

CHARLESTON BOARD OF EDUCATION
REGULAR MEETING
July 22, 2024

The Charleston Board of Education met in regular session on Monday, July 22, 2024 at 6:00 p.m. Members present were: Mr. Chad Keener, Mrs. Lauren Robinson, and Mrs. Michele Schmitz. Mr. Jeff Hayes was not present. Also present were Mrs. Melissa Moore, Superintendent; Mr. Josh Underwood, Middle School Principal; Mrs. Rachel Fisher, High School Principal, Mrs. Angie Haney, Federal Coordinator and Curriculum Specialist, and Mrs. Rita Gramlich, District Treasurer.

Mr. Brian Verkamp established a quorum and called the meeting to order at 6:00 p.m.

A motion was made by Mrs. Lauren Robinson and seconded by Mrs. Michele Schmitz to approve the consent agenda as listed. Motion carried 4-0.

Consent Agenda

- A. Approval of the June 24, 2024 Regular Minutes
- B. Approval of the Period Twelve 2024 Financial Statements
- C. 2024-25 Calendar

A motion was made by Mrs. Michele Schmitz and seconded by Mr. Chad Keener to approve 2024-25 Handbooks as presented. Motion carried 4-0.

A motion was made by Mr. Chad Keener and seconded by Mrs. Michele Schmitz to approve 2024-25 First Semester Contract Addendums as presented for teachers teaching during their prep period.

- A. Judy Hicks
- B. Milinda Wisdom

Mrs. Melissa Moore reported the district has accepted the quote from Lanes Flooring for \$15,158.76 for flooring at the elementary school. The estimate for the high school flooring project puts us over the \$20,000 purchasing threshold authorized by district policy. A motion was made by Mrs. Lauren Robinson and seconded by Mrs. Michele Schmitz to approve the estimate of \$5,855.25 for flooring at the high school. Motion carried 4-0.

A motion was made by Mrs. Michele Schmitz and seconded by Mr. Chad Keener to approve the BookNook quote for the sum of \$184,300, contingent upon final approval of the High Impact Tutoring Grant. Motion carried 4-0. A copy of the sole source letter is attached to the original board minutes.

Mrs. Melissa Moore presented data regarding historical legal balances.

Mrs. Melissa Moore reported information as listed:

- A. Middle School Open House, August 6
- B. Elementary and High School Open House, August 8
- C. First Day of School, August 14
- D. 2024-25 Closed Campus

- E. Transfer: Lindsey Teague, Greenwood to Charleston
- F. Invoice: Flood Janitorial and Carpet Care \$14,076.04

Mr. Brain Verkamp announced the board would go into executive session at 6:52 p.m., and the board returned to regular session at 7:28 p.m..

The district's site assessments were presented by Mrs. Melissa Moore in executive session.

A motion was made by Mr. Chad Keener and accepted by Mrs. Michele Schmitz to accept the resignation of Melissa Wright, Pre-K Teacher, effective at the end of the 2023-24 school year. Motion carried 4-0.

A motion was made by Mrs. Michele Schmitz and seconded by Mrs. Lauren Robinson to employ Ryan Davis, Bus Driver, for the 2024-25 school year. Motion carried 4-0.

A motion was made by Mrs. Lauren Robinson and seconded by Mr. Chad Keener to employ Ryan Rachuy, Part-Time Bus Driver, for the 2024-25 school year. Motion carried 4-0.

A motion was made by Mr. Chad Keener and seconded by Mrs. Lauren Robinson to employ Kerry Ward, Career Coach, for the 2024-25 school year, \$55,000 as determined by Rooted grant. Motion carried 4-0.

A motion was made by Mrs. Michele Schmitz and seconded by Mrs. Lauren Robinson to approve the resignation of Jim Crabtree, Bus Driver, effective at the end of the 2023-24 school year. Motion carried 4-0.

A motion was made by Mr. Chad Keener and seconded by Mrs. Lauren Robinson to adjourn at 7:31 p.m. Motion carried 4-0.

President

Secretary

