

AR
 Charleston School District
 P.O. Box 188
 Charleston AR 72933
 479-965-7160

District Parent and Family Engagement Plan

***Please note: Your 20-21 plan has been populated below. Please make revisions or delete and paste your updated plan for 21-22.**

[Click to view Required Components Checklist](#)

District Name:	Charleston
Coordinator Name:	Susan Brown
Plan Review/Revision Date:	5/18/2021
District Level Reviewer, Title	Federal Programs Director

Committee Members, Role:

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Susan	Brown	Chairperson
Kelsey	Noble	School Parent Facilitator
Tahnee	Bowen	School Parent Facilitator
Julie	Rachuy	School Parent Facilitator
Karen	Grady	Parent
Candice	Dunn	Parent

1: Jointly Developed Expectations and Objectives

(Describe/List the District expectations and objectives for parent and family engagement. Describe/List how parents will be involved in the development of the district parent and family engagement policy. Describe/List how parents will be involved in the development and review of the School Improvement/Title I Schoolwide/Title I Targeted Assistance Plan and, if applicable, the Comprehensive Support and Improvement and the Targeted Support and Improvement plans. Describe/List how the District will submit to the State comments from parents who deem the LEA Plan unsatisfactory.)

Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?

Involve parents in the development of the district PFE plan, the schoolwide program plan, and support and improvement plans

*The Charleston School District will work with parents and families at each building to establish expectations for meaningful involvement.

2: Establish expectations and objectives for meaningful involvement, reflecting the specific needs of students and families

*The Charleston School District will obtain signatures from parents that they have received the parent and family engagement plan summary.

Ensure adequate representation of parents and families of participating children in the process

*Make the district parent and family engagement plan available to the families and the local community

* The Charleston School District will submit to the State the comments from parents who deem the schoolwide plan unsatisfactory

The Charleston School District will have the parent and Family Engagement Plan on district website by August 1

*The Charleston School District will involve parents in the development of the district parent and family engagement plan and an opportunity for evaluation and updating the plan annually.

* Parents and families will be invited to the Title 1 meeting in May of each year to be involved in the decision making of how funds will be used.

*The Charleston School District will incorporate the parent and family engagement plan into the school-wide plan.

*The Charleston School District will ensure that comments from parents will be recorded and submitted to the State if plan is unsatisfactory.

*A copy of the Parent and Family Engagement Plan will be placed on the District's website by August 1.

A copy of the Parent and Family Plan will be uploaded into Indistar by August 1 for the Department of Education.

*A parent-friendly summary of the district parent and family engagement plan will be placed on the district website and as a supplement to the student handbook.

2: Building Staff Capacity through Training and Technical Assistance

(Describe/List how the district will provide support and technical assistance to all its Title I schools in planning and implementing effective parent and family engagement practices, inclusive of school parent and family engagement policies/plans, school-parent compacts, and all Title I parent and family engagement requirements. Describe/List activities such as workshops, conferences, trainings, webinars, and online resources that will be used with school staff to build their capacity to work with parents as equal partners. Include information about how the district and/or schools will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language that parents can understand.)

Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?

The Charleston School District will ensure professional development requirements are met for teachers and administrators*Teachers and administrators will be receive professional development on parent and family engagement per the state department rotation.

*The Charleston School District will work with the schools to develop parent and family engagement plans and to provide effective involvement activities.

* The Charleston School District will provide coordination, technical assistance, and other support to schools in: jointly-developing school parent and family engagement plans, implementing effective parent and family involvement activities, jointly-developing school-parent compacts*School Compacts will be developed for each school.

Train teachers, specialized instructional support personnel, principals, other school leaders, and other staff, with the assistance of parents, in: the value and utility of contributions of parents, how to reach out to, communicate with, and work with parents as equal partners, how to implement and coordinate parent programs, how to build

ties between parents and the school

*The District will provide technical assistance and support to the schools.

*The Charleston School District will train teachers, support staff, administrators and other school personnel, with the assistance of parents in the following areas: the contribution of parents to the school, implement and coordinate parent programs, communicate and work with parents as equal partners, and build ties between parents and the schools.

*The District will have a parent-friendly summary of the parent and family engagement plan on the district website. Schools will obtain signatures from parent acknowledging receipt of the plan.

*The District will also ensure that the parent and family plan are in a language for parents to understand.

*The District will provide requested materials and training for parents to support their child's education. Parent Involvement funds for state category funds will be used for parent nights.

