

**CHARLESTON BOARD OF EDUCATION**  
**REGULAR MEETING**  
**February 28, 2022**

The Charleston Board of Education met in regular session on Monday, February 28, 2022 at 6:00 p.m.. Members present were: Mr. Jeff Hayes, Mr. Chad Keener, Mrs. Michele Schmitz, and Mr. Brian Verkamp. Mrs. Lacey Horn joined the meeting via telephone conference. Also present were Mrs. Melissa Moore, Superintendent; Mr. Bruce Womack, Elementary School Principal; Mr. Brad Ray, Middle School Principal; Mr. Shane Storey, High School Principal; Mrs. Susan Brown, Federal Coordinator and Curriculum Specialist, and Mrs. Rita Gramlich, District Treasurer.

Mr. Brian Verkamp established a quorum and called the meeting to order at 6:00 p.m.

A motion was made by Mr. Jeff Hayes and seconded by Mrs. Michele Schmitz to approve the consent agenda as listed. Motion carried 5-0.

Consent Agenda

- A. Approval of the January 24, 2022 Regular Minutes
- B. Approval of the Period 7 2022 Financial Statements

A motion was made by Mrs. Michele Schmitz and seconded by Mr. Chad Keener to approve proposed policies as outlined, with the last sentence of the first paragraph stricken from policy 4.11. Motion carried 5-0. A copy of the outline and policy 4.11 is attached to the original board minutes.

Mrs. Melissa Moore provided information regarding the 2020-21 Audit. She specifically discussed timesheet signatures.

A motion was made by Mr. Chad Keener and seconded Mrs. Michele Schmitz to approve the 2022-23 School Calendar as presented. Motion carried 5-0. A copy of the calendar is attached to the original board minutes.

A motion was made by Mr. Jeff Hayes and seconded by Mr. Chad Keener to approve the McGraw Hill quotes for a combined sum of \$42,426.56. Motion carried 5-0. McGraw Hill is a sole source provider. The quotes and sole source document are attached to the original board minutes.

The district received updated guidance from the Arkansas Department of Health /Arkansas Department of Education regarding COVID procedures on February 1, 2022. Mrs. Melissa Moore reported the district will discontinue contact tracing, which will reduce responsibilities of the district's Point of Contact; 100% of the Point of Contact's salary will revert back to regular operating funds.

Mrs. Melissa Moore provide information regarding the following:

Superintendent's Report

- A. State Basketball Tournament, March 1—5<sup>th</sup>
- B. Softball and Baseball
- C. State ACT, March 29<sup>th</sup>
- D. School Board Election Filing Period Deadline, March 1<sup>st</sup> at noon

Mrs. Lacey Horn left the meeting.

A motion was made by Mrs. Michele Schmitz and seconded by Mr. Jeff Hayes to accept the resignation of Jamie Smith, Special Education Teacher, effective the last day of the 2021-22 school year. Motion carried 4-0.

Mrs. Melissa Moore reported that Mr. Jason Kendrick would have 3 years to become certified in Special Education. A motion was made by Mr. Chad Keener and seconded by Mrs. Michele Schmitz to employ Jason Kendrick, Special Education Teacher, for the 2022-23 school year. Motion carried 4-0.

A motion was made by Mr. Jeff Hayes and seconded by Mr. Chad Keener to add through the 2023-24 school year to the 235 contract of Shane Storey. Motion carried 4-0.

A motion was made by Mrs. Michele Schmitz and seconded by Mr. Jeff Hayes to add through the 2023-24 school year to the 220 day contract Bruce Womack. Motion carried 4-0.

A motion was made by Mr. Chad Keener and seconded by Mrs. Michele Schmitz to add through the 2023-24 school year to the 240 day contract of Brad Ray. Motion carried 4-0.

A motion was made by Mr. Jeff Hayes and seconded by Mrs. Michele Schmitz to add through the 2023-24 school year to the 220 day contract of Susan Brown. Motion carried 4-0.

A motion was made by Mr. Chad Keener and seconded by Mrs. Michele Schmitz to adjourn at 6:56 p.m.. Motion carried 4-0.

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President

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Secretary