# **Charleston School District No. 9**

Franklin County, Arkansas

# Regulatory Basis Financial Statements and Other Reports

June 30, 2014



LEGISLATIVE JOINT AUDITING COMMITTEE

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Arkansas

Sen. Jimmy Hickey, Jr. Senate Chair Sen. Linda Chesterfield Senate Vice Chair



Rep. Mary Broadaway House Chair Rep. Sue Scott House Vice Chair

Roger A. Norman, JD, CPA, CFE, CFF Legislative Auditor

# LEGISLATIVE JOINT AUDITING COMMITTEE DIVISION OF LEGISLATIVE AUDIT

# INDEPENDENT AUDITOR'S REPORT

Charleston School District No. 9 and School Board Members Legislative Joint Auditing Committee

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of each major governmental fund and the aggregate remaining fund information of the Charleston School District No. 9 (the "District"), as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the District's regulatory basis financial statements as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of Ark. Code Ann. § 10-4-413(c) as provided in Act 2201 of 2005, as described in Note 1, to meet the requirements of the State of Arkansas. This includes determining that the regulatory basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosure in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1 to the financial statements, to meet the financial reporting requirements of the State of Arkansas, the financial statements are prepared by the District on the basis of the financial reporting provisions of Ark. Code Ann. § 10-4-413(c) as provided in Act 2201 of 2005, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

#### Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles paragraphs, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the District as of June 30, 2014, or the changes in financial position for the year then ended.

#### **Opinion on Regulatory Basis of Accounting**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective regulatory basis financial position of each major governmental fund and the aggregate remaining fund information of the District as of June 30, 2014, and the respective regulatory basis changes in financial position thereof and the respective regulatory basis budgetary comparison for the general and special revenue funds for the year then ended in accordance with the financial reporting provisions of Ark. Code Ann. § 10-4-413(c) as provided in Act 2201 of 2005 described in Note 1.

#### Other Matters

#### Supplementary and Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's regulatory basis financial statements. The Schedule of Expenditures of Federal Awards, as required by Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, the Schedule of Capital Assets and the Schedule of Selected Information for the Last Five Years - Regulatory Basis are presented for the purposes of additional analysis and are not a required part of the regulatory basis financial statements.

The Schedule of Expenditures of Federal Awards is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the regulatory basis financial statements. Such information has been subjected to the auditing procedures applied in the audit of the regulatory basis financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the regulatory basis financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the regulatory basis financial statements or to the regulatory basis financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedule of Expenditures of Federal Awards is fairly stated, in all material respects, in relation to the regulatory basis financial statements as a whole.

The Schedule of Capital Assets and the Schedule of Selected Information for the Last Five Years - Regulatory Basis have not been subjected to the auditing procedures applied in the audit of the regulatory basis financial statements, and accordingly, we do not express an opinion or provide any assurance on them.

#### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated January 12, 2015 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

DIVISION OF LEGISLATIVE AUDIT

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Roger A. Norman, JD, CPA, CFE Legislative Auditor

Little Rock, Arkansas January 12, 2015 EDSD12414



Sen. Jimmy Hickey, Jr. Senate Chair Sen. Linda Chesterfield Senate Vice Chair



Rep. Mary Broadaway House Chair Rep. Sue Scott House Vice Chair

# Roger A. Norman, JD, CPA, CFE, CFF Legislative Auditor

# LEGISLATIVE JOINT AUDITING COMMITTEE DIVISION OF LEGISLATIVE AUDIT

#### REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

#### INDEPENDENT AUDITOR'S REPORT

Charleston School District No. 9 and School Board Members Legislative Joint Auditing Committee

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of each major governmental fund and the aggregate remaining fund information of the Charleston School District No. 9 (the "District"), as of and for the year ended June 30, 2014, and the related notes to financial statements, which collectively comprise the District's regulatory basis financial statements, and have issued our report thereon dated January 12, 2015. We issued an adverse opinion because the District prepared the financial statements on the basis of the financial reporting provisions of Arkansas Code, which is a basis of accounting other than accounting principles generally accepted in the United States of America. The effects on the financial statements of the variances between the regulatory basis of accounting and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material. However, the financial statements present fairly, in all material respects, the respective regulatory basis financial position of each major governmental fund and the aggregate remaining fund information of the District as of June 30, 2014, and the respective regulatory basis changes in financial position thereof and the respective regulatory basis budgetary comparison for the general and special revenue funds for the year then ended, on the basis of accounting described in Note 1.

# Internal Control Over Financial Reporting

In planning and performing our audit of the regulatory basis financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the regulatory basis financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying Schedule of Findings and Questioned Costs, we identified a certain deficiency in internal control that we consider to be a material weakness.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the District's regulatory basis financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiency described in the accompanying Schedule of Findings and Questioned Costs as item 2014-001 to be a material weakness.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the District's regulatory basis financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of the state constitution, state and federal laws and regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### **District's Response to Findings**

The District's response to the finding identified in our audit is described in the accompanying Schedule of Findings and Questioned Costs. The District's response was not subjected to the auditing procedures applied in the audit of the regulatory basis financial statements and, accordingly, we express no opinion on it.

#### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

DIVISION OF LEGISLATIVE AUDIT

any W. Hunter

Larry W. Hunter, CPA, CFE Deputy Legislative Auditor

Little Rock, Arkansas January 12, 2015



Sen. Jimmy Hickey, Jr. Senate Chair Sen. Linda Chesterfield Senate Vice Chair

Rep. Mary Broadaway House Chair Rep. Sue Scott House Vice Chair

Roger A. Norman, JD, CPA, CFE, CFF Legislative Auditor

# LEGISLATIVE JOINT AUDITING COMMITTEE DIVISION OF LEGISLATIVE AUDIT

# REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY OMB CIRCULAR A-133

# INDEPENDENT AUDITOR'S REPORT

Charleston School District No. 9 and School Board Members Legislative Joint Auditing Committee

#### **Report on Compliance for Each Major Federal Program**

We have audited the Charleston School District No. 9 (the "District") compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of the District's major federal programs for the year ended June 30, 2014. The District's major federal programs are identified in the summary of auditor's results section of the accompanying Schedule of Findings and Questioned Costs.

# Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

#### Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the District's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the District's compliance.

#### **Opinion on Each Major Federal Program**

In our opinion, the District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2014.

# Report on Internal Control Over Compliance

Management of the District is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the District's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

DIVISION OF LEGISLATIVE AUDIT

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Larry W. Hunter, CPA, CFE Deputy Legislative Auditor

Little Rock, Arkansas January 12, 2015

# Exhibit A

# CHARLESTON SCHOOL DISTRICT NO. 9 FRANKLIN COUNTY, ARKANSAS BALANCE SHEET - REGULATORY BASIS JUNE 30, 2014

	Major							
				Special		Other	Fiduciary	
		General	F	Revenue	A	ggregate	Fund Types	
ASSETS								
Cash	\$	1,534,118	\$	122,341	\$	748,396	\$	54,678
Accounts receivable		29,296		38,512		201		
TOTAL ASSETS	\$	1,563,414	\$	160,853	\$	748,597	\$	54,678
LIABILITIES AND FUND BALANCES								
Liabilities:								
Accounts payable	\$	12,378	\$	210	\$	45,483		
Due student groups							\$	54,678
Total Liabilities		12,378		210		45,483		54,678
Fund Balances:								
Restricted		38,247		160,643		110,640		
Assigned		41,485				592,474		
Unassigned	_	1,471,304						
Total Fund Balances		1,551,036		160,643		703,114		
TOTAL LIABILITIES AND								
FUND BALANCES	\$	1,563,414	\$	160,853	\$	748,597	\$	54,678

The accompanying notes are an integral part of these financial statements.

# CHARLESTON SCHOOL DISTRICT NO. 9 FRANKLIN COUNTY, ARKANSAS STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES -GOVERNMENTAL FUNDS - REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2014

	Major							
			,	Special		Other		
		General		Revenue		Aggregate		
REVENUES								
Property taxes (including property tax relief trust distribution)	\$	1,903,653	<b>^</b>	0.770	<b>^</b>	05 050		
State assistance		4,648,053	\$	2,772	\$	85,950		
Federal assistance		19,575		733,900				
Activity revenues		88,735		05 000				
Meal sales Investment income		7,192		85,223				
Other revenues		12,331				36,838		
Other revenues		12,001				30,030		
TOTAL REVENUES		6,679,539		821,895		122,788		
EXPENDITURES								
Regular programs		3,367,369		99,055				
Special education		171,213		140,154				
Career education programs		233,547						
Compensatory education programs		8,402		119,247				
Other instructional programs		76,013						
Student support services		341,692		42,278				
Instructional staff support services		286,272		34,346				
General administration support services		193,002		27,569				
School administration support services		405,971						
Central services support services		105,789		1,986				
Operation and maintenance of plant services		597,131		2,947				
Student transportation services Other support services		187,445 17,033						
Food services operations		17,035		342,814				
Facilities acquisition and construction services		19,268		342,014		73,778		
Activity expenditures		88,464				10,110		
Debt Service:		00,101						
Principal retirement						280,000		
Interest and fiscal charges						222,862		
TOTAL EXPENDITURES		6,098,611		810,396		576,640		
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES		580,928		11,499		(453,852)		
OTHER FINANCING SOURCES (USES)								
Transfers in						562,954		
Transfers out		(562,954)				002,001		
TOTAL OTHER FINANCING SOURCES (USES)		(562,954)				562,954		
EXCESS OF REVENUES AND OTHER								
SOURCES OVER (UNDER) EXPENDITURES								
AND OTHER USES		17,974		11,499		109,102		
		,		,				
FUND BALANCES - JULY 1		1,533,062		149,144		594,012		
FUND BALANCES - JUNE 30	\$	1,551,036	\$	160,643	\$	703,114		

The accompanying notes are an integral part of these financial statements.

