

**CHARLESTON BOARD OF EDUCATION**  
**REGULAR MEETING**  
**July 21, 2025**

The Charleston Board of Education met in regular session on Monday, July 21, 2025 at 5:30 p.m.. Members present were: Mr. Chad Keener, Mr. Jeff Hayes, Mrs. Lauren Robinson, Mrs. Michele Schmitz, and Mr. Brian Verkamp. Also present were: Mrs. Melissa Moore, Superintendent; Mrs. Rachel Fisher, High School Principal; Mr. Josh Underwood, Middle School Principal; Mrs. Kelsey Noble, Elementary School Principal; Mrs. Angie Haney, Federal Coordinator; and Mrs. Pam Rankin, Business Manager.

Mr. Brian Verkamp established a quorum and called the meeting to order at 5:30 p.m..

A motion was made by Mr. Jeff Hayes and seconded by Mrs. Lauren Robinson to approve the consent agenda as listed. Motion carried 5-0.

Consent Agenda

- A. Approval of the June 23, 2025 Regular Minutes
- B. Approval of the July 10, 2025 Special Minutes
- C. Approval of the Period Twelve 2025 Financial Statements

A motion was made by Mrs. Lauren Robinson and seconded by Mrs. Michele Schmitz to approve contract addendums as presented. Motion carried 5-0.

- A. Judy Hicks
- B. Ricky May
- C. Milinda Wisdom

Principals presented 2025-26 Handbook changes. A motion was made by Mrs. Michele Schmitz and seconded by Mr. Chad Keener to approve the 2025-26 Handbook changes as presented. Motion carried 5-0.

A motion was made by Mr. Chad Keener and seconded by Mrs. Michele Schmitz to approve Sections 1, 6, and 7 revised policies as presented. Motion carried 5-0. An outline of amended policies is attached to the original board minutes.

A motion was made by Mrs. Lauren Robinson and seconded by Mr. Jeff Hayes to approve Sections 4 and 5 revised policies as presented. Motion carried 5-0. An outline of amended policies is attached to the original board minutes.

A motion was made by Mr. Jeff Hayes and seconded by Mrs. Lauren Robinson to approve Sections 3 and 8 revised policies as presented. Motion carried 5-0. An outline of amended policies is attached to the original board minutes.

A motion was made by Mrs. Michele Schmitz and seconded by Mr. Chad Keener to increase meal prices as listed. Motion carried 5-0.

- A. Students Lunch: 2.50
- B. Adult Lunch: 4.00

Mrs. Melissa Moore reported information regarding 2025-26 School Choice students and Homeschool applications.

Mrs. Angie Haney reported data regarding Atlas scores.

Mrs. Melissa Moore presented the following information:

Superintendent's Report

- A. Elementary School, Middle School, and High School Open House, August 7
- B. First Day of School, August 13
- C. Transfer: Isaac Ruloph from Charleston to County Line

A motion was made by Mr. Chad Keener and seconded by Mrs. Lauren Robinson to approve compensating Rita Gramlich \$34.10 per hour to assist the business office, as approved by the superintendent, retroactive to July 1, 2025. Motion carried 5-0.

A motion was made by Mrs. Michele Schmitz and seconded by Mr. Jeff Hayes to adjourn at 7:24 p.m.. Motion carried 5-0.

Chad Keener  
President

Michele Schmitz  
Secretary

\*Original signatures are on file.