

**CHARLESTON BOARD OF EDUCATION
REGULAR MEETING
MARCH 30, 2026**

The Charleston Board of Education met in regular session on Monday, March 30, 2026 at 5:30 p.m. Members present were: Mr. Jeff Hayes, Mr. Chad Keener, Mrs. Lauren Robinson, and Mr. Jarrad Ward. Also present were Mrs. Melissa Moore, Superintendent; Mrs. Rachel Fisher, High School Principal, Mr. Josh Underwood, Middle School Principal; Mrs. Kelsey Noble, Elementary School Principal; Mrs. Angie Haney, Federal Coordinator, and Mrs. Pam Rankin, Business Manager.

Mr. Chad Keener established a quorum and called the meeting to order at 5:30 p.m..

During the Principal's Spotlight, Mrs. Amy Womack, Elementary Librarian, presented information about Battle of the Books.

A motion was made by Mr. Jeff Hayes and seconded by Mr. Jarrad Ward to approve the consent agenda as listed. Motion carried 4-0.

Consent Agenda

- A. Approval of the February 23, 2026 minutes
- B. Approval of the Period Eight 2026 Financial Statements

There were no public comments.

The Board of Directors is organized as follows and shall meet on the fourth Monday of each month at 5:30 p.m..

A motion was made by Mr. Jeff Hayes and seconded by Mr. Chad Keener for Mrs. Lauren Robinson to serve as President. Motion carried 4-0.

A motion was made by Mr. Chad Keener and seconded by Mrs. Lauren Robinson for Mr. Jeff Hayes to serve as Vice President. Motion carried 4-0.

A motion was made by Mr. Jarrad Ward and seconded by Mrs. Robinson for Mr. Chad Keener to serve as Secretary. Motion carried 4-0.

A motion was made by Mrs. Lauren Robinson and seconded by Mr. Jeff Hayes to approve Heritage Portraits as "other professional services" for yearbook publication, due to the specialized expertise, design skills, and management of student information. Motion carried 4-0.

A motion was made by Mr. Jarrad Ward and seconded by Mrs. Lauren Robinson to approve the Heritage Portraits quote for \$26,951.70 as presented. Motion carried 4-0.

Information was discussed regarding the summer food service program's lack of local participation and meal pattern requirements. A motion was made by Mrs. Lauren Robinson and seconded by Mr. Jeff Hayes to suspend the Summer Food Service Program for 2026-27. Motion carried 4-0.

A motion was made by Mr. Jeff Hayes and seconded by Mr. Jarrad Ward to approve the 2026-2027 Certified and Classified Salary Schedules as presented. Motion carried 4-0. Copies of the schedules are attached to the original board minutes.

Mrs. Angie Haney presented the data report regarding K-4 Standard Based Assessment.

Mrs. Melissa Moore reported the following information:

Superintendent's Report

- A. Kindergarten Registration, April 2
- B. FFA State Convention and Expo, April 20-22
- C. Special Board Meeting, Board Member Appointment, April 6

Mr. Chad Keener announced that the board would go into executive session at 6:52 p.m.. After returning to regular session at 8:15 p.m., the following action was taken:

A motion was made by Mrs. Lauren Robinson and seconded by Mr. Jeff Hayes to accept the resignation of Susan Potts, Paraprofessional, effective at the end of the 2025-26 school year. Motion carried 4-0.

A motion was made by Mr. Jeff Hayes and seconded by Mr. Jarrad Ward to accept the resignation of Kendra Morris, Paraprofessional, effective at the end of the 2025-26 school year. Motion carried 4-0.

A motion was made by Mrs. Lauren Robinson and seconded by Mr. Jeff Hayes to accept the resignation of Jennifer McDonald, Certified Teacher, effective at the end of the 2025-26 school year. Motion carried 4-0.

A motion was made by Mr. Jarrad Ward and seconded by Mrs. Lauren Robinson to accept the resignation of Elizabeth Simpson, Certified Teacher, effective at the end of the 2025-26 school year. Motion carried 4-0.

A motion was made by Mr. Jeff Hayes and seconded by Mrs. Lauren Robinson to accept the resignation of Wilma Byrd as Food Service Manager, effective at the end of the 2025-26 school year. Motion carried 4-0.

A motion was made by Mr. Jeff Hayes and seconded by Mrs. Lauren Robinson to approve a \$2,505 one-time payment to Chad Haynes for softball coaching duties for the 2025-26 school year. Motion carried 4-0.

A motion was made by Mr. Jarrad Ward and seconded by Mrs. Lauren Robinson to approve compensation for Michelle Werschem as Volleyball Head Coach and Softball Head Coach for the 2026-27 school year. Motion carried 4-0.

A motion was made by Mr. Jeff Hayes and seconded by Mrs. Lauren Robinson to reassign Josh Hudson from Maintenance to Bus Mechanic for the remainder of the 2025-26 school year, based on 8 hours per day worked, effective March 31, 2026. Motion carried 4-0.

A motion was made by Mrs. Lauren Robinson and seconded by Mr. Jeff Hayes to approve employment of staff for the 2026-27 school year as listed. Motion carried 4-0.

A motion was made by Mr. Jeff Hayes and seconded by Mr. Jarrad Ward to approve reassigning Bryson May from the position of Assistant Coach / Head Spring Coach to Assistant Coach / Track for the 2026-27 school year, per the certified salary schedule. Motion carried 4-0.

A motion was made by Mrs. Lauren Robinson and seconded by Mr. Jarrad Ward to adjourn at 8:25 p.m.. Motion carried 4-0.

Lauren Robinson,
President

Chad Keener,
Secretary

*Original Signatures on File