#### CHARLESTON SCHOOL DISTRICT NO. 9 FRANKLIN COUNTY, ARKANSAS STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES -BUDGET AND ACTUAL - GENERAL AND SPECIAL REVENUE FUNDS - REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2014

	General						Special Revenue				
	Budget		Actual	Fa	ariance vorable avorable)		Budget		Actual	Variance Favorable (Unfavorable)	ble
REVENUES											
Property taxes (including property tax relief trust distribution)	\$ 1,810,158	\$	1,903,653	\$	93,495			•		•	
State assistance	4,623,376		4,648,053		24,677	•		\$	2,772	\$ 2,77	
Federal assistance	4,000		19,575		15,575	\$	715,741		733,900	18,15	9
Activity revenues	158,750		88,735		(70,015)					· ·	,
Meal sales							98,000		85,223	(12,77	(7)
Investment income	7,800		7,192		(608)						
Other revenues	7,400		12,331		4,931						
TOTAL REVENUES	6,611,484		6,679,539		68,055		813,741		821,895	8,15	54
EXPENDITURES											
Regular programs	3,286,458		3,367,369		(80,911)		114,227		99,055	15,17	72
Special education	162,107		171,213		(9,106)		170,542		140,154	30,38	38
Career education programs	238,843		233,547		5,296		135,705			135,70	)5
Compensatory education programs	8,400		8,402		(2)				119,247	(119,24	17)
Other instructional programs	67,052		76,013		(8,961)					· ·	,
Student support services	344,642		341,692		2,950		79,934		42,278	37,65	56
Instructional staff support services	316,450		286,272		30,178		40,253		34,346	5,90	)7
General administration support services	190,400		193,002		(2,602)		27,512		27,569	(5	57)
School administration support services	405,371		405,971		(600)						
Central services support services	106,842		105,789		1,053		2,250		1,986	26	34
Operation and maintenance of plant services	633,957		597,131		36,826		7,350		2,947	4,40	)3
Student transportation services	267,037		187,445		79,592						
Other support services	15,865		17,033		(1,168)						
Food services operations							326,652		342,814	(16,16	32)
Community services operations							1,500			1,50	ົງດ
Facilities acquisition and construction services	27,154		19,268		7,886						
Activity expenditures	162,142		88,464		73,678						
TOTAL EXPENDITURES	6,232,720		6,098,611		134,109		905,925		810,396	95,52	29

Exhibit C

#### CHARLESTON SCHOOL DISTRICT NO. 9 FRANKLIN COUNTY, ARKANSAS STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES -BUDGET AND ACTUAL - GENERAL AND SPECIAL REVENUE FUNDS - REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2014

	General						Special Revenue					
	Budget		Variance Favorable Actual (Unfavorable)				Budget	Actual		F	Variance Favorable nfavorable)	
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	\$	378,764	\$	580,928	\$	202,164	\$	(92,184)	\$	11,499	\$	103,683
OTHER FINANCING SOURCES (USES) Transfers in Transfers out		8,975,755 (9,361,315)		(562,954)		(8,975,755) 8,798,361						
TOTAL OTHER FINANCING SOURCES (USES) EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES		(385,560)		(562,954)		(177,394)						
AND OTHER USES		(6,796)		17,974		24,770		(92,184)		11,499		103,683
FUND BALANCES - JULY 1		1,577,800		1,533,062		(44,738)		139,194		149,144		9,950
FUND BALANCES - JUNE 30	\$	1,571,004	\$	1,551,036	\$	(19,968)	\$	47,010	\$	160,643	\$	113,633

The accompanying notes are an integral part of these financial statements.

Exhibit C

# 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### A. Reporting Entity

The Board of Education, a five member group, is the level of government, which has responsibilities over all activities related to public elementary and secondary school education within the jurisdiction of the Charleston School District (District). There are no component units.

#### B. Description of Funds

Major governmental funds (per the regulatory basis of accounting) are defined as General and Special Revenue.

<u>General Fund</u> – The General Fund is used to account for and report all financial resources not accounted for and reported in another fund.

<u>Special Revenue Fund</u> – The Special Revenue Fund is used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. The Special Revenue Fund includes federal revenues and related expenditures, restricted for specific educational programs or projects, including the District's food services operations. The Special Revenue Fund also includes required matching for those federal programs, program income required to be used to further the objectives of those programs, and transfers from the general fund to supplement such programs.

Other governmental funds, presented in the aggregate, consist of the following:

<u>Capital Projects Fund</u> – The Capital Projects Fund is used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays including the acquisition or construction of capital facilities and other capital assets. The Capital Projects Fund excludes those types of capital-related outflows financed by proprietary funds or for assets that will be held in trust for individuals, private organizations, or other governments.

<u>Debt Service Fund</u> – The Debt Service Fund is used to account for and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest.

