

CHARLESTON BOARD OF EDUCATION
REGULAR MEETING
April 28, 2025

The Charleston Board of Education met in regular session on Monday, April 28, 2025 at 6:00 p.m. Members present were: Mr. Jeff Hayes, Mr. Chad Keener, Mrs. Michele Schmitz, and Mr. Brian Verkamp. Mrs. Lauren Robinson was not present. Also present were Mrs. Melissa Moore, Superintendent; Mrs. Rachel Fisher, High School Principal; Mrs. Josh Underwood, Middle School Principal, Mr. Bruce Womack, Elementary School Principal; Mrs. Angie Haney, Federal Coordinator, and Mrs. Pam Rankin.

Mr. Brian Verkamp established a quorum and called the meeting to order at 6:00 p.m.

Principal's Spotlight

SR High School FBLA: Mrs. Hicks, Emery Rowland, Kylie Binz, Lorelia Fisher, Riley Davis

A motion was made by Mrs. Michele Schmitz and seconded by Mr. Jeff Hayes to approve the consent agenda as listed. Motion carried 4-0.

Consent Agenda

- A. Approval of the March 13, 2025 regular minutes
- B. Approval of the April 1, 2025 special minutes
- C. Approval of the Period 9 2025 financial statements

Mrs. Melissa Moore reported that Ar. Code 6-13-630 allows the district's return to electing school board directors at large. A motion was made by Mr. Jeff Hayes and seconded by Mr. Chad Keener to approve the resolution as presented to return to all at-large positions for Charleston Board of Directors. Motion carried 4-0. A copy of the resolution is attached to the original board minutes.

Mrs. Melissa Moore reported that due to ACT 503 of 2025, elections and millage voting will follow a revised schedule. A motion was made by Mr. Chad Keener and seconded by Mrs. Michele Schmitz to approve the resolution as presented to Transition of School Election Scheduling and Board Term Structure. Motion carried 4-0.

A motion was made by Mrs. Michele Schmitz and seconded by Mr. Jeff Hayes to accept the 2023-24 Legislative Audit Report as presented. Motion carried 4-0.

A motion was made by Mr. Jeff Hayes and seconded by Mr. Chad Keener to approve the summer floor waxing proposal from Flood Janitorial as presented, \$23,320.18 plus taxes. Motion carried 4-0. A copy of the proposal is attached the original board minutes.

A motion was made by Mr. Chad Keener and seconded by Mrs. Michele Schmitz to approve the Lawn Maintenance Contract Addendum as presented, effective June 1, 2025. A copy of the addendum is attached to the original board minutes.

Mrs. Angie Haney presented data related to ACT scores.

A motion was made by Mr. Jeff Hayes and seconded by Mrs. Michele Schmitz to employ staff as listed for the 2025-26 school. A copy of staff listed is attached to the original board minutes. Motion carried 4-0.

Mrs. Moore reported that she and the administrative office staff will project our year-end fund balance during the early part of May to evaluate the district's position to pay a retention bonus to 2024-25 staff members returning for the 2025-26 school year.

Mrs. Melissa Moore reported information as listed:

Superintendent's Report

- A. Cafeteria Flooring Update
- B. Mercy, Lease Termination, July 31, 2025
- C. Honors Awards Program, May 6
- D. Baseball and Softball District Tournament, April 28-May 3, @ Lavaca
- E. Yearbook Assembly, May 7
- F. Elementary Musical, May 8
- G. Senior Send-off, May 9
- H. Baseball and Softball Regional Tournament, May 8-10
- I. Athletic Awards Program, May 20
- J. Baseball and Softball State Tournament, May 15-17
- K. Kindergarten Graduation, May 15, 7:30
- L. High School Graduation, May 18, 2 p.m.
- M. Last Day of 2024-25 School Year, May 23
- N. Invoices
 - 1) American Bus Video, \$11,340, Safety Grant
- O. Transfers:
 - 1) Tanner Schilling, Lavaca to Charleston
 - 2) Barrett Smith, Lavaca to Charleston
 - 3) Xade Hamrick, Lavaca to Charleston
- P. Joint Law Conference, May 6, Little Rock
- Q. May Board Meeting, May 19, 6 P.M.

Mr. Brian Verkamp announced the board will go into executive session at 6:56 p.m. After returning to regular session at 7:38 p.m., the following action was taken:

A motion was made by Mrs. Michele Schmitz and seconded by Mr. Chad Keener to approve all personnel resignations as listed. Motion carried 4-0.

- A. Accept the resignation of Carole Terry, Math Teacher, effective at the end of the 2024-25 school year
- B. Accept the resignation of Jason Kendrick, Special Education, effective at the end of the 2024-25 school year

- C. Accept the resignation of Kristy Vaughan, English Teacher, effective at the end of the 2024-25 school year
- D. Accept the resignation of Jim Crabtree, Bus Mechanic, at the end of the 2024-25 school year
- E. Accept the resignation of Abigail Key, English Teacher, effective at the end of the 2024-25 school year
- F. Accept the resignation of LeeAnna Christensen, Math Teacher, at the end of the 2024-25 school year

A motion was made by Mr. Jeff Hayes and seconded by Mrs. Michele Schmitz to approve all personnel reassignments as listed. Motion carried 4-0.

- G. Reassign Sherry Bowers from Food Service Manager to HS Custodian for the 2025-26 school year, based on 8 hours per day worked, 183 days
- H. Reassign Samantha Woodson from Paraprofessional to Elementary Secretary for the 2025-26 school year, based on 220 days per year
- I. Reassign Pam Rankin from Business Manager Training to Business Manager, and to authorize her to conduct official business of the district, effective May 1, 2025, and further approve a salary increase per the salary schedule effective July 1, 2025.

- J. A motion was made by Mr. Chad Kenner and seconded by Mr. Jeff Hayes to approve authorization to add Pam Rankin as a signer for accounts at First National Bank and Simmons Bank, as well as the district's safe deposit box. Motion carried 4-0.

A motion was made by Mrs. Michele Schmitz and seconded by Mr. Jeff Hayes to approve all salary increases as listed. Motion carried 4-0.

- K. Increase the salary of Ricky May for an additional 1/7 for additional duties performed during his prep period, with compensation of \$7908 for the 2025-26 school year
- L. Increase the salary of Amy Womack, Elementary Librarian, by adding 5 additional days to her 2025-26 contract
- M. Increase the salary of Sommer Leonard from \$25,340 to \$34,000, LPN Position, , 7 hours per day, 181 days, for the 2025-26 school year

A motion was made by Mr. Chad Keener and seconded by Mrs. Michele Schmitz to approve employment of all personnel as listed:

- N. Employ Jenny Conneley, RN Position, with compensation of \$42,857 plus stipend of 7,143 for teaching the CNA class, 7 hours per day, 190 days, for the 2025-26 school year
- O. Employ Kelsey Noble, Elementary Principal, 220 days, for the 2025-26 school year
- P. Employ Tasha Thompson, Classroom Paraprofessional, 6.5 hours per day, 180 days, for the 2025-26 school year

- Q. Employ Samantha Pettit, JR Dance, for the 2025-26 school year
- R. Employ Ryan Rachuy, P.M. Bus Route Driver, for the 2025-26 school year

A motion was made by Mr. Chad Keener and seconded by Mr. Jeff Hayes to adjourn at 7:41 p.m.
Motion carried 4-0.

President

Secretary