

**CHARLESTON BOARD OF EDUCATION
REGULAR MEETING
August 25, 2015**

The Charleston Board of Education met in regular session on Tuesday, August 25, 2015 at 6:00 p.m. in the Fine Arts Building. Members present were: Mr. Trey Gage, Mr. Joel McDonald, Mrs. Michele Schmitz, and Mr. Brian Verkamp. Mr. Jeff Hayes was not present. Also present were Mr. Jeff Stubblefield, Superintendent; Mr. Shane Storey, High School Principal; Mrs. Melissa Moore, Middle School Principal; Mrs. Susan Brown, Federal Coordinator and Curriculum Specialist, and Mrs. Rita Gramlich, District Treasurer.

Mr. Trey Gage established a quorum and called the meeting to order at 6.01 p.m..

Mr. Stubblefield introduced newly employed certified teachers Tara Bolyard, Katie Harris, and Sherry Milligan.

A motion was made by Mr. Joel McDonald and seconded by Mrs. Michele Schmitz to approve the consent agenda as listed. Motion carried 4-0.

Consent Agenda

- A. Approval of the July 27, 2015 regular minutes
- B. Approval of the 2015-16 Period 1 financial statements
- C. Approval to transfer Shaylynn Taylor, Hannah McElyea, Emily Freeman, Caidence Freeman, Noah Brevogel, Tayla Carpenter, Kylene Wilkerson, and Austin Eiland from Charleston to Lavaca
- D. Approval to transfer Lukas Garcia from Lavaca to Charleston
- E. Approval to transfer Ashton Corp, Alexander Corp, and Quin Corp from County Line to Charleston
- F. Approval to transfer Kristen, James, and Honer Tyner from County Line to Charleston

A motion was made by Mr. Brian Verkamp and seconded by Mrs. Michele Schmitz to refer policies 3.28 and 8.22 with the respective forms to the Personnel Policy Committees. Motion carried 4-0.

Board members were reminded polling places will be located at Bloomer Baptist Church, Charleston Catholic Church, and the Vesta Community Building. The election will be held on September 15, 2015.

To renovate a building for the School Based Health Clinic, a motion was made by Mr. Brian Verkamp and seconded by Mr. Joel McDonald to approve Architecture Plus, Architecture Services, in the sum of 6% of the final project cost plus reimbursables, approve Glidewell Construction, Construction Management Services, in the sum of 4.75 % overhead and profit of the final project cost, and approve other construction costs as listed in item numbered VII A. Motion carried 4-0. A copy of item numbered VII A is attached to the original minutes. The contract with

Hayes Tile and Cabinetry will be contingent upon approval of the Arkansas Department of Education.

A motion was made by Mrs. Michele Schmitz and seconded by Mr. Joel McDonald to adopt the Resolution with Spreadsheet regarding the review of salary increases of 5% or more. Motion carried 4-0. A copy of the Resolution with Spreadsheet is attached to the original minutes.

A motion was made by Mr. Joel McDonald and seconded by Mrs. Michele Schmitz to adopt a Resolution regarding a stipend in the amount of \$1500 paid by the Arkansas Department of Education to Jeff Stubblefield for him to mentor a first-year superintendent. Motion carried 4-0. A copy of the Resolution is attached to the original minutes.

A motion was made by Mr. Brian Verkamp and seconded by Mrs. Michele Schmitz to transfer \$200,000 from Fund 2001 (Operating) to Fund 3003 (Building Funds Savings) during Period 13 of fiscal year 2014-15. Motion carried 4-0.

Mr. Stubblefield reported the district advertised for bids to disperse of the contents of two storage containers but no bids were received. The football team has a non-conference game vs. Shiloh Christian on Tuesday, September 1st at Razorback Stadium. Current enrollment is 880 students. The summer food service program and board member professional development were also discussed.

A motion was made by Mr. Brian Verkamp and seconded by Mr. Joel McDonald to employ personnel and accept resignations as listed. Motion carried 4-0.

- A. Increase the contract of Rose Davidson, Special Education Teacher, from 1/7 to 2/7 retro-effective July 1, 2015
- B. Employ Ryan Rachuy, Volleyball, .28 stipend retro-effective July 1, 2015
- C. Employ Jessica Holt, GT Coordinator, .085 stipend retro-effective July 1, 2015
- D. Increase the stipend of Chad Haynes from .28 to .31 retro-effective July 1, 2015 for additional coaching duties assigned
- E. Increase the stipend of Ryan Meyers from .28 to .31 retro-effective July 1, 2015 for additional coaching duties assigned
- F. Increase the 2015-16 contract of Marsha Ross 1/7 retro-effective July 1, 2015 for teaching an additional class during her preparation period
- G. Increase the 2015-16 contract of Susan Potts from \$13,083 to \$14,953 retro-effective July 1, 2015 for distance learning lab and other duties
- H. Re-assign Missy Wright from Self-Contained Special Education Aide to Pre-K Aide, and increase her 2015-16 contract from \$14,368 to \$17,713 based on 190 days worked
- I. Re-assign Raven Martinez from self-contained Special Education Aide to a regular Special Education Aide, and reduce her 2015-16 contract from \$14,368 to \$13,190
- J. Employ Allie Rankin Harrison, Elementary Aide, for the 2015-16 school year for the sum of \$12,719.58 based on 175 days worked

- K. Accept the resignation of Whitney Brown, Pre-K Aide, effective August 25, 2015
- L. Accept the resignation of Alvena McCoy, Elementary Aide, effective August 5, 2015
- M. Accept the resignation of Hope McKamie, Food Service, effective August 20, 2015
- N. Employ Andy Williams, Self- Contained Special Education Aide, for the 2015-16 school year for the sum of \$13,410.13 based on 168 days worked

A motion was made by Mr. Joel McDonald and seconded by Mrs. Michele Schmitz to adjourn at 7:02 p.m..

President

Secretary