Fiduciary Fund types include the following:

<u>Agency Funds</u> – Agency Funds are used to report resources held by the reporting government in a purely custodial capacity (assets equal liabilities).

#### C. Measurement Focus and Basis of Accounting

The financial statements are prepared in accordance with a regulatory basis of accounting (RBA). This basis of accounting is prescribed by Ark. Code Ann. § 10-4-413(c), as provided in Act 2201 of 2005, and requires that financial statements be presented on a fund basis with, as a minimum, the general fund and special revenue fund presented separately and all other funds included in the audit presented in the aggregate. The law also stipulates that the financial statements consist of a balance sheet; a statement of revenues, expenditures, and changes in fund balances; a comparison of the final adopted budget to the actual expenditures for the general fund and special revenue funds of the entity; notes to financial statements; and a supplemental schedule of capital assets, including land, buildings, and equipment. The law further stipulates that the State Board of Education shall promulgate the rules necessary to administer the regulatory basis of presentation.

#### 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### C. Measurement Focus and Basis of Accounting (Continued)

The RBA is not in accordance with generally accepted accounting principles (GAAP). GAAP require that basic financial statements present government-wide financial statements. Additionally, GAAP require the following major concepts: Management's Discussion and Analysis, accrual basis of accounting for government-wide financial statements, including depreciation expense, modified accrual basis of accounting for fund financial statements, separate financial statements for fiduciary fund types, separate identification of special and extraordinary items, inclusion of capital assets and debt in the financial statements, specific procedures for the identification of major governmental funds, and applicable note disclosures. The RBA does not require government-wide financial statements or the previously identified concepts.

The accompanying financial statements are presented on a fund basis. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts, which are segregated for purposes of recording specific activities or attaining certain objectives. Revenues are reported by major sources and expenditures are reported by major function. Other transactions, which are not reported as revenues or expenditures, are reported as other financing sources and uses. Transactions related to the recording of installment contracts and capital leases are reported as other financing sources. Changes in private-purpose trust funds will be reflected in the notes to the financial statements.

D. Revenue Recognition Policies

Revenues are recognized when they become susceptible to accrual in accordance with the RBA, except for property taxes (see Note 1 F below).

E. Capital Assets

Information on capital assets and related depreciation is reported at Schedule 1. Capital assets are capitalized at historical cost or estimated historical cost, if actual data is not available. Capital assets purchased are recorded as expenditures in the applicable fund at the time of purchase. Donated capital assets are reported at fair value when received. The District maintains a threshold level of \$1,000 for capitalizing equipment. Library holdings are not capitalized.

No salvage value is taken into consideration for depreciation purposes. All capital assets, other than land and construction in progress, are depreciated using the straight-line method over the following useful lives:

Asset Class	Estimated Useful Life in Years
Improvements/infrastructure	20
Buildings	50
Equipment	5-20

# F. Property Taxes

Property taxes are levied (tax rates are established) in November of each year based on property assessment (real and personal) that occurred within a specific period of time beginning January 1 of the same year. Property taxes are collectible beginning the first business day of March of the year following the levy date and are considered delinquent after October 15 of the same calendar year.

## 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

## F. Property Taxes (Continued)

Ark. Code Ann. § 6-20-401 allows, but does not mandate, the District to accrue the difference between the amount of 2013 calendar year taxes collected by June 30, 2014 and 28 percent of the proceeds of the local taxes that are not pledged to secure bonded indebtedness. The District elected not to accrue property taxes or the option to accrue property taxes was not applicable because the amount of property taxes collected by June 30, 2014 equaled or exceeded the 28 percent calculation.

Amendment no. 74 to the Arkansas Constitution established a uniform minimum property tax millage rate of 25 mills for maintenance and operation of public schools. Ark. Code Ann. § 26-80-101 provides the uniform rate of tax (URT) shall be assessed and collected in the same manner as other school property taxes, but the net revenues from the URT shall be remitted to the State Treasurer and distributed by the State to the county treasurer of each county for distribution to the school districts in that county. For reporting purposes, URT revenues are considered property taxes.

- G. Fund Balance Classifications
  - Restricted fund balance represents amounts that are restricted to specific purposes when constraints placed on the use of resources are either (a) externally imposed by creditors (such as through bond covenants), grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.
  - 2. Assigned fund balance represents amounts that are constrained by the District's *intent* to be used for specific purposes, but are neither restricted nor committed.
  - 3. Unassigned fund balance represents amounts that have not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the general fund. This classification can also include negative amounts in other governmental funds, if expenditures incurred for specific purposes exceeded the amounts restricted, committed, or assigned to those purposes.

#### H. Budget and Budgetary Accounting

The District is required by state law to prepare an annual budget. The annual budget is prepared on a fiscal year basis. The District does not prepare and submit amended budgets during the fiscal year. The State Department of Education's regulations allow for the cash basis or the modified accrual basis. However, the majority of the school districts employ the cash basis method.

