

**CHARLESTON BOARD OF EDUCATION
REGULAR MEETING
SEPTEMBER 28, 2020**

The Charleston Board of Education met in regular session on Monday, September 28, 2020 at 5:30 p.m. in the Fine Arts Building. Members present were: Mr. Brian Verkamp, Mr. Jeff Hayes, Mrs. Michele Schmitz and Mr. Chad Keener. Mrs. Lacey Parker joined the meeting via telephone conference. Also present were Mrs. Melissa Moore, Superintendent; Mr. Shane Storey, High School Principal; Mr. Alan Anderson, Middle School Principal; Mr. Bruce Womack, Elementary School Principal; Mrs. Susan Brown, Federal Coordinator and Curriculum Specialist, and Mrs. Rita Gramlich, District Treasurer.

Mr. Brian Verkamp established a quorum by verbal roll call and called the meeting to order at 5:30 p.m..

A motion was made by Mr. Chad Keener and seconded by Mrs. Michele Schmitz to approve the consent agenda as listed. Motion carried 5-0.

- A. Approval to the August 24, 2020 regular board minutes
- B. Approval of the Period 2 2021 Financial Statements
- C. Approval to transfer Jayden and Makenna Jeffcoat from Charleston to Lavaca
- D. Approval to transfer Jeremy Smith from Charleston to Lavaca

A motion was made by Mrs. Michele Schmitz and seconded by Mr. Jeff Hayes to approve the set of assurances as presented at this September 28, 2020 meeting and further authorize the Superintendent to sign such assurances as required by Section 8306 and to submit a budget to the Arkansas Department of Education as required. Motion carried 5-0.

A motion was made by Mr. Jeff Hayes and seconded by Mrs. Michele Schmitz to approve the Minority Teacher and Administrator Recruitment Plan as presented. Motion carried 5-0.

A motion was made by Mr. Chad Keener and seconded by Mr. Jeff Hayes to approve revised policies as presented. An outline of the revisions is attached to the original board minutes. Motion carried 5-0.

A motion was made by Mr. Jeff Hayes and seconded by Mr. Chad Keener to approve the 2020-21 Fiscal Budget and authorize the superintendent to amend the 2020-21 budget to include the pending bond transaction. Motion carried 5-0.

A motion was made by Mr. Chad Keener and seconded by Mrs. Michele Schmitz to refer 2020 salary increases to Certified and Classified Personnel Policy Committees as presented. Motion carried 5-0.

- A. Add \$300 to the base of the certified salary schedule
- B. Add \$200 to full time classified positions
- C. Add \$200 to full time bus driver positions
- D. Add \$100 to half time bus driver positions
- E. Add \$200 to a part time custodial position
- F. Add \$100 to a part time food service position
- G. Add \$100 to a part time paraprofessional position

Mrs. Melissa Moore reported information regarding Summer Food Service revenue and expenditures, October 14th Flu Clinic, October 16th Football Homecoming, November 2nd Virtual Parent-Teacher Conferences, and Virtual Learning Time.

A motion was made by Mrs. Michele Schmitz and seconded by Mr. Jeff Hayes to compensate Elizabeth Booher, Certified Teacher, 1/7 salary based on the current Certified Salary Schedule, Step One, retroactive to September 21, 2020, (teaching one period of middle school social studies). Motion carried 5-0.

A motion was made by Mr. Jeff Hayes and seconded by Mr. Chad Keener to adjourn at 6:35 p.m.. Motion carried 5-0.

President

Secretary