

**CHARLESTON BOARD OF EDUCATION  
REGULAR MEETING  
MARCH 27, 2023**

The Charleston Board of Education met in regular session on Monday, March 27, 2023 at 6:00 p.m.. Members present were: Mr. Chad Keener, Mrs. Lauren Robinson, Mrs. Michele Schmitz, and Mr. Brian Verkamp. Mr. Jeff Hayes was not present. Also present were Mrs. Melissa Moore, Superintendent; Mr. Shane Storey, High School Principal; Mrs. Rachel Fisher, Middle School Principal; Mr. Bruce Womack, Elementary School Principal; Mrs. Susan Brown, Federal Coordinator and Curriculum Specialist, and Mrs. Rita Gramlich, District Treasurer.

Mr. Brain Verkamp called the meeting to order and established a quorum at 6:00 p.m..

A motion was made by Mrs. Michele Schmitz and seconded by Mr. Chad Keener to approve the consent agenda as listed. Motion carried 4-0.

- A. Approval of the February 27, 2023 Regular Minutes
- B. Approval of the Period Eight 2023 Financial Statements

A motion was made by Mrs. Lauren Robinson and seconded by Mrs. Michele Schmitz to approve the 2021-22 Fiscal Audit as presented. Motion carried 4-0.

A motion was made by Mrs. Michele Schmitz and seconded by Mr. Chad Keener to approve the resolution regarding the next school election. Motion carried 4-0. A copy of the resolution is attached to the original board minutes.

Mrs. Melissa Moore presented information regarding School Safety Grant Funding.

A motion was made by Mr. Chad Keener and seconded by Mrs. Michele Schmitz to approve the quote from Westark Sound Company for the sum of \$29,770.49 for an electronic Access Control System as listed. Motion carried 4-0. A copy of the quotes are attached to the original board minutes.

Mrs. Melissa Moore presented information regarding Arkansas LEARNS and 2023-24 salary requirements and minimum raises.

Mrs. Melissa Moore reported that a salary schedule will be proposed during the April board meeting so the district can generate 2023-24 contracts.

Mrs. Melissa Moore reported the following information:

- A. Recruitment and Retention Bonus, 2<sup>nd</sup> Installment Paid on May 25<sup>th</sup>, \$700
- B. Prom, April 22
- C. Band Concert, April 30
- D. Other Legislative Concerns

Mrs. Melissa Moore reported that the district plans to interview candidates to fill the position of Assistant Federal Coordinator and Curriculum Specialist, and she further reported that Mrs. Angie Haney has expressed her desire to apply for the position. Mrs. Haney is the sister of the superintendent. Mrs. Haney is employed as a certified teacher.

A motion was made by Mrs. Lauren Robinson and seconded by Mrs. Michele Schmitz to use the school's established hiring process for the position of Assistant Federal Coordinator and Curriculum Specialist, and to allow Mrs. Melissa Moore to remove herself from the hiring process, while also appointing qualified, unbiased personnel for the hiring committee. Motion carried 4-0.

A motion was made by Mr. Chad Keener and seconded by Mrs. Michele Schmitz to accept the resignation of Susan Brown, Federal Coordinator and Curriculum Specialist, effective June 30, 2024. Motion carried 4-0.

A motion was made by Mrs. Michele Schmitz and seconded by Mrs. Lauren Robinson to accept the resignation of Belinda Brown, Certified Teacher, effective at the end of the 2022-23 school year. Motion carried 4-0.

A motion was made by Mrs. Lauren Robinson and seconded by Mr. Chad Keener to accept the resignation of Megan Fox, Certified Teacher, at the end of the 2022-23 school year. Motion carried 4-0.

A motion was Mr. Chad Keener and seconded Mrs. Michele Schmitz to accept the resignation of Tricia Hassell, Certified Teacher, at the end of the 2022-23 school year. Motion carried 4-0.

A motion was made by Mr, Chad Keener and seconded by Mrs. Michele Schmitz to adjourn at 7:36 p.m.. Motion carried 4-0.

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President

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Secretary