The District budgets intra-fund transfers. Significant variances may result in the comparison of transfers at the Statement of Revenues, Expenditures, and Changes in Fund Balances – Budget and Actual – General and Special Revenue Funds – Regulatory Basis because only interfund transfers are reported at the Statement of Revenues, Expenditures, and Changes in Fund Balances – Governmental Funds – Regulatory Basis. Additionally, the District routinely budgets restricted federal programs as part of the special revenue fund. Significant variances may result in the budgetary comparison of the revenues and expenditures of the special revenue fund because of the reclassification of those federal programs primarily utilized for capital projects to the other aggregate funds for reporting purposes.

Budgetary perspective differences are not considered to be significant, because the structure of the information utilized in preparing the budget and the applicable fund financial statements is essentially the same.

## 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

I. Stabilization Arrangements

The District's Board of Education has not formally set aside amounts for use in emergency situations or when revenue shortages or budgetary imbalances arise.

J. Minimum Fund Balance Policies

The District's Board of Education has not formally adopted a minimum fund balance policy.

K. Fund Balance Classification Policies and Procedures

The Superintendent, in conjunction with other management and accounting personnel, is authorized to assign amounts to a specific purpose. The District's Board of Education has not adopted a formal policy addressing this authorization.

The District's revenues, expenditures, and fund balances are tracked in the accounting system by numerous sources of funds. The fund balances of these sources of funds are combined to derive the District's total fund balances by fund. It is uncommon for an individual source of funds to contain restricted and unrestricted (committed, assigned, or unassigned) funds. The District does not have a policy addressing whether it considers restricted or unrestricted amounts to have been spent when an expenditure is incurred for purposes for which both restricted and unrestricted amounts are available. District personnel decide which resources (source of funds) to use at the time expenditures are incurred. For classification of fund balance amounts, restricted resources are considered spent before unrestricted. The District does not have a policy addressing which resources to use within the unrestricted fund balance when committed, assigned, or unassigned fund balances are available. When expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used, committed amounts are reduced first, followed by assigned amounts, and then unassigned amounts.

# L. Encumbrances

The District does not utilize encumbrance accounting.

# 2: CASH DEPOSITS WITH FINANCIAL INSTITUTIONS

Cash deposits are carried at cost (carrying value). A comparison of the bank balance and carrying value is as follows:

	Carrying Amount			Bank Balance
Insured (FDIC)	\$ 500,000		\$	500,000
Collateralized:				
Collateral held by the District's agent, pledging bank or pledging bank's trust department or				
agent in the District's name	1,959,089			2,256,581
Total Deposits	\$ 2,459,089		\$	2,756,581

The above total deposits do not include cash of \$444 which was held in the Franklin County Treasury.

# 3: ACCOUNTS RECEIVABLE

Accounts receivable at June 30, 2014 were comprised of the following:

	Go	Governmental Fun									
	Maj	or									
		Special	Other								
Description	General	Revenue	Aggregate								
State assistance Federal assistance Other	\$ 29,296	\$ 38,512	\$ 201								
Totals	\$ 29,296	\$ 38,512	\$ 201								

# 4: COMMITMENTS

The District was contractually obligated for the following at June 30, 2014:

A. Construction Contracts

Project Name	Completion Date	Contr	act Balance
Tech Building roof	August 15, 2014	\$	95,828
Elementary restroom remodeling	August 15, 2014		44,864

# B. Long-term Debt Issued and Outstanding

The District is presently paying on the following long-term debt:

Date of Issue	Date of Final Maturity	Rate of Interest	Amount Authorized and Issued		Debt utstanding ne 30, 2014	 Aturities To e 30, 2014
10/1/09 10/1/10	6/1/33 6/1/33	1.625 - 4.35% 1 - 3.75%	\$	995,000 6,645,000	\$ 835,000 6,030,000	\$ 160,000 615,000
Totals			\$	7,640,000	\$ 6,865,000	\$ 775,000

Changes in Long-term Debt

	Balance July 1, 2013					
Bonds payable	\$ 7,145,000	\$	0	\$	280,000	\$ 6,865,000

# 4: COMMITMENTS (Continued)

#### B. Long-term Debt Issued and Outstanding (Continued)

Future Principal and Interest Payments

Year Ended June 30,	 Principal		Interest	 Total		
2015	\$ 280,000	\$	216,081	\$ 496,081		
2016	285,000		210,294	495,294		
2017	280,000		204,406	484,406		
2018	300,000		198,369	498,369		
2019	290,000		191,269	481,269		
2020-2024	1,665,000		826,769	2,491,769		
2025-2029	1,950,000		547,344	2,497,344		
2030-2033	1,815,000		175,461	1,990,461		
Totals	\$ 6,865,000	\$	2,569,993	\$ 9,434,993		

Security for Debt Payments

Ark. Code Ann. § 6-20-1204 specifies procedures to be followed if a school district is delinquent in a payment to the paying agent for bonded debt. As additional security, any delinquent payment for bonded debt will be satisfied by the Arkansas Department of Education (ADE). Depending on the date of the bond issue, ADE will recover the full amount of any delinquency payment through the withholding of a school district's state funding or a direct payment from the school district. There were no delinquent bond payments incurred by the District during the audit period.

