

AR
Charleston School District
P.O. Box 188
Charleston AR 72933
479-965-7160

District Parent Involvement Policy

**This form was adapted from, *A Toolkit for Title I Parent Involvement*.
Ferguson, C. (2009). *A Toolkit for Title I Parental Involvement*. Austin, TX: SEDL**

School Year
2016-17

Superintendent
Jeff Stubblefield

School Improvement Status
Needs Improvement

Parent Involvement Committee Members
(Select "Repeat" to open more entry fields to add additional team members)

Enter committee members

First Name
Susan

Last Name
Brown

Position
Federal Programs

Enter committee members

First Name
Tahnee

Last Name
Bowen

Position
Counselor

Enter committee members

First Name
Karrie

Last Name
Efurd

Position
Counselor

Enter committee members

First Name
Karen

Last Name
Grady

Position
Parent

Goal 1: How will the LEA foster effective parental involvement strategies and support partnerships among school, parents, and the community to improve student achievement?

The Charleston Public Schools Parental Involvement Plan is developed with help of faculty, staff, administrators, and parents. The Parental Involvement Plans are disseminated to the stakeholders through

the Board Policies, including Licensed, Classified, Student, and School and Community, and the school website at www.tigers.wsc.k12.ar.us. The policies are available at each Parent Center, District Administration Building, and website. The Parental Involvement Plan is annually reviewed in the spring with a Title I meeting to discuss the successes and needing improvement areas. This meeting is held in the spring when results of the work being accomplished is near completion and can be evaluated by informal testing and Title I scores kept on our students. All stakeholders will be given the opportunity to make recommendations and changes to the programs. The PARENT INVOLVEMENT PLAN makes every effort to involve parents in the school year. At the beginning of the year, an open house is sponsored by the committees at each school. During Parent Teacher Conference, the PI committees have areas set up to distribute materials to parents and each school holds a family night at least once a semester focusing on the areas of Language Arts, Math, and Science. The schools also work closely with the ABC Preschool, in which the elementary has 2 classes, and parents to transition Pre-K students to Kindergarten. Each of the schools has a Parental Involvement Chair with a committee of teachers and parents that make decisions about the plan. The District has appointed one person to oversee the program. The District conducts a day of in-service in which each school reviews the ACSIP plan which includes the Parental Involvement Plan. This day is used to implement any changes that need to be made from the spring Title I meeting, assessments, and needs of the community. Title I is also discussed at the Board Meeting in which ACSIP is approved and at the Report to the Public. The District makes available any assistance to parents with students with disabilities the ability to participate in any of the activities at school whether they be P/T Conference, PARENT INVOLVEMENT PLAN committee activities, or any other events at school. The language of the PARENT INVOLVEMENT PLAN is such that all the parents can understand the meaning of the words and content. Parents are involved in the process of the review throughout the year with suggestions, at the Title I meeting, and at the ACSIP meeting. The parents help to revise, update and improve the PARENT INVOLVEMENT PLAN so that the children of our District are fully prepared for the future. The Federal Coordinator will facilitate the spring Annual Title I meeting in May of 2016. Counselors, Karrie Effurd, Elementary and Milinda Wisdom, High School, are the also the parent facilitators, along with the federal coordinator will coordinate parent activities with their programs. The annual effectiveness will be done before the close of each school year.

Reviewer Response:

In Compliance

Reviewer Comments:

Goal 2: How will the district provide coordination, technical assistance, and other support necessary to assist participating schools in planning and implementing effective parental involvement?

The Charleston Public Schools has ongoing parental involvement throughout the schools. Administrations, faculty, staff and parents can view any activities that are associated with parental involvement. The Administration encourages the faculty and staff to attend local events and participate to involve them in the activities that parents feel is important to them. This includes not only activities that are solely aimed at parents but other things like homecoming, sports activities including our littlest members, musical programs, 6th Grade Parent Night, 8th Grade Orientation any other activities that are during the year. The Administration also ensures that all the PARENT INVOLVEMENT PLAN points are implemented in a way that our parents can understand and appreciate. The schools provide materials in the Parent Centers for parents in the community. Training is provided to parents on Family Nights to aid them in promoting their child's achievement in school. The District provides professional development for teachers and administrators to promote better communicating with and with working parents. The Charleston Public Schools sends out all information in English as we have no ESL or minority languages. If a parent, does speak another language every effort is made to communicate with them in their native language. If we have any parents who do not speak English, it is primarily Spanish and the school has a Spanish Language teacher. A copy of the PARENT INVOLVEMENT PLAN is published in the board policies, handbooks, and website. The District is highly involved in the schools activities and ensures that all of Title I Parental Involvement is accomplish throughout the year. The District has many volunteers that help with the schools. Volunteers mainly interact with Elementary but the District does have some that participate with the high

school especially during 8th Grade Orientation, Financial Aid Night, and Open House. The scheduling of all events takes into consideration the parents working hours, parents transportation needs, parents involved in their child's activities and any other needs as they arise. Once again, a spring meeting or survey is held to assess the PARENT INVOLVEMENT PLAN and note improvements and successes of the program. The federal Coordinator will visit with each school periodically to see what parental activities are going on in the buildings. The District parental involvement coordinator will see that each school has a parental involvement plan and is posted to the District's web page.

