upon completion of the review, the student's Student Success Plan shall be signed by the:

- (a) Student;
- (b) Student's parent, legal guardian, or person standing in loco parentis to the student; and
- (c) School counselor.

Student Success Plans must be documented in a format and manner that is accessible to the student. While documentation of activities is required, it is critical to remember that student success planning is centered around trusted adults building relationships with students.

Note that the SSP satisfies the needs of the Smart Core and the Smart Core Waiver

## **GRADUATION REQUIREMENTS FOR THE CLASS OF 2026**

Information regarding Graduation requirements will be sent home with students prior to their enrolling in seventh (7th) grade, or when a seventh (7th) through twelfth (12th) grade student enrolls in the district for the first time. This policy is to be included in student handbooks for grades six (6) through twelve (12) and both students and parents must sign an acknowledgement they have received the policy. All students are required to fulfill the Core curriculum or the Alternate Pathway to Graduation when required by their IEP to be eligible for graduation. Counseling by trained personnel shall be available to students and their parents or legal guardians as part of the creation of the student's Student Success Plan.

This policy and the courses necessary for graduation shall be reviewed by staff, students, and parents as part of the annual school district strategic plan development process to determine if changes need to be made to better serve the needs of the district's students. The superintendent, or the superintendent's designee, shall select the composition of the review panel. Sufficient information relating to the district's graduation requirements shall be communicated to parents and students to ensure their informed understanding; this shall be accomplished through holding an informational meeting for parents, legal guardians, or persons standing in loco parentis to students enrolled in grades six through twelve (6-12) with the school counselor and may be accomplished through any or all of the additional following means:

- Inclusion in the student handbook of the graduation requirements;
- Discussion of the graduation requirements at the school's annual public meeting, PTA meetings, or a meeting held specifically for the purpose of informing the public on this matter; and/or
- Distribution of a newsletter(s) to parents or guardians of the district's students.

Administrators, or their designees, shall train newly hired employees, required to be licensed as a condition of their employment, regarding this policy. The district's annual professional development shall include the training required by this paragraph.

To the best of its ability, the District shall follow the requirements covering the transfer of course



A.C.A. § 6-15-2906  
 A.C.A. § 6-15-2911  
 A.C.A. § 6-16-122  
 A.C.A. § 6-16-143  
 A.C.A. § 6-16-149  
 A.C.A. § 6-16-150  
 A.C.A. § 6-16-152  
 A.C.A. § 6-28-115

Date Adopted: June 26, 2017  
 Last Revised: September 24, 2018  
 Last Revised: January 28, 2019  
 Last Revised: August 26, 2019  
 Last Revised: June 28, 2021  
 Last Revised: June 26, 2023  
 Last Revised: May 19, 2025  
 Last Revised: June 23, 2025

### **GRADUATION REQUIREMENTS FOR THE CLASS OF 2027 AND THEREAFTER**

Information regarding Graduation requirements will be sent home with students prior to their enrolling in seventh (7th) grade, or when a seventh (7th) through twelfth (12th) grade student enrolls in the district for the first time. This policy is to be included in student handbooks for grades six (6) through twelve (12) and both students and parents must sign an acknowledgement they have received the policy. All students are required to fulfill the Core curriculum or the Alternate Pathway to Graduation when required by their IEP to be eligible for graduation. Counseling by trained personnel shall be available to students and their parents or legal guardians as part of the creation of the student's Student Success Plan.

This policy and the courses necessary for graduation shall be reviewed by staff, students, and parents as part of the annual school district strategic plan development process to determine if changes need to be made to better serve the needs of the district's students.

The superintendent, or the superintendent's designee, shall select the composition of the review panel.

Sufficient information relating to the district's graduation requirements shall be communicated to parents and students to ensure their informed understanding ; this shall be accomplished through holding an informational meeting for parents, legal guardians, or persons standing in loco parentis to students enrolled in grades six through twelve (6-12) with the school counselor and may be accomplished through any or all of the additional following means:

- Inclusion in the student handbook of the graduation requirements;
- Discussion of the graduation requirements at the school's annual public meeting, PTA meetings, or a meeting held specifically for the purpose of informing the public on this matter; and/or
- Distribution of a newsletter(s) to parents or guardians of the district's students.

Administrators, or their designees, shall train newly hired employees, required to be licensed as a condition of their employment, regarding this policy. The district's annual professional

development shall include the training required by this paragraph.

To the best of its ability, the District shall follow the requirements covering the transfer of course credit and graduation set forth in the Interstate Compact on Educational Opportunity for Military Children and the Arkansas Military Child School Transitions Act of 2021 for all students who meet the definition of “eligible child” in Policy 4.2—ENTRANCE REQUIREMENTS including the waiving of specific courses that are required for graduation if similar coursework has been satisfactorily completed.

## **GRADUATION REQUIREMENTS**

The number of units students must earn to be eligible for high school graduation is to be earned from the categories listed below. A minimum of twenty-two (22) units is required for graduation.

.In addition to the twenty-two (22) units required for graduation by the Division of Elementary and Secondary Education (DESE), the district requires an additional one (1) unit to graduate for a total of twenty-three 23 units. The additional required units may be taken from any electives offered by the district. Accelerated learning courses or career education courses that are determined by DESE to be eligible for use in the place of a listed course may be substituted for the course as designated by DESE.

All students must receive a passing score on the Arkansas Civics Exam in order to graduate.

Students shall be trained in quality psychomotor skill bases in cardiopulmonary resuscitation and the use of automated external defibrillators in order to graduate.

### **Personal and Family Finance**

All students shall receive credit in a course covering the Personal and Family Finance Standards in order to graduate.

### **Computer Science**

All students shall earn one (1) unit of credit in a computer science or computer science related career and technical education course in order to graduate.

### **Community Service**

Except as otherwise provided by this policy or the student’s IEP, each student must receive seventy-five (75) clock hours of community service that is certified by the service agency or organization where the student volunteers or the student’s parent. The community service must be in programs or activities, either in Arkansas or outside of Arkansas, that meet the requirements established by the State Board and the District Board of Directors and include preparation, action, and reflection components. A student who transfers into the District after ninth (9th) grade must receive at least the following documented clock hours of community service each year:

- o Fifteen (15) hours for students in grade nine (9);
- o Twenty (20) hours for students in grade ten (10);
- o Twenty (20) hours for students in grade eleven (11); and
- o Twenty (20) hours for students in grade twelve (12).

Students transferring into the District after grade nine (9) or students who are graduating early may receive a diploma provided that the minimum requirement for each year the student attends the District is met. The District Board of Directors may grant a waiver of the community service requirement for extenuating circumstances on a case-by-case basis, which may include without

limitation:

- A major illness associated with a student or a family member of a student;
- Student homelessness or housing insecurity; and
- Notice to the public school district board of directors if the student is a major contributor to family income.

**English: four (4) units – 9th, 10th, 11th, and 12<sup>th</sup>**

**Oral Communications: one-half ( $\frac{1}{2}$ ) unit**

**Mathematics: four (4) units**

- Algebra or its equivalent\* - 1 unit
- Geometry or its equivalent\* - 1 unit
- All math units must build on the base of algebra and geometry knowledge and skills.
- (Comparable accelerated learning courses may be substituted where applicable)
- A computer science flex credit may be taken in the place of a math credit beyond Algebra I and Geometry.

\* A two-year algebra equivalent or a two-year geometry equivalent may each be counted as two units of the four (4) unit requirement.

**Science: three (3) units**

- a. DESE approved biology – 1 credit;
- b. DESE approved physical science – 1 credit; and
- c. A third unit that is either:
- d. An additional science credit approved by DESE; or
- e. A computer science flex credit may be taken in the place of a third science credit.

**Social Studies: three (3) units**

- Civics one-half ( $\frac{1}{2}$ ) unit
- World history, one (1) unit
- American History, one (1) unit
- Other social studies – one-half ( $\frac{1}{2}$ ) unit

**Physical Education: one-half ( $\frac{1}{2}$ ) unit**

Note: While one-half ( $\frac{1}{2}$ ) unit is required for graduation, no more than one (1) unit may be applied toward fulfilling the necessary units to graduate.

**Health and Safety: one-half ( $\frac{1}{2}$ ) unit**

**Economics – one half ( $\frac{1}{2}$ ) unit** – dependent upon the licensure of the teacher teaching the course, this can count toward the required three (3) social studies credits or the six (6) required Career Focus elective credits.



## **Fine Arts: one-half (½) unit**

## **CAREER FOCUS: - Six (6) units**

All career focus unit requirements shall be established through guidance and counseling based on the student's contemplated work aspirations. Career focus courses shall conform to the curriculum policy of the district and reflect state curriculum frameworks through course sequencing and career course concentrations where appropriate.

A student who enlists in a branch of the United States Armed Forces or the National Guard through the military delayed entry program, the National Guard Split Training Option, or other similar early entry program and completes basic training before graduating from high school shall receive two (2) units of the Career Focus graduation requirements.

Cross References: 4.55—STUDENT PROMOTION AND RETENTION  
5.2—PLANNING FOR EDUCATIONAL IMPROVEMENT  
5.12—COMPUTER SCIENCE INTERNSHIPS AND INDEPENDENT STUDIES  
5.16—COMPUTER SCIENCE COURSE PREREQUISITES AND PROGRESSION

Legal References: Standards for Accreditation 1-C.2, 1-C.2.1, 1-C.2.2, 1-C.2.3  
DESE Rules Governing Distance and Digital Learning  
Commissioner's Memo COM-24-021  
Commissioner's Memo LS-18-082

A.C.A. § 6-4-302  
A.C.A. § 6-15-2906  
A.C.A. § 6-15-2911  
A.C.A. § 6-16-122  
A.C.A. § 6-16-143  
A.C.A. § 6-16-149  
A.C.A. § 6-16-150  
A.C.A. § 6-16-152  
A.C.A. § 6-16-1901 et seq.  
A.C.A. § 6-28-115

Date Adopted: June 26, 2023

Last Revised: March 25, 2024

Last Revised: May 19, 2025

Last Revised: June 23, 2025

## **STUDENT DISCIPLINE**

Violation of school rules and policies will result in disciplinary action. When this action is not specifically stated for the offense, the disciplinary action may result in:

1. Conference with teacher and principal
2. Noon detention
3. Conference with parents
4. In-School Suspension (ISS)
5. Out-of-School Suspension (OSS)



- \*when student behavior poses a physical risk to himself or herself or to others
- \*when student behavior causes a serious disruption that cannot be addressed through other means
- \*when student behavior is the act of bringing a firearm on school campus

#### 6. Corporal punishment

#### 7. Expulsion

Disciplinary severity will be determined by the teacher or principal based on severity and frequency of the offense. In accordance with Act 472, a student cannot enroll in another school until a suspension or expulsion has expired.