# 5: ACCOUNTS PAYABLE

Accounts payable at June 30, 2014 were comprised of the following:

		Governmental Funds							
		Μ							
			Other						
Description	G	eneral	F	Revenue	Aggregate				
Vendor payables	\$	12,378	\$	210	\$	45,483			

#### 6: INTERFUND TRANSFERS

The District transferred \$562,954 from the general fund to the other aggregate funds for debt related payments of \$416,912, debt refunding savings of \$134 required to be utilized for capital expenditures, and \$145,908 to be utilized for future capital expenditures.

#### 7: RETIREMENT PLAN

#### Arkansas Teacher Retirement System

Plan Description. The District contributes to the Arkansas Teacher Retirement System (ATRS), a costsharing multiple-employer defined benefit pension plan that covers all Arkansas public school employees, except certain non-teaching school employees. ATRS, administered by a Board of Trustees, provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by State law and can be amended only by the Arkansas General Assembly. The Arkansas Teacher Retirement System issues a publicly available financial report that includes financial statements and required supplementary information for ATRS. That report may be obtained by writing to Arkansas Teacher Retirement System, 1400 West Third Street, Little Rock, Arkansas 72201 or by calling 1-800-666-2877.

Funding Policy. ATRS has contributory and noncontributory plans. Contributory members are required by State law to contribute 6% of their salaries. Each participating employer is required by State law to contribute at a rate determined by the Board of Trustees, based on the annual actuarial valuation. The current employer rate is 14% of covered salaries, the maximum allowed by State law. The District's contributions to ATRS for the years ended June 30, 2014, 2013, and 2012 were \$618,094, \$604,157, and \$586,393, respectively, equal to the required contributions for each year.

#### 8: PLEDGED REVENUES

The District has pledged a portion of its property taxes to retire bonds of \$7,640,000 issued from October 1, 2009 through October 1, 2010. The bonds were issued for various capital projects. Total principal and interest remaining on the bonds is \$9,434,993, payable through June 1, 2033. Principal and interest paid for the current year and total property taxes pledged for debt service were \$501,869 and \$634,551, respectively. The percentage of property taxes pledged for the current year for principal and interest payments was 79.09 percent.

#### 9: RISK MANAGEMENT

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

The District carries commercial insurance for board liability and student accidents. Settled claims have not exceeded this commercial coverage in any of the past three fiscal years. There were no significant reductions in insurance coverage from the prior year in the major categories of risk.

The District participates in the Arkansas School Boards Association - Workers' Compensation Trust (the Trust), a self-insurance trust voluntarily established on July 1, 1994 pursuant to state law. The Trust is responsible for obtaining and administering workers' compensation insurance coverage for its members, as well as obtaining reinsurance coverage for those claims that exceed the standard policy limits. In its administrative capacity, the Trust is responsible for monitoring, negotiating, and settling claims that have been filed on behalf of and against member districts. The District contributes annually to this program.

Additionally, the District participates in the Arkansas School Boards Association - Risk Management Program (the Association), a self-insurance program voluntarily established on February 1, 1984 pursuant to state law. The Association is responsible for obtaining and administering insurance coverage for property and vehicles for its members, as well as obtaining reinsurance coverage for those claims that exceed the standard policy limits. In its administrative capacity, the Association is responsible for monitoring, negotiating, and settling claims that have been filed against member districts. The District pays an annual premium for its coverage of buildings, contents, and vehicles.

# 9: RISK MANAGEMENT (Continued)

The District participates in the Arkansas Fidelity Bond Trust Fund administered by the Governmental Bonding Board. This program provides coverage for actual losses sustained by its members through fraudulent or dishonest acts committed by officials or employees. Each loss is limited to \$250,000 with a \$2,500 deductible. Premiums for coverage are paid by the Chief Fiscal Officer of the State of Arkansas from funds withheld from the Public School Fund.

#### 10: ON-BEHALF PAYMENTS

The allocation of the health insurance premiums paid by the Arkansas Department of Education to the Employee Benefits Division, on-behalf of the District's employees, totaled \$104,198 for the year ended June 30, 2014.

