

**CHARLESTON BOARD OF EDUCATION**  
**REGULAR MEETING**  
**September 27, 2021**

The Charleston Board of Education met in regular session on September 27, 2021 at 6:00 p.m.. Members present were: Mr. Jeff Hayes, Mr. Chad Keener, Mrs. Michele Schmitz, and Mr. Brian Verkamp. Ms. Lacey Hewitt joined the meeting via telephone conference. Also present were Mrs. Melissa Moore, Superintendent; Mr. Shane Storey, High School Principal; Mr. Brad Ray, Middle School Principal; Mrs. Susan Brown, Federal Coordinator and Curriculum Specialist, and Mrs. Rita Gramlich, District Treasurer.

Sasha Grist, Western Arkansas Planning and Development District, provided information regarding new zoning requirements. A motion was made by Mr. Chad Keener and seconded by Mr. Jeff Hayes to approve the Resolution as presented to hereby adopt five (5) single-member School Board Election Zones in accordance with Ark. Code. Ann. § 6-13-631, with the attached School Board Zone Demographics Report made part of the Resolution by specific reference, pending review and approval by the County Election Commission. Motion carried 5-0.

A motion was made by Mrs. Michele Schmitz and seconded by Mr. Chad Keener to approve the requirement for all K-12 students and staff to wear facemasks indoors and on school buses effective September 28, 2021 through October 25, 2021, at which time the requirement to wear facemasks shall be reevaluated. Motion carried 5-0.

A motion was made by Mr. Jeff Hayes and seconded by Mrs. Michele Schmitz to approve the consent agenda as listed. Motion carried 5-0.

Consent Agenda

- A. Approval of the August 23, 2021 Regular Minutes
- B. Approval of the Period 2 2022 Financial Statements
- C. Approval to transfer Trevor Coughran from Charleston to Lavaca

A motion was made by Mr. Chad Keener and seconded by Mrs. Michele Schmitz to approve the Minority Teacher and Administrator Recruitment Plan as presented. Motion carried 5-0.

A motion was made by Mr. Jeff Hayes and seconded by Mrs. Michele Schmitz to approve the Extra Daily Students Contract addendums for Sarah Harper, Missy Stubblefield, and Andrea Williams. Motion carried 5-0.

A motion was made by Mrs. Michele Schmitz and seconded by Mr. Jeff Hayes to approve Architecture Plus Contract as presented for the HVAC Project. Motion carried 5-0.

A motion was made by Mr. Jeff Hayes and seconded by Mr. Chad Keener to approve the 2021-22 Fiscal Budget as presented. Motion carried 5-0.

Mrs. Melissa Moore provided information as listed:

- A. ASBA Regional Board Meeting, October 4
- B. Football Homecoming, October 8
- C. Fall Break, October 11
- D. School Flu Clinic, October 15
- E. Graduation, May 20, 7:00 p.m.

A motion was made by Mrs. Michele Schmitz and seconded by Mr. Chad Keener to adjourn at 6:59 p.m.. Motion carried 5-0.

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President

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Secretary