

Charleston Public Schools

Certified Employment Application

(Direct application to Superintendent, Charleston Public Schools, P.O. Box 188, Charleston, AR 72933.)

I. Personal Data

Name _____

Present Address _____

Permanent Address _____

Present Telephone No. _____ Permanent No. _____

Position for which you are applying _____

Have you ever been convicted of a felony? Yes No

If yes, please explain. _____

Are you an offender of a true report of child maltreatment?

Yes No

II. Certification

Types of Certification

Expiration Date

Types of Certification	Expiration Date

Areas of Certification _____

III. Training

Colleges/Universities	City, State	Date	Year of Graduation	Hours Earned	Degree

Major(s) _____

Minor(s) _____

Secondary School	City, State	Date	Grade Completed	Date of Graduation

IV. Professional Experience

Grade / Supervisor Position School City, State Subject Dates and Title

*****If no professional experience, complete the following:**

Student Teaching

School _____ City, State _____

Grades and/or Subject Areas _____

Principal _____

Supervising Teacher _____

V. General

Have you ever failed re-election? _____ Where? _____

If so, state reasons. _____

Why do you wish to leave your present position? _____

Why do you wish to teach in Charleston ? _____

Hobbies, sports, special interests? _____

Professional Membership? _____

Experience other than teaching (include community activities)? _____

Extra-curricular activities in college? _____

Extra-curricular school sponsorships or duties? _____

VI. Professional Development

1. Have you ever been on an ALP?
2. Have you ever taught outside your certification area?
3. Does your license expire this December?
4. Provide proof of 60 hours of professional development?

VII. Educational Records

Attach all transcripts to this application form.

VIII. Military Service

In order for an applicant to be given preference when determining interview candidates, the applicant must meet the definition of a veteran or of the surviving spouse of a deceased veteran, must have indicated

the appropriate status on the job application, must be a citizen and resident of Arkansas, and must meet

substantially similar qualification to the other applicants.

A veteran under the age fifty-five (55) No

A veteran who is over the age of fifty-five (55), disable (it is not necessary that the disability is service connected), and entitle to a pension or compensation under existing laws. No

Spouse of a deceased veteran who is unmarried at the time of hiring. No

Spouse of a veteran who suffers from a service-connected disability. No

Veterans or spouses of veterans are required to attach the following, as applicable, documentation to the employment application:

Form DD-214 indicating honorable discharge;

A letter dated within the last six months from the applicant's command indicating years of service in the National Guard or Reserve Forces, etc., as well as the applicants current status;

Birth Certificate;

Marriage License;

Death Certificate;

Disability letter from the Veteran's Administration, in the case of an applicant with a service-related disability; In the case of a veteran who is over the age of fifty-five (55),

disabled (it is not necessary that the disability is service-connected), and entitled to a pension or compensation under existing laws, a letter from the veteran's physician indicating a disability, dated with the last six months.

Act 444 of 2013, which took effect August 16, 2013, (codified at A.C.A. & 21-3-301 etc.) added public school districts and charter schools to the list of employers required to provide a preference to veterans in the areas of applications, interviewing, hiring, promotion and retention. All questions must be answered and all documents supplied by the interview date in order for veteran preference to be given.