*The District encourages parents to complete a volunteer form each year, should they want to volunteer their time in their child's classroom.

*The District/School will provide annual training for volunteers.

3: Building Parent Capacity

(Describe/List activities, such as workshops, conferences, classes, online resources, and any equipment or other materials that may be necessary to support parents in helping their student's academic success. If applicable, describe how each discretionary item your district and parents chose will be implemented.)

Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?

The Charleston School District is working towards building capacity for parent and family engagement in order to ensure effective involvement of parents and to support a partnership between the school, parents, and the community, for the purpose of improving student academic achievement.

The Charleston School District will Provide assistance to parents, as appropriate ,during Title I I Parent meetings that are held during the year, in understanding: the challenging State academic standards, State and local academic assessments, the requirements of Title I, Part A, how to monitor a child's progress and work with educators to improve the achievement of their children.

The School District will outline the Title I funds during the annual report to the public each fall. Also, a federal funds report will be provided on the district web sight for parents to see where Title I funds are being spent. All funds are used to increase student achievement.

Our entire school staff is dedicated to providing assistance to parents of our children whom we serve, as appropriate, in understanding such topics as the state's academic content standards, state academic achievement goals, state and local assessments, and how to monitor their child's progress.

We are accomplishing this goal by providing materials and training to help parents to work with our children to improve their child's achievement, such as literacy and using technology, as appropriate, to foster parent and family engagement.

It is the goal of the district to continue in educating our teachers, pupils, services personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent and family programs, and build ties between parents and the schools.

The Charleston School District will provide materials and training to help parents to work with their children to improve their children's achievement: such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parental involvement.

4: Reservation and Evaluation

(Describe/List how the district will share with parents and family members the budget for parent and family engagement activities and programs and how parents and family members will be involved in providing input into how the funds are used. If the district does not receive a Title I, Part A allocation greater than \$500,000, then the district is not required to include a description of its Reservation of Funds. If a reservation is required, then a minimum of 90% of that 1% must go to the schools, with priority given to high-need schools. Describe/List actions for how the annual evaluation will be conducted, identifying who will be responsible for conducting it, and explaining what role parents and family members will play.)

Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?

Reservation is not required for the Charleston School District.

*The Charleston School district will have parent surveys will be used to collect data that identifies barriers that exist, needs within the school, and strategies to improve student achievement. Information from the surveys will be used to evaluate the parent and family plan and use such information to strengthen the plan.

*Each school plan will be reviewed and approved by the district

*The District plan will be reviewed and updated annually and will be located on the district website by August 1 of each year.

5: Coordination

(Describe/List how the district will coordinate with other organizations, businesses, and community partners to provide additional supports and resources to families such as public preschool programs or organizations to help students transition to elementary, middle, high, and postsecondary schools or careers.)

Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?

The Charleston School District will coordinate and integrate programs and activities with other Federal State, and Local funds.

The Charleston School District has a parent resource center at each school.

Newsletters are sent out monthly letting parents know of the activities at the school and how they can be involved.

(Find complete guidance on the [DESE Parent and Family Engagement Requirements](#) webpage.)

ADE Reviewer Responses by Section

Section 1 - Jointly Developed Expectations and Outcomes

- Federal Compliance
 - State Compliance
-

Comments:

09/01/2021 DRTerrell

Thank you for your timely submission! It is clear that you have invested a great deal of time and effort in planning for 2021-22 and engaging your families.

Your plan does not explicitly address HOW your district will accomplish each required component. Please be sure to look at some of our Engagement Unit resources (I will be providing an additional email with links).

If you have any questions about the feedback I have provided, please do not hesitate to contact me at david.terrell@ade.arkansas.gov or 501-682-3824. I am happy to guide you through any revision that need to be made.

09/16/2021 DRTerrell

The section meets requirements

Section 2 - Building Staff Capacity through Training and Technical Assistance

Federal Compliance

State Compliance

Comments:

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09/16/2021 DRTerrell

The section meets requirements

Section 3 - Building Parent Capacity

Federal Compliance

State Compliance

Comments:

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09/16/2021 DRTerrell

The section meets requirements

Section 4 - Reservation and Evaluation

- Federal Compliance
 - State Compliance
-

Comments:

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09/16/2021 DRTerrell

The section meets requirements

Section 5 - Coordination

- Federal Compliance
 - State Compliance
-

Comments:

09/01/2021 DRTerrell

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09/16/2021 DRTerrell

The section meets requirements