

Charleston Public Schools Classified Employment Application

Name _____

Address _____ Phone _____

Position for which you are applying: _____

When would you be available? _____

List what training you have that would qualify you for this position:

Please list the number of college or vocational hours you have completed.

List job experiences you have that would qualify you for this position:

List the names, addresses, and phone numbers of at least four (4) people who can attest to your character, effectiveness and professional ability as they relate to the position for which you are applying:

Have you ever been convicted of a felony? _____ Yes _____ No

If Yes, please explain. _____

Are you an offender of a true report of child maltreatment? _____ Yes _____ No

Signature

Date

Military Service

In order for an applicant to be given preference when determining interview candidates, the applicant must meet the definition of a veteran or of the surviving spouse of a deceased veteran, must have indicated the appropriate status on the job application, must be a citizen and resident of Arkansas, and must meet substantially similar qualification to the other applicants.

A veteran under the age fifty-five (55)	No
A veteran who is over the age of fifty-five (55), disable (it is not necessary that the disability is service connected), and entitle to a pension or compensation under existing laws.	No
Spouse of a deceased veteran who is unmarried at the time of hiring.	No
Spouse of a veteran who suffers from a service-connected disability.	No

Veterans or spouses of veterans are required to attach the following, as applicable, documentation to the employment application:

Form DD-214 indicating honorable discharge;

A letter dated within the last six months from the applicant's command indicating years of service in the National Guard or Reserve Forces, etc., as well as the applicants current status;

Birth Certificate;

Marriage License;

Death Certificate;

Disability letter from the Veteran's Administration, in the case of an applicant with a service-related disability; In the case of a veteran who is over the age of fifty-five (55), disabled (it is not necessary that the disability is service-connected), and entitled to a pension or compensation under existing laws, a letter from the veteran's physician indicating a disability, dated with the last six months.

Act 444 of 2013, which took effect August 16, 2013, (codified at A.C.A. & 21-3-301 etc.) added public school districts and charter schools to the list of employers required to provide a preference to veterans in the areas of applications, interviewing, hiring, promotion and retention. All questions must be answered and all documents supplied by the interview date in order for veteran preference to be given.