# 11: DETAILS OF GOVERNMENTAL FUND BALANCE CLASSIFICATIONS DISPLAYED IN THE AGGREGATE

	Governmental Funds						
	Ma						
		Special	Other				
Description	General	Revenue	Aggregate				
Fund Balances:							
Restricted for:							
Educational programs -							
national school lunch state							
categorical funding	\$ 14,316						
English-language learners	780						
Professional development	7,619						
Capital projects			\$ 110,640				
Child nutrition programs		\$ 47,915					
Medical services		62,048					
Special education programs	3,268	5,332					
Other purposes	12,264	45,348					
Total Restricted	38,247	160,643	110,640				
Assigned to:							
Capital projects			592,474				
Student activities	41,485		002,474				
Total Assigned	41,485		592,474				
	41,405		592,474				
Unassigned	1,471,304						
Totals	\$1,551,036	\$ 160,643	\$ 703,114				

# CHARLESTON SCHOOL DISTRICT NO. 9 FRANKLIN COUNTY, ARKANSAS SCHEDULE OF CAPITAL ASSETS FOR THE YEAR ENDED JUNE 30, 2014 (Unaudited)

	Balance June 30, 2014
Nondepreciable capital assets:	
Land	\$ 68,361
Construction in progress	10,577
Total nondepreciable capital assets	78,938
Depreciable capital assets:	
Buildings	14,073,645
Improvements/infrastructure	1,825,271
Equipment	1,602,435
Total depreciable capital assets	17,501,351
Less accumulated depreciation for:	
Buildings	3,374,579
Improvements/infrastructure	653,281
Equipment	1,083,311
Total accumulated depreciation	5,111,171
Total depreciable capital assets, net	12,390,180
Capital assets, net	\$ 12,469,118

#### CHARLESTON SCHOOL DISTRICT NO. 9 FRANKLIN COUNTY, ARKANSAS SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 2014

Foderal Cranter/Dage Through	Federal CFDA	Pass-Through Entity Identifying	Federal		
Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Number	Number	Expenditures		
CHILD NUTRITION CLUSTER	Number	Number	Expenditures		
U. S. Department of Agriculture					
Direct Program:					
National School Lunch Program - Non-Cash Assistance					
	10.555		¢ 0.470		
(Food Distribution) (Note 3) Passed Through State Department of Education:	10.555		\$ 3,473		
School Breakfast Program - Cash Assistance	10.553	24-02-000	54,335		
-					
National School Lunch Program - Cash Assistance	10.555	24-02-000	165,186		
Total State Department of Education			219,521		
Passed Through State Department of Human Services:					
National School Lunch Program - Non-Cash Assistance	10 555	0.400000	04.440		
(Food Distribution) (Note 4)	10.555	2402000	21,449		
TOTAL CHILD NUTRITION CLUSTER			244,443		
OTHER PROGRAMS					
U. S. Department of Education					
Passed Through State Department of Education:					
Title I Grants to Local Educational Agencies	84.010	24-02	141,355		
Special Education - Grants to States	84.027	2402	163.737		
Rural Education	84.358	2402	16,247		
Improving Teacher Quality State Grants	84.367	2402	22.229		
Total U. S. Department of Education	04.007	2402	343,568		
			040,000		
U.S. Department of Health and Human Services					
Passed Through State Department of Education:					
Temporary Assistance for Needy Families	93.558	0000200107	6,841		
TOTAL OTHER PROGRAMS			350,409		
			550,409		
TOTAL EXPENDITURES OF FEDERAL AWARDS			\$ 594,852		

The accompanying notes are an integral part of this schedule.

#### CHARLESTON SCHOOL DISTRICT NO. 9 FRANKLIN COUNTY, ARKANSAS SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 2014

#### NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

- Note 1: Basis of Presentation The accompanying Schedule of Expenditures of Federal Awards (the "Schedule") includes the federal grant activity of Charleston School District No. 9 (District) under programs of the federal government for the year ended June 30, 2014. The information in this Schedule is presented in accordance with the requirements of the Office of Management and Budget (OMB) Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Because the Schedule presents only a selected portion of the operations of the District, it is not intended to and does not present the financial position or changes in financial position of the District.
- Note 2: Summary of Significant Accounting Policies Expenditures reported on the Schedule are reported on the regulatory basis of accounting. Such expenditures are recognized following the cost principles contained in OMB Circular A-87, *Cost Principles for State, Local, and Indian Tribal Governments*, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Pass-through entity identifying numbers are presented where available.
- Note 3: Nonmonetary assistance is reported at the approximate value as provided by the U. S. Department of Defense through an agreement with the U. S. Department of Agriculture.
- Note 4: Nonmonetary assistance is reported at the approximate value as provided by the State Department of Human Services.
- Note 5: During the year ended June 30, 2014, the District received Medicaid funding of \$11,016 from the State Department of Human Services. Such payments are not considered Federal awards expended, and therefore, are not included in the above Schedule.

