

**Charleston Board of Education  
Special Meeting  
June 2, 2025**

The Charleston Board of Education met in regular session on Monday, June 2, 2025, at 5:30 p.m. Members present were Mr. Chad Keener, Mrs. Lauren Robinson, Mrs. Michele Schmitz, and Mr. Brian Verkamp. Mr. Jeff Hayes was not present. Also present were Mrs. Melissa Moore, Superintendent; Mr. Josh Underwood, Middle School Principal; Mrs. Angie Haney, Federal Coordinator; Mrs. Rita Gramlich, District Treasurer; Mrs. Pam Rankin; and Mrs. Kelsey Noble.

Mr. Brain Verkamp established a quorum and called the meeting to order at 5:30 p.m..

A motion was made by Mr. Chad Keener and seconded by Mrs. Michele Schmitz to approve the Lensing Brothers quote as presented for \$22,720.23. Motion carried 4-0. A copy of the quote is attached to the original board minutes.

A motion was made by Mrs. Michele Schmitz and seconded by Mrs. Lauren Robinson to approve the quote from CNB Computers USA for a combined total of \$49,798. Motion carried 4-0. Copies of the TIPS quotes are attached to the original board minutes.

A motion was made by Mrs. Lauren Robinson and seconded by Mr. Chad Keener to approve the purchase of a used vehicle from Hug Chevrolet as presented for \$31,850. Motion carried 4-0. A copy of the buyer's order is attached to the original board minutes.

A motion was made by Mr. Chad Keener and seconded by Mrs. Michele Schmitz to approve retention bonuses as listed. Motion carried 4-0.

A. Lucy Byrd, Dishwasher: \$250

B. Tommy Byrd, Crosswalk Guard: \$250

A motion was made by Mr. Chad Keener and seconded by Mrs. Michele Schmitz to employ Ashley Wilson, Certified Teacher, for the 2025–26 school year. Motion carried 4-0.

A motion was made by Mr. Chad Keener and seconded by Mrs. Lauren Robinson to adjourn at 5:48 p.m. Motion carried 4-0.

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President

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Secretary