

**CHARLESTON BOARD OF EDUCATION**  
**REGULAR MEETING**  
**August 23, 2016**

The Charleston Board of Education met in regular session on Tuesday, August 23, 2016 at 6:00 p.m. in the Fine Arts Building. Members present were: Mr. Trey Gage, Mr. Jeff Hayes, Mr. Joel McDonald, Mr. Brian Verkamp and Mrs. Michele Schmitz. Also present were Mr. Jeff Stubblefield, Superintendent; Mr. Shane Storey, High School Principal; Mrs. Melissa Moore, Middle School Principal; Mrs. Susan Brown, Federal Coordinator and Curriculum Specialist, and Mrs. Rita Gramlich, District Treasurer.

Mr. Trey Gage established a quorum and called the meeting to order at 6:02 p.m..

Mr. Stubblefield introduced new faculty members Sarah Harper and Emily Hudson.

A motion was made by Mr. Joel McDonald and seconded by Mrs. Michele Schmitz to approve the consent agenda as listed. Motion carried 5-0.

Consent Agenda

- A. Approval of the July 28, 2016 regular minutes
- B. Approval of the August 11, 2016 special minutes
- C. Approval of Period One 2017 Financial Statements
- D. Approval to transfer Gracey Sallee and Alexia Sallee from Greenwood to Charleston
- E. Approval to transfer Caleb Foust, Caryn Foust and Isabella Shaw from County Line to Charleston
- F. Approval to transfer Owen Allard from Lavaca to Charleston
- G. Approval to transfer Hayden Allen from Charleston to County Line

Mr. Stubblefield reported the district recently receipted Franklin County tax revenue from the Stephens Lawsuit. A motion was made by Mr. Brian Verkamp and seconded by Mr. Jeff Hayes to transfer \$104,000 from 2001 Operating Fund to 3003 Building Fund Savings. Motion carried 5-0.

As required by Act 1120, a motion was made by Mr. Brian Verkamp and seconded by Mrs. Michele Schmitz to approve the Resolution with attached Spreadsheet regarding 5% or more salary increases. Motion carried 5-0. The Resolution and Spreadsheet is attached to the original board minutes.

Mr. Stubblefield reported Partnership Funding has been approved to upgrade the electrical system at the elementary school.

A motion was made by Mr. Jeff Hayes and seconded by Mrs. Michele Schmitz to approve elementary remodel costs as listed. Motion carried 5-0.

- A. OG&E 3<sup>rd</sup> Party Easement—\$1,000
- B. RFC CO#2—Peachtree Change Order (canopy “bid” approved 8-11-16), + GCI 4.75%
- C. RFC 04—Arkansas Glass (delete doors), AB Electric (provide power for door), + GCI 4.75%
- D. RFC 15—Professional Finish, (conceal conduit) + GCI 4.75%
- E. RFC 17—AB Electric (under road conduit) + GCI 4.75%
- F. RFC 18—Glidewell Construction Carpentry (plywood furring) + GCI 4.75%
- G. RFC 20—Blaylock Heat and Air, Buckner Perkins (reroute roof drains) + GCI 4.75%

Board members discussed the 2016-17 budget. Formal approval of the budget will be requested next month.

Mr. Stubblefield reported student enrollment is 904 as of August 23<sup>rd</sup>. The school election is September 20<sup>th</sup>. Information was also provided regarding the volleyball schedule, Kick-Off Classic versus Dardanelle, high school HVAC repair project, and board member professional development opportunities on October 10<sup>th</sup> and December 1<sup>st</sup>.

Mr. Stubblefield reported the second grade class is at its maximum capacity for three teachers. To meet future requirements, the administration recommended adding a certified, long-term substitute position for the remainder of the year.

A motion was made by Mr. Joel McDonald and seconded by Mrs. Michele Schmitz to approve a resignation and employ personnel as listed. Motion carried 5-0.

- A. Accept the resignation of Andrea Williams effective July 1, 2016
- B. Employ Alvena McCoy, Paraprofessional, based on 180 days worked
- C. Employ Josh Underwood, Bus Driver (PM Route), based on 178 days driven

A motion was made by Mrs. Michele Schmitz and seconded by Mr. Jeff Hayes to adjourn at 6:56 p.m.. Motion carried 5-0.

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President

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Secretary