

**CHARLESTON BOARD OF EDUCATION  
REGULAR MEETING  
SEPTEMBER 25, 2023**

The Charleston Board of Education met in regular session on Monday, September 25, 2023 at 6:00 p.m. Members present were: Mr. Jeff Hayes, Mr. Chad Keener, Mrs. Michele Schmitz, and Mr. Brian Verkamp. Mrs. Lauren Robinson joined the meeting via telephone conference. Also present were Mrs. Melissa Moore, Superintendent; Mr. Shane Storey, High School Principal; Mrs. Rachel Fisher, Middle School Principal; Mr. Bruce Womack, Elementary School Principal; Mrs. Angie Haney, Federal Coordinator and Curriculum Specialist, and Mrs. Rita Gramlich, District Treasurer.

Mr. Brian Verkamp established a quorum and called the meeting to order at 6:00 p.m..

Mr. Michael Dobbs was present to discuss the First Security Beardsley agreement. A motion was made by Mr. Chad Keener and seconded by Mr. Jeff Hayes to employ First Security Beardsley as Financial Advisor for three (3) years as of the date of adoption. Motion carried 5-0.

A motion was made by Mrs. Michele Schmitz and seconded by Mr. Chad Keener to approve the consent agenda as listed. Motion carried 5-0.

Consent Agenda

- A. Approval of the August 28, 2023 Regular Minutes
- B. Approval of the Period Two 2024 Financial Statements

A motion was made by Mr. Jeff Hayes and seconded by Mrs. Michele Schmitz to approve the revised 2023-2024 Classified Salary Schedule as presented to include a \$650 stipend for a yearbook assistant, with \$500 of this amount paid with the yearbook fund and \$150 paid with the operating fund. Motion carried 5-0.

A motion was made by Mr. Chad Keener and seconded by Mr. Jeff Hayes to approve the IT Savvy purchase for \$20,266.20. Motion carried 5-0. IT Savvy is a TIPS vendor and this purchase meets all bidding requirements.

A motion was made by Mrs. Michele Schmitz and seconded by Mr. Chad Keener to approve the panic bar quote from The Glass Company as presented to upgrade door hardware, with authority given for Mrs. Moore to exceed \$20,000 as needed for door closers. Motion carried 5-0. A copy of the quotes are attached to the original board minutes.

Mrs. Angie Haney reported data regarding enrollment and meal status. The report is attached to the original board minutes.

Mrs. Melissa reported concerns regarding the 2024 Total Solar Eclipse that will occur on Monday, April 8<sup>th</sup>. A motion was made by Mr. Jeff Hayes and seconded by Mr. Chad Keener to attend school on March 29, 2024 and close school on April 8, 2024. Motion carried 5-0.

A motion was made by Mrs. Michele Schmitz and seconded by Mr. Jeff Hayes to approve the 2023-24 Fiscal Budget as presented. Motion carried 5-0.

Mrs. Melissa Moore provided information regarding the following:

Superintendent's Report

- A. Election Information
- B. NRA Grant Application
- C. Food Service Grant Application
- D. Bus Grant Application
- E. October 9, Fall Break
- F. October 25, FBLA Convention
- G. October 30, Literacy Night
- H. Board Training Opportunity
- I. Expenditure Report:
  - a. IXL, \$15,500, ESA Fund, Sole Source Provider
  - b. Discount School Supply, \$17,468.73, Pre-K Fund
  - c. IT Savvy, \$10,335.33, Operating Fund
- J. September Student Transfer Report:
  - a. Cambree and Stevie Blythe, to Charleston
  - b. David Gray, to Charleston
  - c. Alivia and Caden Godfrey, to Booneville
  - d. Everley Keith, Kenzley and Zayden Hice, to Lavaca
  - e. Mia Ross, to Ozark
  - f. Erica Thibodeaux, to Lavaca
  - g. Scarlett Toplikar, to Charleston
  - h. Axl and Paislee Wibbing, to Charleston

Mrs. Lauren Robinson remained on the phone and abstained from voting on the following action:

A motion was made by Mr. Chad Keener and seconded by Mrs. Michele Schmitz to approve compensating Rena Miesner, Yearbook Assistant, \$650 stipend for the 2023-2024 school year. Motion carried 4-0.

Mrs. Melissa Moore shared a special thank you card that was recently received from the Anna and Roy Hudson family.

A motion was made by Mrs. Michele Schmitz and seconded by Mr. Jeff Hayes to adjourn at 7:39 p.m.. Motion carried 4-0.

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President

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Secretary