The District shall incorporate the District's implementation of positive behavioral supports in accordance with Policy 4.60 in the application of student discipline.

### **STUDENT DRESS**

The Charleston Board of Education recognizes that dress can be a matter of personal taste and preference. At the same time, the District has a responsibility to promote an environment conducive to student learning. This requires limitations to student dress and grooming that could be disruptive to the educational process because they are immodest, disruptive, unsanitary, and unsafe, could cause property damage, or are offensive to common standards of decency.

In order to enhance high standards in our school, we must encourage neatness, cleanliness, and decency in personal dress and appearance. Clothing styles that are revealing to the point of distraction are not appropriate. The judgment of the faculty and/or administration as to what is the point of distraction will be final.

- Hats shall not be worn in the buildings with an exception for dress up days.
- Unusual hair dye that is distracting will not be allowed.
- Any visible body piercing, except in the earlobe, is prohibited.
- No student is to wear, carry, or display apparel deemed gang-related ("sagging" trousers, head rags, bandannas, etc.)
- Torn or frayed clothing (including holes) that reveal the undergarments or skin above the mid-thigh may not be worn without something underneath.
- Bare midriffs, spaghetti straps, tank tops, and halter tops are to be avoided.
- Clothes that mention tobacco or alcohol products by name or implicated are to be avoided.
- Clothes that have suggestive slogans are not allowed.
- Shoes with rollers in them are not allowed.
- Wigs and high-heeled shoes will not be allowed except in special situations as in school sponsored "dress-up" days.
- The judgment of the administration as to what is distracting will be final.

### **STUDENT REGULATIONS**

#### **Prohibited Conduct**

Students and staff require a safe and orderly learning environment that is conducive to high student achievement. Certain student behaviors are unacceptable in such an environment and are hereby prohibited by the Board. Prohibited behaviors include, but shall not be limited to the following:

1. Disrespect for school employees and failing to comply with their reasonable directions or otherwise demonstrating insubordination;
2. Disruptive behavior that interferes with orderly school operations;



3. Willfully and intentionally assaulting or threatening to assault or physically abusing any student or school employee;
4. Possession of any weapon that can reasonably be considered capable of causing bodily harm to another individual;
5. Possession or use of tobacco in any form on any property owned or leased by any public school;
6. Willfully or intentionally damaging, destroying, or stealing school property;
7. Possession of any personal electronic communication devices on the school campus during normal school hours unless specifically exempted by the administration for health or other compelling reasons.
8. Possession, selling, distributing, or being under the influence of an alcoholic beverage, any illegal drug, unauthorized inhalants, or the inappropriate use or sharing of prescription or over the counter drugs, or other intoxicants, or anything represented to be a drug;
9. Sharing, diverting, transferring, applying to others (such as needles or lancets), or in any way misusing medication or any medical supplies in their possession;
10. Inappropriate public displays of affection;
11. Cheating, copying, or claiming another person's work to be his/her own;
12. Gambling;
13. Inappropriate student dress;
14. Use of vulgar, profane, or obscene language or gestures;
15. Truancy;
16. Excessive tardiness;
17. Engaging in behavior designed to taunt, degrade, or ridicule another person on the basis of race, ethnicity, national origin, sex, sexual orientation, gender identity, or disability;
18. Possess, view, distribute or electronically transmit sexually explicit or vulgar images or representations, whether electronically, on a data storage device, or in hard copy form;
19. Hazing, or aiding in the hazing of another student;
20. Gangs or gang-related activities, including belonging to secret societies of any kind, are forbidden on school property. Gang insignias, clothing, "throwing signs" or other gestures associated with gangs are prohibited;
21. Sexual harassment;
22. Bullying;
23. Operating a vehicle on school grounds while using a wireless communication device; and
24. Theft of another individual's personal property.

The following basic rules should be followed:

- A. Bring book, pencil, and paper to every class every day.
- B. Be in your assigned seat before the tardy bell rings.
- C. Hats or caps are not to be worn in the buildings.
- D. No gum chewing.
- E. No note writing.
- F. No phone use during the school day.
- G. Obey all class rules.
- I. Visitors are only allowed on school property when they have been cleared through the principal's office.
- J. Students will pay for lost or damaged books.
- L. Students must pay reasonable charges for damage to school property.



6. Read at least 30 minutes every day outside of school time.
7. Give all notices and information received by me to my parents or a responsible adult.

**Teacher Responsibilities:**

1. Provide appropriate homework for each student.
2. Provide assistance to parents to help with assignments.
3. Encourage students and parents by providing information about progress on the **Home Access Center**, by email or by phone.
4. Use special activities in the classroom to make learning enjoyable.

**Principal Responsibilities:**

1. Provide a safe, learning environment that allows for positive communication between the teacher, parent and student.
2. Encourage teachers to regularly provide homework that reinforces classroom instruction.
3. Provide opportunities for parents to volunteer and participate in their child's class.
4. Encourage teachers to report progress of students on the **Home Access Center**, at Parent/Teacher conferences and at other times as needed.

## **STUDENT RIGHTS**

If students or the parents of a student are involved in a disciplinary ruling in which they wish to contest the ruling, they must state their complaint in writing to the principal asking that the ruling be changed. If that fails, the appeal must then go to the superintendent, then the Board of Education.

The principal is authorized to suspend students from school for a period of ten (10) days for disciplinary reasons. The student shall be given orally or in writing the nature of his/her misconduct and the reason for and length of the suspension. The parent or guardian will be notified as to the reason for the suspension, its duration, and the manner in which the student may be re-admitted to school.

Students violating federal, state, or local civil codes on school property or during a school activity, may be subject to disciplinary action by the school and by the offended civil agency.

## **SURVEILLANCE**

Areas of the Charleston School District campuses are subject to surveillance by cameras to enhance student and employee safety.

## **TARDIES**

Promptness is an important character trait that students are encouraged to model. Promptness is the responsibility of each student.

- |                          |                       |
|--------------------------|-----------------------|
| <b><u>1st tardy:</u></b> | Teacher discretion    |
| <b><u>2nd tardy:</u></b> | Teacher discretion    |
| <b><u>3rd tardy:</u></b> | <b>Parent Contact</b> |

This is to be done on a semester basis. Teachers will keep up with tardies in their grade books by placing a 'T' in the book on the appropriate day. After the third tardy, the teacher will fill out an office referral form and bring it to the principal. The report will include the dates of the tardies and class. (These will be placed in a discipline file.) Any student arriving more than 15 minutes late for a class is not to be admitted and should be sent to the office. This day the student will be considered absent.



## Charleston School District Calendar

August 5<sup>th</sup>, 6<sup>th</sup>, and 7<sup>th</sup> Professional Development  
August 14<sup>th</sup> First Day of School

September 2<sup>nd</sup> Labor Day, No school

October 11<sup>th</sup> End of 1st Nine Weeks  
October 14<sup>th</sup> Fall Break, No School  
TBA Parent Teacher Conferences

November 25<sup>th</sup>-29<sup>th</sup> Thanksgiving Break  
December 2<sup>nd</sup> School Resumes

December 20<sup>th</sup> End of 2<sup>nd</sup> Nine Weeks  
December 23<sup>rd</sup>-January 3<sup>rd</sup> Christmas Break

January 6<sup>th</sup> School Resumes  
January 20<sup>th</sup> Martin Luther King Day, No School

February 17<sup>th</sup> President's Day, No School  
February TBA Parent Teacher Conferences

March 14<sup>th</sup> End of 3<sup>rd</sup> Nine Weeks  
March 24<sup>th</sup>-28<sup>th</sup> Spring Break  
March 31<sup>st</sup> School Resumes

April 18<sup>th</sup> Good Friday, No School

May 23<sup>rd</sup> End of 4<sup>th</sup> Nine Weeks, Last Day of School



### **BUILDING USAGE**

Students may enter the buildings as soon as they are opened in the morning. At noon students should stay in assigned areas. Students should not go into classrooms until the appropriate bell rings.

### **BUS STUDENT BEHAVIOR**

Students are subject to the same rules of conduct while traveling to and from school as they are while on school grounds. Appropriate disciplinary actions may be taken against commuting students who violate student code of conduct rules.

The preceding paragraph also applies to student conduct while on school buses. Students shall be instructed in safe riding practices. The driver of a school bus shall not operate the school bus until every passenger is seated. Disciplinary measures for problems related to bus behavior shall include suspension or expulsion from school, or suspending or terminating the student's bus transportation privileges. Transporting students to and from school who have lost their bus transportation privileges shall become the responsibility of the student's parent or legal guardian.

### **CAFETERIA**

There will be no running to the cafeteria, no cutting line, and no food/drink brought out of the cafeteria. Chairs may not be moved to another table.

### **CELL PHONES/ELECTRONIC DEVICES**

Students are responsible for conducting themselves in a manner that respects the rights of others. Possession and use of any electronic device, whether district or student owned, that interferes with a positive, orderly classroom environment does not respect the rights of others and is expressly forbidden.

