

CHARLESTON BOARD OF EDUCATION
REGULAR MEETING
June 24, 2024

The Charleston Board of Education met in regular session on Monday, June 24, 2024 at 6:00 p.m. Members present were: Mr. Chad Keener, Mr. Jeff Hayes, Mrs. Michele Schmitz, and Mr. Brian Verkamp. Mrs. Lauren Robinson was not present. Also present were Mrs. Melissa Moore, Superintendent; Mr. Bruce Womack, Elementary School Principal; Mrs. Angie Haney, Federal Coordinator and Curriculum Specialist, and Mrs. Rita Gramlich, District Treasurer.

Mr. Brian Verkamp established a quorum and called the meeting to order at 6:00 p.m.

A motion was made by Mr. Chad Keener and seconded by Mr. Jeff Hayes to approve a \$1,000 retention bonus to be paid to 2023-24 certified and classified staff members with a valid, signed 2024-25 employment contract, with the exception of bus drivers. Motion carried 4-0.

A motion was made by Mrs. Michele Schmitz and seconded by Mr. Chad Keener to approve the consent agenda as listed. Motion carried 4-0.

Consent Agenda:

- A. Approval of the May 20, 2024 Minutes
- B. Approval of the Period 11 2024 Financial Statements

A motion was made by Mr. Jeff Hayes and seconded by Mrs. Michele Schmitz to approve the Electronic Funds Transfer. A copy is attached to the original board minutes. Motion carried 4-0.

The administration requested the board president's signature for the Licensed and Non-Licensed Personnel Policy Signature pages that must be posted on the district's website and kept on file.

A motion was made by Mr. Chad Keener and seconded by Mrs. Michele Schmitz to approve the quote from SAVVAS for \$55,660. Motion carried 4-0. This is a sole source provider. A copy of the quote and a copy of the letter are attached.

A motion was made by Mrs. Michele Schmitz and seconded by Mr. Jeff Hayes to approve the quotes from CNB Computers for a combined total of \$37,009. TIPS quotes fulfill all bidding requirements. Motion carried 4-0.

A motion was made by Mr. Jeff Hayes and seconded by Mr. Chad Keener to pay students' food service bad debt as listed for a total amount of \$10,665.01. Motion carried 4-0.

A motion was made by Mrs. Michele Schmitz and seconded by Mr. Chad Keener to authorize the administration to document the 2024 food service negative balance and further authorize

the district treasurer to journal entry the exact negative amount from Operating Fund 2001 to Food Service Fund 8000. Motion carried 4-0.

A motion was made by Mr. Jeff Hayes and seconded by Mrs. Michele Schmitz to approve the 2024-2025 Assurances and GEPA Statement as presented. Motion carried 4-0.

Mrs. Angie Haney presented the data regarding the annual Student Discipline Report. A copy of the report is attached to the original board minutes.

Superintendent's Report

- A. Play with Purpose Invoice, \$10,007, ABC Funds
- B. Westark Sound Invoices, \$11,268, Security Grant
- C. Heritage Portraits, \$12,145, Yearbook Activity Fund
- D. Hug Chevrolet, Drivers Education Car, \$17,000
- E. Board Training Canceled
- F. Career Coach Grant, MOU
- G. City of Charleston Discontinuing Trash Service
- H. Agri Program Grant Update

A motion was made by Mrs. Michele Schmitz and seconded by Mr. Chad Keener to approve increasing Pam Rankin's 2024-25 contract \$6,000 for the 2024-25 school year. Motion carried 4-0.

A motion was made by Mr. Chad Keener and seconded by Mrs. Michele Schmitz to approve the resignation of Constance Martin, Certified Teacher, effective at the end of the 2023-24 school year. Motion carried 4-0.

A motion was made by Mr. Jeff Hayes and seconded by Mrs. Michele Schmitz to approve the resignation of Allie Harrison, Middle School Library Paraprofessional, effective at the end of the 2023-24 school year. Motion carried 4-0.

A motion was made by Mrs. Michele Schmitz and seconded by Mr. Chad Keener to approve Michelle Hodge, Middle School Library Paraprofessional, for the 2024-25 school year, with employment contingent upon a successful paraprofessional praxis score. Motion carried 4-0.

A motion was made by Mr. Jeff Hayes and seconded by Mr. Chad Keener to approve Nancy Murray, Paraprofessional, for the 2024-25 school year. Motion carried 4-0.

A motion was made by Mr. Chad Keener and seconded by Mr. Jeff Hayes to adjourn at 7:47 p.m.. Motion carried 4-0.

President

Secretary