## CHARLESTON SCHOOL DISTRICT NO. 9 FRANKLIN COUNTY, ARKANSAS SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED JUNE 30, 2014

# SECTION I - SUMMARY OF AUDITOR'S RESULTS

# FINANCIAL STATEMENTS

Types of auditor's reports issued:	GAAP basis of repo Regulatory basis op	orting - adverse pinion units - unmodifie	ed				
Internal control over financial reporting:							
Material weakness(es) identif	Material weakness(es) identified?						
Significant deficiency(ies) ide	entified?		🗖 yes	none reported			
Noncompliance material to financial state	ments noted?		🗖 yes	✓ no			
FEDERAL AWARDS							
Internal control over major federal prograr	ns:						
Material weakness(es) identif	fied?		🗖 yes	✓ no			
Significant deficiency(ies) ide	entified?		🗆 yes	none reported			
Type of auditor's report issued on complia	ance for major federa	I programs: unmodifie	ed				
Any audit findings disclosed that are requi accordance with Section 510(a) of OMB C		I	🗖 yes	✓ no			
Identification of major federal programs:							
CFDA Number(s) 10.553 and 10.555		Name of Federal Pro	n Cluster				
84.027		Special Education - (	Grants to States				
Dollar threshold used to distinguish betwe programs:	en type A and type E	3	\$ 3	00,000			
Auditee qualified as low-risk auditee?			🗆 yes	🔽 no			

#### CHARLESTON SCHOOL DISTRICT NO. 9 FRANKLIN COUNTY, ARKANSAS SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED JUNE 30, 2014

#### SECTION II - FINANCIAL STATEMENT FINDINGS

#### MATERIAL WEAKNESS

#### 2014-001. Internal Control

Criteria or specific requirement: Internal control is a process consisting of five interrelated components - *control environment, risk assessment, information and communication, control activities, and monitoring*. Management is responsible for adopting sound accounting policies and for establishing and maintaining internal control that will, among other things, initiate, authorize, record, process, and report transactions (as well as events and conditions) consistent with management's assertions embodied in the financial statements.

Condition: Deficiencies in the internal control component of control activities adversely affected the District's ability to initiate, authorize, record, process, and report financial data in accordance with the regulatory basis of accounting such that there was a reasonable possibility that a material misstatement of the District's financial statements would not be prevented, or detected and corrected on a timely basis. Financial accounting duties were not adequately segregated among employees. Specifically, certain key weaknesses included the following: the District Treasurer prepared bank reconciliations, deposited operating monies collected, and maintained accounting records. The District Treasurer also prepared payroll checks and was responsible for changes to the payroll amounts, without compensating controls.

Context: An understanding of the five components of internal control sufficient to assess the risk of material misstatement of the financial statements whether due to error or fraud, and to design the nature, timing, and extent of further audit procedures were obtained.

Effect: The District's ability to initiate, authorize, record, process, and report transactions consistent with management's assertions embodied in the financial statements, as well as the ability to safeguard District assets, was adversely affected by the identified weaknesses in the above internal control component.

Cause: District management, due to cost/benefit implications, which hindered the District's ability to adequately segregate financial accounting duties among employees, did not effectively address the deficiencies in internal control.

Recommendation: District management should adopt sound accounting policies and establish and maintain internal control that will initiate, authorize, record, process, and report transactions consistent with management's assertions embodied in the financial statements and that will safeguard District assets.

Views of responsible officials and planned corrective actions: We concur with the recommendation and will implement corrective procedures to the extent possible.

#### SECTION III - FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

No matters were reported.

# CHARLESTON SCHOOL DISTRICT NO. 9 FRANKLIN COUNTY, ARKANSAS FEDERAL AWARD PROGRAMS -SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS FOR THE YEAR ENDED JUNE 30, 2014

There were no findings in the prior audit.

#### CHARLESTON SCHOOL DISTRICT NO. 9 FRANKLIN COUNTY, ARKANSAS SCHEDULE OF SELECTED INFORMATION FOR THE LAST FIVE YEARS - REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2014 (Unaudited)

	Year Ended June 30,									
General Fund	2014		2013		2012		2011		2010	
Total Assets	\$	1,563,414	\$	1,627,921	\$	1,478,835	\$	1,626,377	\$	1,162,659
Total Liabilities		12,378		94,859		7,485		85,179		101,249
Total Fund Balances		1,551,036		1,533,062		1,471,350		1,541,198		1,561,410
Total Revenues		6,679,539		6,549,386		6,445,647		6,409,700		6,431,169
Total Expenditures		6,098,611		6,084,100		5,887,093		6,211,076		5,922,665
Total Other Financing Sources (Uses)		(562,954)		(403,574)		(628,402)		(218,836)		(440,616)
Special Revenue Fund										
Total Assets		160,853		150,809		139,654		131,840		126,960
Total Liabilities		210		1,665		558		659		56,367
Total Fund Balances		160,643		149,144		139,096		131,181		70,593
Total Revenues		821,895		719,937		754,870		968,264		1,245,387
Total Expenditures		810,396		709,889		746,955		907,676		1,238,230
Total Other Financing Sources (Uses)										980
Other Aggregate Funds										
Total Assets		748,597		594,012		1,064,581		941,521		1,243,027
Total Liabilities		45,483								400,832
Total Fund Balances		703,114		594,012		1,064,581		941,521		842,195
Total Revenues		122,788		288,192		243,914		542,289		1,411,412
Total Expenditures		576,640		1,162,335		749,256		855,012		2,542,998
Total Other Financing Sources (Uses)		562,954		403,574		628,402		412,049		1,361,695

Schedule 5