For the purpose of this policy, "electronic devices" means anything that can be used to transmit or capture images, sound, or data.

5th and 6th grade students may bring cell phones/smart watches/electronic devices to school, however the devices must be turned in to their home room teachers at the beginning of the school day. Students who come in late after the bell must turn their phone in at the office. Due to private data plans in which the school district has no control of inappropriate subject matters such as texting messages (cyber bullying), and social media, phones/electronic devices will not be allowed to be used during school hours. The Homeroom Teachers will gather the devices and hold them in a secure



area until students check out or leave at the end of the day. Exceptions may be made by the building principal for compelling health reasons.

**Violation of this policy will result in:**

1st offense: Warning: Students will be told to put devices out of sight.

2nd Offense: The device is confiscated in the office and returned to the student at the end of the day.

3rd Offense: The device is confiscated and the parent/guardian may pick it up at the office.

4th Offense: Insubordination-Administrator discretion.

**7th and 8th grade Students** may carry cell phones and wear smartwatches to school. However these devices do not need to be out or on during class time or in between classes. Phones and watches need to be turned off and put away. This also includes airpods, and phones will be taken up if they are out in the hallway or bathrooms between classes. Students may use their phones during their lunch breaks and recess break time. There is a place provided to place phones when entering a classroom or they may remain in backpacks but must be turned off and out of sight. If a phone is out or becomes a noise distraction to instruction the phone, airpod, or watch will be turned into the office. Students have access at all times to come to the office and phone a parent if needed during times other than recess and lunch. Students may use devices during extracurricular activities such as band or athletics as long as permitted by the coaches or band directors.

**Violation of this policy results in:**

1st offense: Warning: Students will be told to put devices out of sight.

2nd Offense: The device is confiscated in the office and returned to the student at the end of the day.

3rd Offense: The device is confiscated and the parent/guardian may pick it up at the office.

4th Offense: Insubordination-Administrator discretion.

## **CO-CURRICULAR ACTIVITIES**

The board sanctions co-curricular activities that traditionally have been a part of the overall school program, such as athletics and band, social activities, student clubs, school plays, etc., with the understanding that such activities will be properly supervised and operated in accordance with school policies and regulations.

Such activities are designed to provide opportunity for each student to develop qualities of leadership in a many areas as possible, to have an opportunity to participate in as many varied activities according to the student's own particular needs or interests, to participate in activities not normally available, and to foster better understanding in student-teacher relations.

Good sportsmanship by all students is a must at all home and away events. Unruly conduct may cause a student to lose their privilege to participate in or attend activity events.



## GRADUATION AND SMART CORE CURRICULUM REQUIREMENTS FOR THE CLASSES OF 2022, 2023, 2024, 2025 AND THEREAFTER

All students are required to participate in the Smart Core curriculum unless their parents or guardians, or the students if they are eighteen (18) years of age or older, sign a *Smart Core Waiver Form* to not participate. While Smart Core is the default option, a *Smart Core Information Sheet* and a *Smart Core Waiver Form* will be sent home with students prior to their enrolling in seventh (7<sup>th</sup>) grade, or when a seventh (7<sup>th</sup>) through twelfth (12<sup>th</sup>) grade student enrolls in the district for the first time and there is not a signed form in the student's permanent record. This policy is to be included in student handbooks for grades six (6) through (12) and both students and parents must sign an acknowledgement they have received the policy. Those students not participating in the Smart Core curriculum will be required to fulfill the Core curriculum or the *Alternate Pathway to Graduation* when required by their IEP to be eligible for graduation. Counseling by trained personnel shall be available to students and their parents or legal guardians prior to the deadline for them to sign and return the waiver form.

While there are similarities between the two curriculums, following the Core curriculum may not qualify students for some scholarships and admission to certain colleges could be jeopardized. Students initially choosing the Core curriculum may subsequently change to the Smart Core curriculum **providing** they would be able to complete the required course of study by the end of their senior year. Students wishing to change their choice of curriculums must consult with their counselor to determine the feasibility of changing paths.

This policy, the Smart Core curriculum, and the courses necessary for graduation shall be reviewed by staff, students, and parents as part of the annual school district support plan development process to determine if changes need to be made to better serve the needs of the district's students. The superintendent, or his/her designee, shall select the composition of the review panel.

Sufficient information relating to Smart Core and the district's graduation requirements shall be communicated to parents and students to ensure their informed understanding of each. This may be accomplished through any or all of the following means:

- Inclusion in the student handbook of the Smart Core curriculum and graduation requirements;
- Discussion of the Smart Core curriculum and graduation requirements at the school's annual public meeting, PTA meetings, or a meeting held specifically for the purpose of informing the public on this matter;
- Discussions held by the school's counselors with students and their parents; and/or
- Distribution of a newsletter(s) to parents or guardians of the district's students.

Administrators, or their designees, shall train newly hired employees, required to be licensed as a condition of their employment, regarding this policy. The district's annual professional development shall include the training required by this paragraph.

To the best of its ability, the District shall follow the requirements covering the transfer of course credit and graduation set forth in the Interstate Compact on Educational Opportunity for Military Children and the Arkansas Military Child School Transitions Act of 2021 for all students who meet the definition of "eligible child" in Policy 4.2—ENTRANCE REQUIREMENTS. Including the waving of specific courses that are required for graduation if similar course work has been satisfactorily completed.



# High School

- 2<sup>nd</sup> offense – Parent call & Lunch Detention – 1 week
- 3<sup>rd</sup> offense – ISS – 1 day & Lunch Detention – 1 week
- 4<sup>th</sup> offense – Loss of Driving Privilege

Students driving vehicles to school will do so with restrictions. Students that drive must park in their assigned areas. Students will not be allowed to move their vehicle until after the busses have departed. Failure to have a permit or to park in the proper area may result in the loss of driving privileges, fines, or having their vehicle towed away. Students are not to sit in parked cars anytime during the school day.

## BULLYING POLICY

Respect for the dignity of others is a cornerstone of civil society. Bullying creates an atmosphere of fear and intimidation, robs a person of his/her dignity, detracts from the safe environment necessary to promote student learning, and will not be tolerated by the Board of Directors. Students who bully another person shall be held accountable for their actions whether they occur on school equipment or property; off school property at a school sponsored or approved function, activity, or event; going to or from school or a school activity in a school vehicle or school bus; or at designated school bus stops.

A school principal or his or her designee who receives a credible report or complaint of bullying shall promptly investigate the complaint or report and make a record of the investigation and any action taken as a result of the investigation

Refer to Board Policy 4.43 for further explanation.

## BUILDING USAGE

Students may enter the buildings as soon as they are opened in the morning. At noon students should stay in assigned areas. Students should not go into classrooms until the appropriate bell rings.

## BUS STUDENT BEHAVIOR

Students are subject to the same rules of conduct while traveling to and from school as they are while on school grounds. Appropriate disciplinary actions may be taken against commuting students who violate student code of conduct rules.

The preceding paragraph also applies to student conduct while on school buses. Students shall be instructed in safe riding practices. The driver of a school bus shall not operate the school bus until every passenger is seated. Disciplinary measures for problems related to bus behavior shall include suspension or expulsion from school, or suspending or terminating the student's bus transportation privileges. Transporting students to and from school who have lost their bus transportation privileges shall become the responsibility of the student's parent or legal guardian.

## CELL PHONES/ELECTRONIC DEVICES

### **Bell to Bell, No Cell Policy**

In compliance with the Arkansas "Bell to Bell, No Cell Act" Charleston Public Schools enforces the following rules regarding the possession and use of personal electronic devices (PEDs) during the school day.



## Definition of Personal Electronic Device

Personal electronic devices include, but are not limited to, cell phones, smartphones, smartwatches, tablets, laptops, digital media players, portable gaming devices, cameras, and any device capable of transmitting data via Bluetooth or Wi-Fi.

## Policy

- Students are prohibited from using or displaying personal electronic devices from the first bell until the final bell of the school day.
- Devices must be powered off and stored out of sight (e.g., backpack, locker).
- Use of devices is only allowed when specifically authorized by an administrator, during extracurricular activities after school, or under approved exemptions.

## Exemptions

Use of PEDs is permitted only:

- During emergencies (fire, tornado, medical emergency, evacuation, lockdown)
- When required by a student's IEP or Section 504 Plan
- For extracurricular activities after the school day ends
- When issued by the school for instructional use
- For students enrolled in endorsed concurrent enrollment courses requiring device use for two-factor authentication

## Discipline and Enforcement

Violations of this policy will result in progressive disciplinary action as follows:

- First Offense: Device held until end of school day; parent or guardian must pick up the device in the office
- Second Offense: Device held for 24 hours; parent or guardian must pick up the device in the office.



- **Third Offense:** Device held for 48 hours; parent or guardian must pick up the device in the office.
- **Fourth Offense:** One day of In-School Suspension (ISS); device must be turned in to the office daily and returned at dismissal for the remainder of the school year.

The school is not responsible for devices that are lost, stolen, or damaged when confiscated or brought to school in violation of this policy.

## **STUDENT/TEACHER/PARENT/PRINCIPAL COMPACT 2025-2026**

The Charleston Public Schools, the parents and students participating in activities, services and programs funded by Title 1, Part A of the Elementary and Secondary Education Act (ESEA) agree that this compact outlines how the parents, the entire school staff and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help students achieve Arkansas's high standards. This compact is in effect during the 2025-26 school year.

### ***School Responsibilities:***

The Charleston Schools will:

1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the Arkansas student academic achievement standards on state testing.
2. Hold Parent/Teacher Conferences during which this compact will be discussed as it relates to the individual child's achievement. Parent/Teacher Conferences will be held: October 2025 and February 2026.
3. Provide parents with frequent reports on their children's progress on Home Access Center.
4. Provide parents reasonable access to staff. Staff emails and contact information can be found on the school website at: <http://tigers.wsc.k12.ar.us>.
5. Provide parents opportunities to volunteer and participate in their child's class and to observe classroom activities.

