

**CHARLESTON BOARD OF EDUCATION
REGULAR MEETING
SEPTEMBER 22, 2025**

The Charleston Board of Education met in regular session on Monday, September 22, 2025 at 5:30 p.m. Members present were: Mr. Jeff Hayes, Mrs. Lauren Robinson, Mrs. Michele Schmitz, and Mr. Brian Verkamp. Mr. Chad Keener was not present. Also present were: Mrs. Melissa Moore, Superintendent; Mrs. Kelsey Noble, Elementary School Principal; Mr. Josh Underwood, Middle School Principal; Mrs. Rachel Fisher, High School Principal; Mrs. Angie Haney, Federal Coordinator, and Mrs. Pam Rankin, Business Manager.

Mr. Brian Verkamp established a quorum and called the meeting to order at 5:30 p.m.

During the Principal's Spotlight, high school student Hannah Ward was recognized for her outstanding work with the yearbook, going above and beyond by creating videos to share with students and the community on social media.

There were no public comments.

A motion was made by Mrs. Michele Schmitz and seconded by Mrs. Lauren Robinson to approve the consent agenda. Motion carried 4-0.

Consent Agenda

- A. Approval of the August 25, 2025 Regular Minutes
- B. Approval of the Period Two 2026 Financial Statement

A motion was made by Mrs. Lauren Robinson and seconded by Mr. Jeff Hayes to approve the 2025—2026 Classified Salary Schedule as amended. Motion carried 4-0.

2025—2026 Budget will be an item of business during a special session.

A motion was made by Mr. Jeff Hayes and seconded by Mrs. Lauren Robinson to approve policy 7.5 Purchase and Procurement policy using the purchase price threshold. Motion carried 4-0.

Mrs. Angie Haney presented the data report related to food service numbers and reimbursements.

Mrs. Melissa Moore reported information related to the recent accountability reports.

Mrs. Melissa Moore reported the following information:

Superintendent's Report

- A. SR Football Homecoming, September 26
- B. SR Volleyball Tournament, September 27
- C. JR Volleyball Tournament, October 4
- D. Dale Bumpers Marching Contest, October 4

- E. Board Training, October 7
- F. JR Volleyball District Tournament, October 11
- G. SR Volleyball District Tournament, October 14-16
- H. Flu Vaccination Clinic, October 14
- I. SR VB Regional Tournament, October 20-23
- J. Speech Pathology Service Outsourcing
- K. Invoices:
 - a. Guy Fenter Education Cooperative, PD Consortium, \$10,000
 - b. Guy Fenter Education Cooperative, Early Childhood, \$34,063 (half)
 - c. Guy Fenter Education Cooperative, Psychological Examiner, \$12,687.50
 - d. IXL Learning, \$18,212.50
 - e. SMG, Foreign Exchange Students, \$22,779 (Refund due to lack of host families)
- L. Student Transfers:
 - a. Jalen Murray, Mason Montoya, and Denim Montoya from Lavaca to Charleston

A motion was made by Mrs. Michele Schmitz and seconded by Mr. Jeff Hayes to increase Michele Martin's salary from \$28,159 to \$28,530 for the 2025-26 year. Motion carried 4-0.

A motion was made by Mrs. Lauren Robinson and seconded by Mrs. Michele Schmitz to increase Carla Freeman's salary from \$16,323 to \$18,842 for the 2025-26 school year. Motion carried 4-0.

A motion was made by Mr. Jeff Hayes and seconded by Mrs. Lauren Robinson to compensate Kyleigh Murray, \$16.00 per hour, effective August 11, 2025. Motion carried 4-0.

A motion was made by Mrs. Michele Schmitz and seconded by Mrs. Lauren Robinson to compensate Angie Haney a one-time stipend of \$2,000 for grant writing. Motion carried 4-0.

A motion was made by Mrs. Lauren Robinson and seconded by Mr. Jeff Hayes to compensate Carol Terry, Long-term Substitute, at the beginning certified teacher rate of pay. Motion carried 4-0.

A motion was made by Mr. Jeff Hayes and seconded by Mrs. Lauren Robinson to adjourn at 6:52 p.m. Motion carried 4-0.

President

Secretary