

**CHARLESTON BOARD OF EDUCATION
REGULAR MEETING
December 14, 2015**

The Charleston Board of Education met in regular session on Monday, December 14, 2015 at 6:00 p.m. in the Fine Arts Building. Members present were: Mr. Trey Gage, Mr. Jeff Hayes, Mr. Joel McDonald, Mrs. Michele Schmitz, and Mr. Brian Verkamp. Also present were Mr. Jeff Stubblefield, Superintendent; Mr. Shane Storey, High School Principal; Mrs. Melissa Moore, Middle School Principal, Mr. Bruce Womack, Elementary School Principal, Mrs. Susan Brown, Federal Coordinator and Curriculum Specialist, and Mrs. Rita Gramlich, District Treasurer.

Mr. Trey Gage established a quorum and called the meeting to order at 6:01 p.m..

A motion was made by Mrs. Michele Schmitz and seconded by Mr. Joel McDonald to approve the consent agenda as listed. Motion carried 5-0.

Consent Agenda

- A. Approval of the November 23, 2015 regular meeting minutes
- B. Approval of the Period 5 2016 Fiscal Year Financial Statements
- C. Approval to transfer Dorthy and Abigal Matthews from Charleston to County Line

Mr. Stubblefield reminded board members to file a Statement of Financial Interest by January 31st in the Franklin County Clerk's office.

Mr. Stubblefield discussed the details of the certified salary schedule. This item will be revisited as old business next month.

A motion was made by Mr. Brian Verkamp and seconded by Mr. Jeff Hayes to approve SBHC change orders as listed with a combined cost increase of \$1,470.54 [HVAC, hardware, fire extinguisher/cabinets]. Motion carried 5-0. Listed changes are attached to the original board minutes.

Mr. Stubblefield reported the SBHC grand opening and ribbon cutting is scheduled for January 11th at 3:30 p.m..

Mr. Stubblefield discussed the status of the elementary remodel project.

Mr. Stubblefield provided a cost analysis of card keys and locks versus smart keys and locks. Board members agreed to smart keys.

Mr. Stubblefield provided board members with superintendent evaluation forms that will be completed during the January meeting. An update regarding the Maggie House and the Christmas basketball tournament was discussed.

The January board meeting will be held January 25, 2015 at 5:30 p.m. and begin with executive session.

A motion was made by Mr. Jeff Hayes and seconded by Mr. Joel McDonald to employ personnel as listed. Motion carried 5-0.

- A. Employ Sharon Roberts, First Grade Teacher, effective January 4, 2015 per the certified salary schedule
- B. Employ Tasha Thompson, School Based Health Clinic Receptionist, effective January 4, 2015 based on \$11.00 per hour worked

A motion was made by Mr. Brian Verkamp and seconded by Mr. Jeff Hayes to adjourn at 7:21 p.m.. Motion carried 5-0.

President

Secretary