### ***Parent/Guardian Responsibilities:***

1. Attend conferences and make contacts with teachers, as needed.
2. See that my child is punctual and attends school regularly.
3. Support the school in its efforts to maintain proper discipline.
4. Establish a time for homework, review it regularly, provide a quiet, well-lit place for study and encourage my child's efforts by being available for questions.
5. Be aware of what my child is learning.
6. Provide a public library card for my child.
7. Read with my child and let my child see me read.
8. Provide my child with the necessary tools for learning: paper, pencils, pens etc.
9. Participate in decisions relating to my child's education.
10. Stay informed by promptly reading all notices from the school.
11. Serve on advisory groups as needed.

### ***Student Responsibilities:***

1. Attend school regularly.
2. Come to school each day with needed supplies: pens, pencils, paper, etc.
3. Complete and return homework.
4. Observe regular study hours.
5. Conform to the rules and procedures of appropriate student conduct.



3. Students will be suspended from school for 5 days.
4. Recommendation of Drug/Alcohol counseling.

**Second Violation:**

1. Parents will be notified as soon as possible.
2. Appropriate law enforcement will be notified.
3. Students will be suspended from school for 10 days with a recommendation for expulsion for the remainder of the school year.

Students accused under this policy are required to submit to a drug or alcohol evaluation by law enforcement officials to determine influence. Students refusing to submit to this evaluation will receive the drug or alcohol penalty under which they are accused.

Selling and/or distributing of illegal controlled substances will result in a minimum of ten (10) days suspension and possible expulsion.

## **CORRESPONDENCE COURSES**

Students are only allowed to take correspondence courses for the following reasons:

- a) To make up a previously failed class. Correspondence courses cannot be substituted for failed spring courses of a student's senior year until after graduation.
- b) To obtain sufficient credits for a student to be classified with his/her graduating class.
- c) Special circumstances may warrant the allowing of correspondence courses for other reasons by administrative approval. A maximum of 3 units and/or summer school credits may be applied toward graduation requirements.

## **DISCIPLINE OF STUDENTS VIOLATING SCHOOL RULES**

Violation of school rules and policies will result in disciplinary action. When this action is not specifically stated for the offense, the disciplinary action may result in:

1. Conference with teacher and principal
2. Lunch Detention
3. In-School Suspension (ISS)
4. Out-Of-School Suspension (OSS)
5. Expulsion

Disciplinary severity will be determined by the teacher or principal based on severity and frequency of the offense. In accordance with Act 472, a student cannot enroll in another school until a suspension or expulsion has expired.

## **Violent Acts**

Arkansas law Act 888 requires school administration to report any student who commits an act of violence against any school employee, school supervisor, or another student to be reported immediately to the appropriate law enforcement agency for investigation and prosecution.

Violence is defined as intense physical force that causes or is intended to cause injury or destruction.

## **DISTANCE LEARNING**

In order to take Distance Learning classes students must have a 2.5 GPA and cannot have excessive absences.

Students caught cheating or plagiarizing will receive a zero on the assignment. It will be up to the instructor to decide if the assignment can be made up for full or partial credit.

Additional Distance Learning rules will be established by provider and our staff.

## **DRUG FREE POLICY FOR STUDENTS**

An orderly and safe school environment that is conducive to promoting student achievement requires a student population free from the deleterious effects of alcohol and drugs. Their use is illegal, disruptive to the educational environment, and diminishes the capacity of students to learn and function properly in our schools.



signing the handbook agreement form I give permission for my child's personally identifiable information/student education records to be disclosed to a Third Party Billing Agent for the purpose of billing Medicaid.

### **FIREARMS POLICY**

According to Arkansas Code 618-502, any student bringing a firearm or other type of weapon to school or school event can be expelled for up to one (1) year.

## **Food Service Pre-Payment and Charges**

### **Free and Reduced Meals**

Free and reduced meals are available to those who qualify. Applications are provided at the beginning of the school year and always available at each school office during the school year. Applications are also accessible at the district website: <http://tigers.wsc.k12.ar.us/> Applications may be submitted any time during the school year. For application assistance or questions, please call 479-965-7160.

### **Grades 5-12 Negative Balance and Collection of Delinquent Debt**

When a paid or reduced student's account is a negative **\$50**, the account shall be considered "delinquent," and the student's principal will make **(2) two** attempts to reach the parent/guardian by available methods of communication.

## **GRADING SYSTEM**

The issuance of grades on a regular basis serves to promote a process of continuous evaluation of student performance to inform the student, his or her parent/guardian and counselor of progress toward established educational goals.

Letter grades will be used to denote academic achievement except at kindergarten where a check mark will indicate grade level mastery. Grades K—1 will use a standards based report card. Grades 2—12, the letters "A, B, C, D, and F" will be used according to the following numerical percentage equivalents

- A = 90 – 100
- B = 80 – 89
- C = 70 – 79
- D = 60 – 69
- F = 0 – 59

These grade assignment standards shall be used in all regular classes in all District schools. Special symbols and terms appropriate to special programs may be used to indicate student progress. Exceptional students shall be graded in accordance with their individualized Education Program and current guidelines.

Permanent grades will be issued on a yearly basis at the elementary level and on a semester basis at the secondary level. Grades assigned to students for performance in a course shall reflect only the extent to which a student has achieved the expressed academic objectives of the course. Grades that reflect other educational objectives may also be given.

Student progress is reported to parent/guardian 4 times each year. These reports are distributed a few days after the close of each 9-week period. Supplementary notes of commendation, suggestions for improvement, parental conferences, meetings and similar means of keeping in touch with a parent/guardian are emphasized.

Grades assigned to students for performance in a course shall reflect only the extent to which a student has achieved the expressed academic objectives of the course. Grades that reflect other educational objectives such as those contained in the learner outcomes and curriculum frameworks may also be given. GPA is determined by dividing the total number of points by the number of credits attempted. In determining GPA, the above system will be used with the exception of AP, IB, & Concurrent courses. Students must take the AP or IB exam to receive weighted GPA.



ADE approved Honors Courses: Pre-Calculus/Trig      Chemistry      Physics      Anatomy & Physiology

AP Courses are:      AP Environmental Science      AP Language & Composition      AP Literature  
                          AP US History      AP Biology      AP Psychology      AP Calculus

Concurrent Courses are: Concurrent College Algebra      Concurrent English I & II      Concurrent World History I & II  
                          Concurrent Oral Communications      Concurrent US History I & II      Medical Terminology  
                          Certified Nursing Assistant

#### WATC Classes as Assigned

Weighted scale:

<b>A</b>	90 – 100	5 pts
<b>B</b>	80 – 89	4 pts
<b>C</b>	70 – 79	3 pts
<b>D</b>	60 – 69	2 pts
<b>F</b>	0 – 5	0 pts

- I. All grades put on the transcript will be included in GPA.
- II. To be eligible to attend the Academic Awards, a student must be enrolled in four academic classes and have a cumulative 3.25 GPA. The four classes may not include P.E. or athletics.
- III. Eligibility for membership in the Beta Club will require a cumulative GPA of 3.25 with only one-half credit of P.E. applicable to eligibility status. Athletic credit will not apply toward eligibility for Beta Club membership. Students must be enrolled in a course of study containing the minimum core of high school courses recommended for preparation for post-secondary education as set forth by the State Board of Higher Education and State Board of Education, pursuant to Arkansas Code 6-61-217.
- IV. Total credit requirement for graduation is 23, only one of which may be P.E. and/or athletics.
- V. To be considered a full time student, a student must be enrolled in four classes, only one of which may be P.E. and/or athletics the first time it is taken to fulfill graduation requirements. From then on, a student must be enrolled in at least four core classes.
- VI. Graduation requirements for P.E. will be one-half (1/2) credit and will be required of every student. Athletics may be substituted for the P.E. credit. A doctor's statement shall be the only means of waiving the requirement.
- VII. To become a candidate for any elective office, a student must meet the following requirements:
  - A. Be a full time student.
  - B. Have a cumulative GPA of 2.00 or better.
  - C. Class officers must file for the office by petition. This petition must include five (5) student signatures, three (3) teacher signatures, and verification of GPA.
- VII. To be eligible for the honor roll, students must have all A's and B's in regular and honors classes and meet full time status requirements. Students in AP classes will have their GPA calculated for honor roll distinction with at least a 4.00 necessary to qualify for the all A's honor roll and at least a 3.00 necessary to qualify for the A's and B's honor roll.
- IX. Charleston High School will provide opportunity for students under certain conditions to earn high school credit by correspondence or summer school. Correspondence courses and summer school may be taken with the approval of the principal and counselor and will not be weighted.
- X. High school credit for courses taken on college level will count toward graduation as allowed by state and local board of education regulations. Students desiring such credit should consult with the counselor or principal before enrollment. These credits can be used to fulfill graduation requirements.



XI. Minimum credits for classification

- A. To be classified as a **sophomore**, a student must have earned six (6) credits in the 9th grade
- B. To be classified as a **junior**, a student must have earned eleven (11) credits in the 9th and 10<sup>th</sup> grade.
- C. To be classified as a **senior**, a student must have earned sixteen (16) credits in 9th, 10th, and 11th grades

XII. No new credit will be given without board approval.

XIII. A student must attend a full semester at Charleston High School their senior year to participate in graduation exercises. If extenuating circumstances occur, the administration may overrule this policy.

XIV. Any senior not completing all requirements for graduation prior to graduation night will not be allowed to participate in the commencement exercises. Any student not fulfilling graduating requirements their senior year will be allowed to participate in commencement exercises the next year only. Students fulfilling requirements after one year will receive their diploma upon completion of requirements.

XV. If a student wishes to graduate early forgoing their junior year, the following requirements must be met.

- a) The request must be approved by the principal and counselor.
- b) The parent and student must sign a statement granting approval and return to the counselor by the first day of the current school year.
- c) The students may participate in commencement if all requirements for graduation have been completed.

