

**CHARLESTON BOARD OF EDUCATION
REGULAR MEETING
AUGUST 26, 2019**

The Charleston Board of Education met in regular session on Monday, August 26, 2019 at 6:00 p.m. in the Fine Arts Building. Members present were: Mr. Jeff Hayes, Mr. Chad Keener, Mrs. Lacey Parker, Mrs. Michele Schmitz, and Mr. Brian Verkamp. Also present were Mrs. Melissa Moore, Superintendent; Mr. Alan Anderson, Middle School Principal; Mrs. Susan Brown, Federal Coordinator and Curriculum Specialist; Mrs. Rita Gramlich, District Treasurer, and Mr. Marshall Hughes.

Mr. Brian Verkamp established a quorum and called the meeting to order at 6:00 p.m..

Mr. Marshall Hughes, First Security Beardsley, presented information regarding the district's option to lower the district's interest rate without increasing the term of the debt.

A motion was made by Mrs. Michele Schmitz and seconded by Mrs. Lacey Parker to submit an application for a Permit to Issue Bonds, with related documents, for \$8,755,000 in Refunding Bonds to the State Department of Education and to employ First Security Beardsley as Fiscal Agent, and to authorize the Superintendent of Schools to accept or reject the best bid submitted in connection with the public sale of the proposed bonds in consultation with the fiscal agent. Motion carried 5-0.

A motion was made by Mrs. Lacey Parker and seconded by Mr. Jeff Hayes to approve the consent agenda as presented. Motion carried 5-0.

Consent Agenda

- A. Approval of the July 22, 2019 regular board minutes
- B. Approval of the Period 1 2020 Financial Statements
- C. Approval to transfer Preston Lockridge from Lavaca to Charleston
- D. Approval to transfer Abbie Keeton, Grace Johnson, and Brallie Keeton from Charleston to Lavaca
- E. Approval to transfer Brooklyn Lindsey from Charleston to Lavaca
- F. Approval to transfer Brooklyn McGahay from Charleston to Lavaca
- G. Approval to transfer Hope Kleinschmidt from Greenwood to Charleston
- H. Approval to transfer Lyla, Alaina, and Elise Flanagan from County Line to Charleston
- I. Approval to compensate the Guy Fenter Education Service Cooperative \$11,200 for 2019-20 Early Childhood services
- J. Transfer \$ 28,500 from Fund 2001 to Building Fund 3003

Mrs. Moore reported the district is required to post to its website current personnel policies and salary schedules no later than September 15 and requested the board president's signature on the applicable signature pages for previously board approved salary schedules and previously board approved personnel policies.

A motion was made by Mr. Chad Keener and seconded by Mrs. Michele Schmitz to purchase a used school bus from Midwest Bus Sales for the sum of \$65,000. Motion carried 5-0. A copy of the quotation is attached to the original board minutes.

A motion was made by Mr. Chad Keener and seconded by Mrs. Lacey Parker to waive formal bidding requirements for the 2019-20 Adoption of Textbooks and Materials, with estimated combined cost to exceed \$75,000 and approve payments as presented. Motion carried 5-0. The written determination and documentation is attached to the original board minutes.

A motion was made by Mr. Jeff Hayes and seconded by Mrs. Michele Schmitz to adopt a Resolution with the attached Spreadsheet reviewing 5% or more salary increases as presented. Motion carried 5-0. The Resolution with attached Spreadsheet is attached to the original board minutes.

A motion was made by Mrs. Michele Schmitz and seconded by Mr. Jeff Hayes to approve Section 4 policies as presented. Motion carried 5-0. An outline of the revisions is attached to the original board minutes.

In accordance with Act 1040 of 2019, a motion was made by Mr. Chad Keener and seconded by Mrs. Michele Schmitz to require all new non-licensed hires and existing non-licensed employees to complete a criminal records check and Child Maltreatment Central Registry check with the district paying the full cost. Motion carried 5-0.

Mr. Moore reported the current enrollment of 881 students.

Information regarding the 2019-20 budget was reviewed and discussed by the board.

Mrs. Moore reported information regarding the Activity Center, ALE classroom, board member professional development opportunities, football homecoming, Dale Bumpers Marching Contest, and the Annual Report to the Public that will be presented during the September board meeting.

Mr. Brian Verkamp announced the board would go into executive session at 7:39 p.m.. After returning to regular session at 8:12 p.m., the following action was taken:

A motion was made by Mrs. Michele Schmitz and seconded by Mrs. Lacey Parker to accept the resignation of Janet Sewell, Special Education Paraprofessional, effective May 24, 2019 (last day worked). Motion carried 5-0.

A motion was made by Mrs. Michele Schmitz and seconded by Mr. Chad Keener to employ Scotti Bias, Special Education Paraprofessional, retro-effective August 13, with compensation of \$15,400 based on 178 days worked. Motion carried 5-0.

A motion was made by Mrs. Michele Schmitz and seconded by Mr. Jeff Hayes to employ Debbie Cannon, \$29.18 per day, based on 2 hours per day. Motion carried 5-0.

A motion was made by Mr. Chad Keener and seconded by Mrs. Lacey Parker to adjourn at 8:13 p.m.. Motion carried 5-0.

President

Secretary