Reviewer Response:

In Compliance

Reviewer Comments:

Goal 3: How will the district build the school's capacity for strong parental involvement?

The Charleston Public Schools has created a School Compact with parents that are in the Student Handbook. The District has a Parental Involvement Committee at each school. The committees meet when they begin to prepare for the Open House, Parent/Teacher Conferences, and Family Nights. Agendas, sign in sheets, and minutes are kept each time the committees have a meeting. These meetings will be conducted by the Susan Brown, Federal Coordinator, or Terry Crowley, Title I Reading Specialist. Materials are readily available to parents in each school's parent center designed to help the parents with issues they have with their child and his progress at school and home. The Parental Involvement Committees are given monies through NSLA and Title I each year to provide for any materials or necessary expenses occurred by the committee. At the beginning of each school year, parents are given a parental involvement package at each school. Included on the District's web page is the parent's right to know letter. The middle school counselor sends out each year a survey to parents on parental involvement. The District will provide information to participating parents in such areas as national, state, and local education goals, including parents rights as defined in Title I Part A. This information is included on the district website and in the handbook. Parents will also assist in the development of parent engagement at each school by being notified of activities and events at the school. Parents are made aware of their needed support to be involved in their child's educational process and they are welcomed at the school. The federal coordinator and school counselors, Susan Brown, Karrie Efurd, Tahnee Bowen, and Milinda Wisdom will be district and school contacts for parent support.

Reviewer Response:

In Compliance

Reviewer Comments:

Goal 4: How will the district conduct, with the involvement of parents, ongoing evaluation of the content and effectiveness of the parental involvement policy as it relates to strategies for increasing parental participation and identifying barriers to greater participation?

The Charleston Public Schools will survey parents once during the school year. The surveys will be conducted on Parent/Teacher Conference days or my email. Tahnee Bowen 479-965-7170, Middle School Counselor, is the person responsible for conducting surveys. Questions asked will be directed to the Parental Involvement Plan with some questions on barriers for parents in participation of the evaluation of the program. The data that is collected will be used in the spring to revise and edit the PARENT INVOLVEMENT PLAN for the following school year. Tahnee Bowen and Susan Brown will analyze the parent involvement survey for issues that need to be addressed. Parents are encouraged not only to complete the survey but if they wish to serve on the Parental Involvement committee. The District makes parents aware of opportunities here at school and have sign in sheets for documentation. Parents are invited to attend the Open House, P/T Conference, and 6th Grade Parent Night, Rise and Shine, along with any other events at school. The District has several ways in which to collect data from parents by either sign in sheets, surveys, report cards, and website information. The data that is collected is then

reviewed by the schools and district. After that review, a meeting is held with the committees, administration, and parents to decide the best course of action of the school to take in providing good quality parental involvement. Tahnee Bowen and Susan Brown will offer recommendations and provide suggestions to all stakeholders, and also disseminate the evaluation to stakeholders. The information from the last school year with all of the data collected is presented to the public at the Annual Report to the Public; the information is published in the local newspaper in October, and is written into the ACSIP plan posted on the website.

Reviewer Response:

In Compliance

Reviewer Comments:

Goal 5: How will the district involve parents in the joint development of the district Title I Application under section 1112 (ACSIP)?

The Charleston Public Schools will survey parents once during the school year. The surveys will be conducted on Parent/Teacher Conference days or by email. Tahnee Bowen, Middle School Counselor, is the person responsible for conducting surveys. Questions asked will be directed to the Parental Involvement Plan with some questions on barriers for parents in participation of the evaluation of the program. The data that is collected will be used in the spring to revise and edit the PARENT INVOLVEMENT PLAN for the following school year. Parents are encouraged not only to complete the survey but if they wish to serve on the Parental Involvement committee. The District makes parents aware of opportunities here at school and have sign in sheets for documentation. Parents are invited to attend the Open House, P/T Conference, and Camp Fire Stories, Rise and Shine, along with any other events at school. The District has several ways in which to collect data from parents by either sign in sheets, surveys, report cards, and website information. The data that is collected is then reviewed by the schools and district. After that review, a meeting is held with the committees, administration, and parents to decide the best course of action of the school to take in providing good quality parental involvement. The information from the last school year with all of the data collected is presented to the public at the Annual Report to the Public; the information is published in the local newspaper in October, and is written into the ACSIP plan posted on the website. Parents will be recruited to serve on the ACSIP Committee. Susan Brown is responsible for all aspects of ACSIP. Her number is 479-965-7160

Reviewer Response:

In Compliance

Reviewer Comments:

Your 2016-2017 district Parental Involvement Plan has been successfully update. All of the required components are included in your plan. No revisions are needed. It can be posted to your website. A copy of the review will be e-mailed to Ms. Susan Brown. Please retain a copy of that review along with a copy of your 2016-2017 Parental Involvement Plan in your parental involvement documentation files. Thank you for your promptness and the effort that is evident in the completion of this plan. Best regards, Dr. Mallette