## PLAGIARISM

Plagiarism is a serious offense. At CHS we expect our students to uphold academic integrity. Students should be aware that plagiarizing an assignment in part or in whole could result in the following:

- Loss of partial or complete credit
- Dismissal from a Virtual Arkansas or Honors course
- Additional consequences at the principal's discretion

## GRADUATION REQUIREMENTS FOR THE CLASS OF 2026

Information regarding Graduation requirements will be sent home with students prior to their enrolling in seventh (7th) grade, or when a seventh (7th) through twelfth (12th) grade student enrolls in the district for the first time. This policy is to be included in student handbooks for grades six (6) through twelve (12) and both students and parents must sign an acknowledgement they have received the policy. All students are required to fulfill the Core curriculum or the Alternate Pathway to Graduation when required by their IEP to be eligible for graduation. Counseling by trained personnel shall be available to students and their parents or legal guardians as part of the creation of the student's Student Success Plan.

This policy and the courses necessary for graduation shall be reviewed by staff, students, and parents as part of the annual school district strategic plan development process to determine if changes need to be made to better serve the needs of the district's students. The superintendent, or the superintendent's designee, shall select the composition of the review panel. Sufficient information relating to the district's graduation requirements shall be communicated to

parents and students to ensure their informed understanding; this shall be accomplished through holding an informational meeting for parents, legal guardians, or persons standing in loco parentis to students enrolled in grades six through twelve (6-12) with the school counselor and may be accomplished through any or all of the additional following means:

- Inclusion in the student handbook of the graduation requirements;
- Discussion of the graduation requirements at the school's annual public meeting, PTA meetings, or a meeting held specifically for the purpose of informing the public on this matter; and/or
- Distribution of a newsletter(s) to parents or guardians of the district's students.

Administrators, or their designees, shall train newly hired employees, required to be licensed as a condition of their employment, regarding this policy. The district's annual professional development shall include the training required by this paragraph.

To the best of its ability, the District shall follow the requirements covering the transfer of course credit and graduation set forth in the Interstate Compact on Educational Opportunity for Military Children and the Arkansas Military Child School Transitions Act of 2021 for all students who meet the definition of "eligible child" in Policy 4.2—ENTRANCE REQUIREMENTS including the waiving of specific courses that are required for graduation if similar coursework has been satisfactorily completed.

## **GRADUATION REQUIREMENTS**

The number of units students must earn to be eligible for high school graduation is to be earned from the categories listed below. A minimum of twenty-two (22) units is required for graduation. In addition to the twenty-two (22) units required for graduation by the Division of Elementary and Secondary Education (DESE), the district requires an additional one (1) unit to graduate for a total of twenty-three 23 units. The additional required units may be taken from any electives offered by the district. Accelerated learning courses or career education courses that are determined by

DESE to be eligible for use in the place of a listed course may be substituted for the course as designated by DESE.

All students must receive a passing score on the Arkansas Civics Exam in order to graduate. Students shall be trained in quality psychomotor skill bases in cardiopulmonary resuscitation and the use of automated external defibrillators in order to graduate.

### **Personal and Family Finance**

All students shall receive credit in a course covering the Personal and Family Finance Standards in order to graduate.

### **Computer Science**

All students shall earn one (1) unit of credit in a computer science or computer science related

career and technical education course in order to graduate.

**English: four (4) units** – 9th, 10th, 11th, and 12th

**Oral Communications: one-half (1/2) unit**

**Mathematics: four (4) units**

- Algebra or its equivalent\* - 1 unit
- Geometry or its equivalent\* - 1 unit
- All math units must build on the base of algebra and geometry knowledge and skills.
- (Comparable accelerated learning courses may be substituted where applicable)
- A computer science flex credit may be taken in the place of a math credit beyond Algebra I and Geometry.

\* A two-year algebra equivalent or a two-year geometry equivalent may each be counted as two units of the four (4) unit requirement.

**Science: three (3) units**

- a. DESE approved biology – 1 credit;
- b. DESE approved physical science – 1 credit; and
- c. A third unit that is either:
  - o An additional science credit approved by DESE; or
  - o A computer science flex credit may be taken in the place of a third science credit.

**Social Studies: three (3) units**

- Civics one-half (1/2) unit
  - World history, one (1) unit
  - American History, one (1) unit
  - Other social studies – one-half (1/2) unit
- Physical Education: one-half (1/2) unit

Note: While one-half (1/2) unit is required for graduation, no more than one (1) unit may be applied toward fulfilling the necessary units to graduate.

**Health and Safety: one-half (1/2) unit**

**Economics – one half (1/2) unit** – dependent upon the licensure of the teacher teaching the course, this can count toward the required three (3) social studies credits or the six (6) required Career Focus elective credits.

**Fine Arts: one-half (1/2) unit**

**CAREER FOCUS: - Six (6) units**

All career focus unit requirements shall be established through guidance and counseling based on the student's contemplated work aspirations. Career focus courses shall conform to the



curriculum policy of the district and reflect state curriculum frameworks through course sequencing and career course concentrations where appropriate.

A student who enlists in a branch of the United States Armed Forces or the National Guard through the military delayed entry program, the National Guard Split Training Option, or other similar early entry program and completes basic training before graduating from high school shall receive two (2) units of the Career Focus graduation requirements.

a student who completes at least seventy-five (75) clock hours of documented community service in grades nine (9) through twelve (12) at any certified service agency or a part of a service-learning school program shall receive one (1) Career Focus credit.6

Cross References: 4.55—STUDENT PROMOTION AND RETENTION  
5.2—PLANNING FOR EDUCATIONAL IMPROVEMENT  
5.12—COMPUTER SCIENCE INTERNSHIPS AND INDEPENDENT STUDIES  
5.16—COMPUTER SCIENCE COURSE PREREQUISITES AND PROGRESSION

Legal References: Standards for Accreditation 1-C.2, 1-C.2.1, 1-C.2.2, 1-C.2.3  
DESE Rules Governing Distance and Digital Learning  
Commissioner's Memo LS-18-082

A.C.A. § 6-4-302

A.C.A. § 6-15-2906

A.C.A. § 6-15-2911

A.C.A. § 6-16-122

A.C.A. § 6-16-143

A.C.A. § 6-16-149

A.C.A. § 6-16-150

A.C.A. § 6-16-152

A.C.A. § 6-28-115

Date Adopted: June 26, 2017

Last Revised: September 24, 2018

Last Revised: January 28, 2019

Last Revised: August 26, 2019

Last Revised: June 28, 2021

Last Revised: June 26, 2023

Last Revised: May 19, 2025

Last Revised: June 23, 2025

### **GRADUATION REQUIREMENTS FOR THE CLASS OF 2027 AND THEREAFTER**

Information regarding Graduation requirements will be sent home with students prior to their enrolling in seventh (7th) grade, or when a seventh (7th) through twelfth (12th) grade student enrolls in the district for the first time. This policy is to be included in student handbooks for grades six (6) through twelve (12) and both students and parents must sign an acknowledgement

they have received the policy. All students are required to fulfill the Core curriculum or the Alternate Pathway to Graduation when required by their IEP to be eligible for graduation. Counseling by trained personnel shall be available to students and their parents or legal guardians as part of the creation of the student's Student Success Plan.

This policy and the courses necessary for graduation shall be reviewed by staff, students, and parents as part of the annual school district strategic plan development process to determine if changes need to be made to better serve the needs of the district's students.

The superintendent, or the superintendent's designee, shall select the composition of the review panel.

Sufficient information relating to the district's graduation requirements shall be communicated to parents and students to ensure their informed understanding ; this shall be accomplished through holding an informational meeting for parents, legal guardians, or persons standing in loco parentis to students enrolled in grades six through twelve (6-12) with the school counselor and may be accomplished through any or all of the additional following means:

- Inclusion in the student handbook of the graduation requirements;
- Discussion of the graduation requirements at the school's annual public meeting, PTA meetings, or a meeting held specifically for the purpose of informing the public on this matter; and/or
- Distribution of a newsletter(s) to parents or guardians of the district's students.

Administrators, or their designees, shall train newly hired employees, required to be licensed as a condition of their employment, regarding this policy. The district's annual professional development shall include the training required by this paragraph.

To the best of its ability, the District shall follow the requirements covering the transfer of course credit and graduation set forth in the Interstate Compact on Educational Opportunity for Military Children and the Arkansas Military Child School Transitions Act of 2021 for all students who meet the definition of "eligible child" in Policy 4.2—ENTRANCE REQUIREMENTS including the waiving of specific courses that are required for graduation if similar coursework has been satisfactorily completed.

## **GRADUATION REQUIREMENTS**

The number of units students must earn to be eligible for high school graduation is to be earned from the categories listed below. A minimum of twenty-two (22) units is required for graduation.

.In addition to the twenty-two (22) units required for graduation by the Division of Elementary and Secondary Education (DESE), the district requires an additional one (1) unit to graduate for a total of twenty-three 23 units. The additional required units may be taken from any electives offered by the district. Accelerated learning courses or career education courses that are determined by DESE to be eligible for use in the place of a listed course may be substituted for the course as designated by DESE.

All students must receive a passing score on the Arkansas Civics Exam in order to graduate. Students shall be trained in quality psychomotor skill bases in cardiopulmonary resuscitation and the use of automated external defibrillators in order to graduate.

### **Personal and Family Finance**

All students shall receive credit in a course covering the Personal and Family Finance Standards in order to graduate.

### **Computer Science**

All students shall earn one (1) unit of credit in a computer science or computer science related career and technical education course in order to graduate.

