

**CHARLESTON BOARD OF EDUCATION
REGULAR MEETING
NOVEMBER 15, 2021**

The Charleston Board of Education met in regular session on November 15, 2021 at 6:00 p.m.. Members present were: Mrs. Lacey Horn, Mr. Chad Keener, Mrs. Michele Schmitz, and Mr. Brian Verkamp. Mr. Jeff Hayes was not present. Also present were Mrs. Melissa Moore, Superintendent; Mr. Shane Storey, High School Principal; Mr. Bruce Womack, Elementary School Principal, and Mrs. Rita Gramlich, District Treasurer.

Mr. Brian Verkamp established a quorum and called the meeting to order at 6 p.m..

A motion was made by Mrs. Lacey Horn and seconded by Mrs. Michele Schmitz to approve the consent agenda as listed. Motion carried 4-0.

- A. Approval of the October 25, 2021 Regular Minutes
- B. Approval of the Period 4 2022 Financial Statements

Mrs. Melissa Moore provided an update regarding the HVAC project.

A motion was made by Mrs. Michele Schmitz and seconded by Mr. Chad Keener to approve section (3) three personnel policies as presented. Motion carried 4-0. An outline of policy revisions is attached to the original board minutes.

A motion was made by Mr. Chad Keener and seconded by Mrs. Lacey Horn to approve sections (6) six and (7) seven revised policies as presented. Motion carried 4-0. An outline of the revisions is attached to the original board minutes.

A motion was made by Mrs. Lacey Horn and seconded by Mrs. Michele Schmitz to approve the quote from Midwest Bus Sales for the sum of \$78,293 for a used bus as listed, with the purchase contingent upon the district's final inspection of the bus at the time of delivery, summer 2022. Motion carried 4-0. A copy of the quote is attached to the original board minutes.

Mrs. Melissa Moore reported the below listed information:

Superintendent's Report

- A. Zoning Information
- B. Christmas Parade, December 4th
- C. Middle School MAP Testing, December 6-10th
- D. School Spelling Bee, December 10
- E. Reminder, December Board Meeting Date, December 13th
- F. Boys Basketball Coke Classic, December 28-30th
- G. Girls Basketball Cyclone Tournament, December 28-30th
- H. COVID Update

A motion was made by Mr. Chad Keener and seconded by Mrs. Michele Schmitz to adjourn at 6:40 p.m.. Motion carried 4-0.

President

Secretary