### **Community Service**

Except as otherwise provided by this policy or the student's IEP, each student must receive seventy-five (75) clock hours of community service that is certified by the service agency or organization where the student volunteers or the student's parent. The community service must

be in programs or activities, either in Arkansas or outside of Arkansas, that meet the requirements established by the State Board and the District Board of Directors and include preparation, action, and reflection components. A student who transfers into the District after ninth

(9th) grade must receive at least the following documented clock hours of community service each year:

- o Fifteen (15) hours for students in grade nine (9);
- o Twenty (20) hours for students in grade ten (10);
- o Twenty (20) hours for students in grade eleven (11); and
- o Twenty (20) hours for students in grade twelve (12).

Students transferring into the District after grade nine (9) or students who are graduating early may receive a diploma provided that the minimum requirement for each year the student attends the District is met. The District Board of Directors may grant a waiver of the community service requirement for extenuating circumstances on a case-by-case basis, which may include without limitation:

- A major illness associated with a student or a family member of a student;
- Student homelessness or housing insecurity; and
- Notice to the public school district board of directors if the student is a major contributor to family income.

**English: four (4) units – 9th, 10th, 11th, and 12<sup>th</sup>**

**Oral Communications: one-half (1/2) unit**

**Mathematics: four (4) units**

- Algebra or its equivalent\* - 1 unit
- Geometry or its equivalent\* - 1 unit
- All math units must build on the base of algebra and geometry knowledge and skills.

- (Comparable accelerated learning courses may be substituted where applicable)
- A computer science flex credit may be taken in the place of a math credit beyond Algebra I and Geometry.

\* A two-year algebra equivalent or a two-year geometry equivalent may each be counted as two units of the four (4) unit requirement.

### **Science: three (3) units**

- DESE approved biology – 1 credit;
- DESE approved physical science – 1 credit; and
- A third unit that is either:
  - An additional science credit approved by DESE; or
  - A computer science flex credit may be taken in the place of a third science credit.

### **Social Studies: three (3) units**

- Civics one-half (1/2) unit
- World history, one (1) unit
- American History, one (1) unit
- Other social studies – one-half (1/2) unit

### **Physical Education: one-half (1/2) unit**

Note: While one-half (1/2) unit is required for graduation, no more than one (1) unit may be applied toward fulfilling the necessary units to graduate.

### **Health and Safety: one-half (1/2) unit**

**Economics – one half (1/2) unit** – dependent upon the licensure of the teacher teaching the course, this can count toward the required three (3) social studies credits or the six (6) required Career Focus elective credits.

### **Fine Arts: one-half (1/2) unit**

### **CAREER FOCUS: - Six (6) units**

All career focus unit requirements shall be established through guidance and counseling based on the student's contemplated work aspirations. Career focus courses shall conform to the curriculum policy of the district and reflect state curriculum frameworks through course sequencing and career course concentrations where appropriate.

A student who enlists in a branch of the United States Armed Forces or the National Guard through the military delayed entry program, the National Guard Split Training Option, or other similar early entry program and completes basic training before graduating from high school shall receive two (2) units of the Career Focus graduation requirements.

Cross References: 4.55—STUDENT PROMOTION AND RETENTION



5.2—PLANNING FOR EDUCATIONAL IMPROVEMENT  
 5.12—COMPUTER SCIENCE INTERNSHIPS AND INDEPENDENT STUDIES  
 5.16—COMPUTER SCIENCE COURSE PREREQUISITES AND PROGRESSION

Legal References: Standards for Accreditation 1-C.2, 1-C.2.1, 1-C.2.2, 1-C.2.3  
 DESE Rules Governing Distance and Digital Learning

Commissioner's Memo COM-24-021

Commissioner's Memo LS-18-082

A.C.A. § 6-4-302

A.C.A. § 6-15-2906

A.C.A. § 6-15-2911

A.C.A. § 6-16-122

A.C.A. § 6-16-143

A.C.A. § 6-16-149

A.C.A. § 6-16-150

A.C.A. § 6-16-152

A.C.A. § 6-16-1901 et seq.

A.C.A. § 6-28-115

Date Adopted: June 26, 2023

Last Revised: March 25, 2024

Last Revised: May 19, 2025

Last Revised: June 23, 2025

## GRIEVANCE PROCEDURE

Students or parents who have a grievance should contact the school to make an appointment with the student's teacher. Each teacher has a daily conference period allotted. If the matter is not resolved with the teacher, the principal of the school should be contacted. If the principal cannot resolve the situation, an appointment may be made with the superintendent of schools. If his decision is not acceptable, it may be appealed to the school board.

## HOMEWORK POLICY

Homework is a flexible and individual responsibility of each teacher in the Charleston School system. Purposeful homework varies from day to day with each student, depending upon his/her capacity, potential, and need. When homework is assigned, it should supplement, complement, and reinforce classroom teaching and learning.

## HONOR ROLL AND HONOR GRADUATES

**Honor Roll:** At the end of each semester, the Honor Roll is released from the principal's office. There is no special award to those on the roll; it is merely a verbal honor. Recognition of those people making the honor roll is made through the school website. The lone requirement for a person to gain the Honor Roll is that the student has no grade lower than a "B". This includes grades from both academic and activity type courses.

**Academic Awards:** An honors banquet recognizing the top students in grades ten (10) through twelve (12) will be held early in the second semester. To be eligible for the honors banquet, a student must be enrolled in four (4) academic classes and have a 3.25 cumulative grade point. The four classes may not include P.E or athletics.

**Senior Awards:** To be eligible for a senior plaque at the honors banquet, a senior must (1) be a full time student (2) have cumulative GPA of 3.80 for all semesters in grades 9-12 that precede the semesters in which the honors banquet is held. In most cases, this will be 7.5 semesters.

**Outstanding Senior Boy and Senior Girl:** At the end of each school year, the faculty selects by secret ballot the outstanding senior boy and girl who are the two students they feel have exhibited exemplary service and attitude while students at Charleston High School.

### **Graduation with Honors**

A student must complete all local graduation requirements, the Smart Core requirements specified by the Arkansas Department of Education, complete the required number of Honors Courses, meet the GPA requirements, and be a full-time Charleston student to graduate as an Honor Graduate or Distinguished Honor Graduate.

A. Honors: To achieve Honors status, a student must complete all Smart Core graduation requirements specified by the Arkansas Department of Education, complete a minimum of four (4) Honors Courses, and have a minimum 3.800 GPA upon graduation.

B. Distinguished Honors: To achieve Distinguished Honors status, a student must complete all Smart Core graduation requirements specified by the Arkansas Department of Education, complete a minimum of five (5) Honors Courses, and have a minimum 4.00 GPA upon graduation. Distinguished Honors students who were enrolled for a minimum of two (2) years at Charleston High School may speak during graduation.

C. Graduation Speakers: A maximum of five students with a GPA of 4.0 or higher who qualify for a Diploma of Merit or Distinction and who were enrolled for a minimum of two (2) school years at Charleston High School may speak during graduation. ACT scores will be used as the tie-breaker for students who have the same GPA.

Starting with the ninth-grade class of 2024–2025, students can pursue flexible college and career readiness pathways that guide course selection and progress toward graduation. These success-ready pathways support purposeful planning aligned with postsecondary and career goals, and completion may qualify students for a Diploma with Merit or Distinction.

#### **In order to qualify for a Diploma with Merit, students must:**

1. Complete a Success-Ready Pathway with three sequential credits
2. Earn a demonstration of readiness via one of the following:
  - Identified High Wage, High Demand Industry-Recognized Credential
  - 12 or more postsecondary credits
  - Arkansas Certified Pre-Apprenticeship leading to a Registered Apprenticeship
  - AP Scholar Designation
  - AP Scholar with Honor Designation
  - ASVAB Score of 31 and completion of approved Enlistment Pathway
  - Cambridge Scholar
  - IB Career-related Programme Certificate
  - IB Scholar
  - Seal of Biliteracy

#### **In order to qualify for a Diploma with Distinction, students must:**

1. Complete a Success-Ready Pathway with three sequential credits
2. Earn a demonstration of readiness via one of the following:



- Technical Certificate or higher (e.g., Associate's Degree)
- Cambridge Advanced International Certificate of Education (AICE) Diploma
- International Baccalaureate (IB) Diploma
- AP Scholar with Distinction Designation
- AP Capstone Diploma Designation
- ASVAB Score of 31 and currently enlisted in the Armed Forces
- Youth Apprenticeship leading to a Registered Apprenticeship

All required core courses, which now stand at 16 credits, will count toward Honors and Distinguished Honors status. This includes required core courses that may have been taken at the college level. All in-school electives will be counted first for the remaining credits. A maximum of 28 credits will count toward Honors and Distinguished Honors status. All grades put on the student's transcript will be included in the GPA.

Parents or guardians of a student, or a student eighteen (18) years of age or older, who choose to not have the student publicly identified as an honor roll or honor graduate student must submit a written request that the student not be so identified.

Date Adopted: April 27, 2015  
 Last Revised: July 27, 2015  
 Last Revised: August 10, 2017

## IN-SCHOOL SUSPENSION (ISS)

In-School Suspension is an on-campus educational setting provided as an alternative to Out-Of-School Suspension (OSS). Students are to report to ISS at the beginning of first period just as in the regular school day. In-School Suspension is used for more serious disciplinary problems or if a student has had continual minor problems with behavior. Students assigned to ISS may be placed in there for certain periods, an entire day, or multiple days. Once a student has been assigned ISS for a total of ten days during a semester, more serious consequences may be assigned.

While attending ISS, the student is to complete all assigned work sent by each of his/her teachers. The work will be graded, recorded and become part of the student's nine weeks' grade. If a student refuses to be cooperative with the ISS teacher or complete assignments as requested, the ISS teacher can add to the number of days that the student is required to spend in ISS after consulting with the building administrator. If the student continues to be uncooperative, the building administrator has the option of changing the time remaining to Out-Of School Suspension. (OSS).

## LEAVING CAMPUS

Charleston High School is a closed campus. Once students arrive on campus property at the beginning of the school day, all rules pertaining to leaving campus become effective. Students leaving the campus during the day must have approval.

**Unless authorized, High School students are not allowed on the middle school campus or elementary campus at any time during the school day.**

Before a student can leave the campus during the day, he/she must call and receive permission from the parent or family adult.

Ninth (9<sup>th</sup>) through twelfth (12<sup>th</sup>) grade students are not allowed to leave campus at any time unless checked out by the parent, this includes lunch. Parents who wish to take their child to lunch must come to the office to check them out.

## MARRIED STUDENTS

Students that marry during the school year will be allowed one (1) week leave as an adjustment period. Make-up work will be allowed for this week. Otherwise, married students will be treated the same as any other student at



district in order to promote an environment conducive to student learning. The superintendent, principals, and their designees have the right to inspect and search school property and equipment. They may also search students and their personal property in which the student has a reasonable expectation of privacy, when there is reasonable suspicion to believe such student or property contains illegal items or other items in violation of board policy or dangerous to the school community. School authorities may seize evidence found in the search and disciplinary action may be taken. Evidence found which appears to be in violation of the law shall be reported to the appropriate authority.

School property shall include, but not limited to, lockers, desks, and parking lots, as well as personal effects left there by the students. When possible, prior notice will be given and the student will be allowed to be present along with an adult witness, however, searches may be done at any time with or without notice or the student's consent. A personal search must not be excessively intrusive in light of the age and sex of the student and the nature of the infraction.

The superintendent, principals, and their designees may request the assistance of law enforcement officials to help conduct the searches. Such searches may include the use of specially trained dogs.

A school official of the same sex shall conduct personal searches with an adult witness of the same sex present.

State Law requires that Department of Human Services employees, local law enforcement, or agents of the Crimes Against Children Division of the Department of Arkansas State Police, **may interview students without a court order for the purpose of investigating suspected child abuse.** In instances where the interviewers deem it necessary, they may exercise a "72-hour hold" without first obtaining a court order. **Other questioning of students by non-school personnel shall be granted only with a court order directing such questioning, with permission of the parents of a student (or the student if above eighteen [18] years of age), or in response to a subpoena or arrest warrant.**

If the district makes a report to any law enforcement agency concerning student misconduct or if access to a student is granted to a law enforcement agency due to a court order, the principal or the principal's designee shall make a reasonable good faith effort to notify the student's parent, legal guardian, or other person having lawful control of the student by court order, or person acting in loco parentis listed on student enrollment forms.

## Prohibited Conduct

The following is a list of basic student regulations that should be followed by every student to create a good learning situation.

1. The following basic rules should be followed in every classroom:
  - A. Bring book, pencil, paper, and Chromebook to every class every day.
  - B. Be in your assigned seat before the tardy bell rings.
  - C. Sunglasses and hoods are not to be worn in the buildings.
  - D. Obey all class rules.
  - E. Do not talk without permission.
  - F. Do not bother other students in your class.
  - G. Turn in homework assignments on time.
  - H. After a student absence, it is the responsibility of the student, not the teacher, to see that make-up work is completed.
  - I. **Personal ear buds and electronic devices are not allowed.**
2. Students must carry four classes to be considered a full-time student and to be eligible for athletic participation. Physical Education will count as one of the four only the first time it is taken to fulfill graduation requirements. Only full-time students will be allowed to participate in extracurricular activities, honor roll, clubs, banquets, etc.
3. The use or possession of any form of tobacco products is prohibited during school activities.
4. Students will pay for damaged books and chrome books.
5. Students must pay reasonable charges for damage to school property.



6. Boys and girls should refrain from any physical contact on school premises.
7. Students are to show proper respect to teachers, students, visitors, and all whom they contact.
8. Any fighting on school grounds, or on school transportation, or at off-campus school functions will result in punishment of all students involved. Fighting is defined as (a) pushing and shoving, (b) verbal abuse and name calling, or (c) actual blows struck.
9. The possession, or use of, or threat to use any weapon, explosive, or instrument capable of inflicting bodily injury is prohibited.
10. The theft or unauthorized possession of school or personal property will not only be dealt with by the school but may also involve law enforcement officials.
11. All students, upon request, will identify themselves to school authorities on school grounds or at any function (in or out of town).
12. Visitors are only allowed on school property when they have been cleared through the principal's office.
13. The following is a list of articles prohibited at school:
  - A. Water pistols
  - B. Sling shots
  - C. Fireworks of any kind
  - D. Caps or cap guns
  - E. Horns or any type of noise maker
  - F. Any other objects or materials that are disruptive to the educational process.
  - G. Any object that could be deemed a weapon.
14. Sun glasses are not to be worn inside the buildings.
15. Students are to refrain from any form of sexual harassment.
16. **Students may carry cell phones. The use of such devices will be prohibited during the school days.** The use of such devices during extra-curricular activities, or on school trips will be permitted but shall be limited to necessary communication (travel plans, parental contact, emergencies, etc.). All use of such devices will be controlled by school personnel. Violation of this policy will result in:
  - 1<sup>st</sup> Offense: Take and hold the the rest of the school day.
  - 2<sup>nd</sup> Offense: Confiscation of electronic device for 24 school business hours.
  - 3<sup>rd</sup> Offense: Confiscation of electronic device for 48 hours and parent must pick up.
  - 4<sup>th</sup> Offense: **One day of ISS and daily turn in phone to the office.**
17. All students, including those age 18 or older, fall under the jurisdiction of the Charleston School District and must have parent/guardian signatures on all school forms.
18. This list is not to be considered all-inclusive. Any behavior by any student that is disruptive to the educational process will be dealt with accordingly.

## REPORT TO PARENTS

Report cards for every child will be sent home at the end of each nine-week period. Mid-term reports for failing or low grades will also be sent. Parents are encouraged to attend parent/teacher conferences to confer with the teachers concerning their child's progress in school. Parents can also check grades by accessing HAC.

## SMARTCORE AND STUDENT SUCCESS PLANS



In compliance with the Standards of Accreditation 9.03, 1.1 – 1.4, The Charleston School District will inform parents, guardians, and students of the Smart Core Curriculum.

Notifications of the Smart core will begin in grade six and continue through grade 12 by the following methods but not limited to; student handbook, parent-teacher conferences, counselor meetings, newsletters, school website, and Student Success Plans. The notification will describe the involvement of parents, guardians, staff and students in the course of study for graduation. Documentation of the notification will be required for all students.

Act 930 of 2017 defines a Student Success Plan as "a personalized education plan intended to assist students with achieving readiness for college, career, and community engagement." Student Success Plans are developed by school personnel, in collaboration with parents and the student, and updated annually. The Student Success Plan is a working plan that is dynamic and visited periodically by the student and an advisor or mentor to support the overall success of the student to graduate ready for postsecondary opportunities.

Per A.C.A. § 6-15-2911, the four major components of the Student Success Plan are:

- Guide the student along pathways to graduation
- Address accelerated learning opportunities
- Address academic deficits and interventions
- Include college and career planning components

Additionally, each student's Student Success Plan shall be reviewed annually and revised as necessary to identify the courses to be taken each year until all required core courses are completed. Upon completion of the review, the student's Student Success Plan shall be signed by the:

- (a) Student;
- (b) Student's parent, legal guardian, or person standing in loco parentis to the student;
- and
- (c) School counselor.

Student Success Plans must be documented in a format and manner that is accessible to the student. While documentation of activities is required, it is critical to remember that student success planning is centered around trusted adults building relationships with students.

Note that the SSP satisfies the needs of the Smart Core and the Smart Core Waiver

## **STUDENT DISCIPLINE**

### **Assault and Abuse of Students and Staff Members**

According to Act 706 of 1997, students are to keep their hands to themselves and treat teachers and fellow students with respect and courtesy. Horseplay and physical teasing, as well as shoving, striking, fighting or threatening others with physical injury, etc. constitute battery and/or assault and are strictly forbidden.

Profanity and rude abusive language directed at others is considered abuse and is also strictly forbidden.

Violation of this policy will result in disciplinary action and may also constitute a criminal offense. By law, local law enforcement must be notified when a felony or an act of violence may have been committed on campus.

### **General Statement of Jurisdiction**

According to Act 742 of 1997, a student may be suspended or expelled for immorality, refractory conduct, insubordination, infectious disease, habitual un-cleanliness, or other conduct that would tend to impair the discipline of the school or harm the other pupils, regardless of whether the student's conduct occurs on or off campus and during or between school terms and regardless of whether a specific prohibition of the conduct is contained in the student handbook. Discipline consequences may range from a minimum of a reprimand to a maximum of expulsion.



The District shall incorporate the District's implementation of positive behavioral supports in accordance with Policy 4.60 in the application of student discipline.

## **STUDENT DRESS CODE**

The Charleston Board of Education recognizes that dress can be a matter of personal taste and preference. At the same time, the District has a responsibility to promote an environment conducive to student learning. This requires limitations to student dress and grooming that could be disruptive to the educational process because they are immodest, disruptive, unsanitary, and unsafe, could cause property damage, or are offensive to common standards of decency.

In order to enhance high standards in our school, we must encourage neatness, cleanliness, and decency in personal dress and appearance. Hair should be maintained neat and clean at all times. Clothing styles that are revealing to the point of distraction are not appropriate. The judgment of the faculty and/or administration as to what is the point of distraction will be final.

Shorts will be permissible dress at CHS under the following restrictions:

Shorts, Skirts and dresses may be worn. Please make sure when wearing shorts, skirts, or dresses they are no shorter than mid-thigh. No spandex or volleyball shorts may be worn on campus unless it is part of a sporting event. Please make sure no pockets or undergarments are showing.

Sagging trousers, head rags, and bandanas are prohibited.

Special situations such as dress-up days, cheerleading uniforms, etc. will be considered by the principal.

Hats can be worn forward facing in the buildings. Hats should be removed during the pledge and national anthem and also for formal assemblies.

Hoods cannot be worn inside the building.

Tank tops and muscle shirts are not to be worn to school.

No student is to wear, carry, or display apparel deemed gang-related

Bare midriffs, spaghetti straps, tank tops, and halter-tops are to be avoided. Torn or frayed clothing (including holes) that reveal the undergarments or skin above the mid-thigh may not be worn without something underneath.

Clothes that mention tobacco or alcohol products by name or implicated are to be avoided.

Clothes that have suggestive slogans are not allowed.

Shoes with rollers in them are not allowed.

The judgment of the administration as to what is distracting will be final.

First offense: Student will be sent to the office to change clothes or call someone to bring a change of clothes.

Second offense: Student will be sent to the office to change clothes and a parent will be notified. Classes missed for a violation of the dress code will result in an unexcused absence from class.

See next  
page



Third offense: Student will serve one day of ISS.

## STUDENTS OWING MONEY

Students who owe money to the school, their class, club, or have overdue books to the library, may be excluded from all extracurricular activities. These activities include athletics, cheerleading, dance team, band, school dances, banquets, clubs, school trips, or any other activity that is not required for graduation.

## STUDENT REGULATIONS

Students and staff require a safe and orderly learning environment that is conducive to high student achievement. Certain student behaviors are unacceptable in such an environment and are hereby prohibited by the Board. Prohibited behaviors include, but shall not be limited to the following:

1. Disrespect for school employees and failing to comply with their reasonable directions or otherwise demonstrating insubordination;
2. Disruptive behavior that interferes with orderly school operations;
3. Willfully and intentionally assaulting or threatening to assault or physically abusing any student or school employee;
4. Possession of any weapon that can reasonably be considered capable of causing bodily harm to another individual;
5. Possession or use of tobacco in any form on any property owned or leased by any public school;
6. Willfully or intentionally damaging, destroying, or stealing school property;
7. Possession of any paging device, beeper, or similar electronic communication devices on the school campus during normal school hours unless specifically exempted by the administration for health or other compelling reasons;
8. Possession, selling, distributing, or being under the influence of an alcoholic beverage, any illegal drug, unauthorized inhalants, or the inappropriate use or sharing of prescription or over the counter drugs, or other intoxicants, or anything represented to be a drug;
9. Sharing, diverting, transferring, applying to others (such as needles or lancets), or in any way misusing medication or any medical supplies in their possession;
10. Inappropriate public displays of affection;
11. Cheating, copying, or claiming another person's work to be his/her own;
12. Gambling;
13. Inappropriate student dress;
14. Use of vulgar, profane, or obscene language or gestures;
15. Truancy;
16. Excessive tardiness;
17. Engaging in behavior designed to taunt, degrade, or ridicule another person on the basis of race, ethnicity,

national origin, sex, or disability;

18. Possess, view, distribute or electronically transmit sexually explicit or vulgar images or representations, whether electronically, on a data storage device, or in hard copy form;

19. Hazing, or aiding in the hazing of another student;

20. Gangs or gang-related activities, including belonging to secret societies of any kind, are forbidden on school property. Gang insignias, clothing, "throwing signs" or other gestures associated with gangs are prohibited;

21. Sexual harassment; and

22. Bullying; and

23. Operating a vehicle on school grounds while using a wireless communication device.

The following basic rules should be followed:

- A. Bring book, pencil, and paper to every class every day.
- B. Be in your assigned seat before the tardy bell rings.
- C. **No phone use during the school day.**
- D. Obey all class rules.
- E. Visitors are only allowed on school property when they have been cleared through the principal's office.
- F. Students will pay for lost or damaged books, chrome books and chargers.
- G. Students must pay reasonable charges for damage to school property.
- H. After a student absence, it is the responsibility of the student, not the teacher, to see that make-up work is completed.

The Board directs each school in the District to develop implementation regulations for prohibited student conduct consistent with applicable Board policy, State and Federal laws, and judicial decisions.

## STUDENT RIGHTS

If students or the parents of a student involved in a disciplinary ruling in which they wish to contest the ruling, they must state their complaint in writing to the principal asking that the ruling be changed. If that fails, the appeal must then go to the superintendent, and then the Board of Education.

The principal is authorized to suspend students from school for a period of ten (10) days for disciplinary reasons. The student shall be given orally or in writing the nature of his/her misconduct and the reason for and length of the suspension. The parent or guardian will be notified as to the reason for the suspension, its duration, and the manner in which the student may be re-admitted to school.

Students violating federal, state, or local civil codes on school property or during a school activity may be subject to disciplinary action by the school and by the offended civil agency.

## SURVEILLANCE

Areas of the Charleston School District campuses are subject to surveillance by cameras to enhance student and employee safety.

## TARDIES

- 1st tardy** --- Teacher warning
- 2nd tardy** --- Parent notification
- 3rd tardy** --- Parent contact & lunch detention
- 4th tardy** --- One day in school suspension from class in which 4th tardy occurred.
- 5th tardy** --- Administrative discretion



Three tardies in one class will be equivalent to one day's absence.

This is to be done on a semester basis. Teachers will keep up with tardies in their TAC. After the third tardy, the teacher will fill out a tardy referral form and bring it to the principal. The report will include the dates of the tardies and class. (These will be placed in a discipline file.) Any student arriving more than 15 minutes late for a class is not to be admitted and should be sent to the office. This day the student will be considered absent.

## TEST EXEMPTION POLICY

The CHS semester test exemption policy allows students to be exempt from semester tests. Honors Classes are not subject to the test exemption policy. This exemption is for the spring semester only. Students in grades 9 -12 may be exempt from their semester test in a class if they meet the following requirements:

1. No more than five (5) absences with an 'A' average.
2. No more than four (4) absences with a 'B' average.
3. No more than three (3) absences with a 'C' average.

**Note:** Students with more than three (3) tardies could lose exemption.  
ISS and suspensions days will count against exemptions.

Students with a 'B' or 'C' average may take their test in order to raise their grade, but grades will not be lowered due to test results.

## TESTING SCHEDULES

All semester tests will be scheduled by the principal. These testing schedules should be followed unless special permission is given. Semester tests will not be given to any student prior to the days scheduled for testing. If a student cannot meet during the testing schedule, special arrangements must be made with the principal to take the test(s) after the originally scheduled time.

## TOBACCO POLICY

Since it is generally understood that tobacco use can be harmful to one's health, it shall be the policy of the Charleston Board of Education that all students shall be aware of the physical/mental effects of the use of tobacco and tobacco products.

Students shall be informed of state laws and regulations regarding the use and purchase of such substances as well as the harmful aspects of the use of such substances. Teachers shall be well informed of their subject matter and use the best instructional material available when teaching about tobacco prevention.

With the exception of recognized tobacco cessation products, this policy's prohibition includes any tobacco or nicotine delivery system or product. Specifically, the prohibition includes any product that is manufactured, distributed, marketed, or sold as e-cigarettes, e-cigars, e-pipes, or under any other name or descriptor.

ACT 1555 of 1999 states: Smoking or use of tobacco products in any form on any property owned or leased by a public school district is prohibited. Upon conviction, a violator shall be guilty of a misdemeanor and be subject if a fine of not less than \$10.00 or more than \$100.00. **No student shall possess or use tobacco or tobacco paraphernalia on school property or at school-sponsored events.** Also, see dress code policy. Students are encouraged to seek treatment and or counseling for tobacco and drug/alcohol problems. Discipline action for violation of the tobacco policy will be at the discretion of the administration.

Student - Parent Discipline & Attendance Acknowledgment

Student Name \_\_\_\_\_ Grade \_\_\_\_\_



List Updated 5/25/2025

2025 School Choice		
Student Name	From	To
Caston Jones	Booneville	Charleston
Kaydense Jones	Booneville	Charleston
Rhylynn Jones	Booneville	Charleston
Andrew Ballard	Charleston	County Line
Bradley Erickson	Charleston	Greenwood
Braeden Erickson	Charleston	Greenwood
Kash Conway	Charleston	County Line
Lucas Brown	Charleston	Fort Smith
Madelyn Erickson	Charleston	Greenwood
Ayum Deleon	County Line	Charleston
Finn Scott	County Line	Charleston
Jax Archer	County Line	Charleston
Angela Slusher	Fort Smith	Charleston
James Slusher	Fort Smith	Charleston
Alex Vandenberg	Lavaca	Charleston
Charleigh Cooley	Lavaca	Charleston
Coulby Hild	Lavaca	Charleston
Ivan Cooley	Lavaca	Charleston
Lawson Webb	Lavaca	Charleston
Luke Gilbreath	Lavaca	Charleston
Nova Ackerman	Lavaca	Charleston
Sylus Cooley	Lavaca	Charleston
Tinley Young	Lavaca	Charleston
Xander Rundell	Lavaca	Charleston
Jacob Scott	Ozark	Charleston
Kegan Anderson	Ozark	Charleston
Kendrick Anderson	Ozark	Charleston
Wyatt Hatcher	Paris	Charleston
Elijah Hampton	Charleston	Paris
Isaac Hampton	Charleston	Paris

## 2025 Charleston Tiger Golf

Date:	Time:	Host:	Location:
Aug. 5	4:00	Paris	Little Creek
Aug. 7	3:30	Booneville	Cherokee Creek
Aug. 11	4:00	Paris	Little Creek
Aug. 13	4:00	Waldron	Waldron Country Club
Aug. 19	4:00	Waldron	Waldron Country Club
Aug. 26	4:00	Waldron	Waldron Country Club
Sept. 2	4:00	Paris	Little Creek
Sept. 4	3:30	Booneville	Cherokee Creek
Sept. 11	3:30	Booneville	Cherokee Creek
Sept. 16	4:00	Paris	Little Creek
Sept. 17	3:30	Booneville	Cherokee Creek
Sept. 22	9:00	Dover	Russellville Country Club
Sept. 29	9:00	Atkins	Russellville Country Club Girls State
Oct. 7	9:00	TBA	TBA Boys State